

LEIGH PARISH COUNCIL

MINUTES OF THE LEIGH PARISH COUNCIL MEETING HELD IN THE SMALL HALL, HIGH STREET, LEIGH ON MONDAY 9TH APRIL 2018 AT 8.00PM

PRESENT: Cllr J. Kaye (Chairman), Cllr R. Britain, Cllr G. Marchant, Cllr S. Satterley, Cllr B. Skipper, Cllr S. Smith and Cllr. C. Stratton-Brown

APOLOGIES: Cllr P. Croft and Cllr A. Johnston

IN ATTENDANCE: Mrs L. Kleinschmidt (Clerk). County and District Cllr Lake attended the meeting for the Open Session only.

Open Session

Report by County and District Cllr Peter Lake

District Cllr Lake reported that the brewery at The Fleur public house has reached a settlement in the dispute with the neighbour, and has undertaken to do more to reduce noise levels. This has the support of the licencing authority. Cllr Marchant asked D.Cllr Lake about permitted development in the Green Belt, and asked whether SDC could give clarification on what is allowed and what is not allowed. D.Cllr Lake undertook to raise this with planning officers.

County Cllr Lake reported that the potholes on the Hildenborough Road are getting worse daily and KCC Highways will patch the problem areas soon, although the road really needs a complete resurface. He added that he has had a meeting with the County Council's insurers regarding the claims submitted by motorists as 90% of claims are thrown out. He has asked the insurers to attend a Scrutiny Committee meeting, which he will chair. C.Cllr Lake reported that he will reserve £4,000 from his member's fund as a contribution towards the edging work outside Elizabeth Cottage. Clerk to send the form to Anne Charman at KCC.

County and District Cllr Lake left at 9pm.

Closed Session

- 206. Apologies for absence** were received from Cllr Croft and Cllr Johnston, and members accepted their reasons for absence.
- 207. Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed**
Cllr Marchant declared a DPI in item 211 (iii), (iv) and (v) as his company has supplied quotes for the work.
- 208. The minutes of the Leigh Parish Council Meeting held on 5th March 2018** were approved and duly signed. Proposed by Cllr Skipper, seconded by Cllr Satterley, and all were in favour.
- 209. To discuss arrangements for the Annual Parish Meeting to be held on 23rd April 2018**
The Clerk reported that Secamb have agreed to come and do a talk / demonstration on first aid in connection to people having a stroke or a heart attack. The Baritones have been asked to attend and give a short rendition, and Leigh Football Club have been invited to give a report. Kent Police will attend and report on local crime. The Community Award will be presented. There will be reports by Cllr Kaye as Chairman of the Parish Council and County and District Cllr Lake. Clerk to order the advertising boards and post the event on Facebook.
- 210. Planning**
- i. To consider applications received
 - i. SE/18/00942/HOUSE: Ramhurst Manor, Powder Mill Lane, Leigh TN11 9AS - conversion of potting shed/outbuilding to residential annex. Members supported this application.

- ii. SE/18/00555/LDCPR: Tanglewood, Scabharbour Road, Hildenborough TN11 8PJ - demolition of existing side and rear extension with chimney. Erection of a single storey side and rear extension. Alterations to the roof creating a hip to gable extension with loft conversion. Members objected to this application. This property has already been extended to its 50% allowance and this application for permitted development in the Green Belt should be refused as it would constitute inappropriate development in the Green Belt.
 - iii. SE/18/00554/PAE: Tanglewood, Scabharbour Road, Hildenborough TN11 8PJ - Prior notification of a single storey extension which extends 7.35m beyond the rear wall of the original dwelling house with a maximum height of 3.109m and eaves height of 2.43m. Members objected to this application. This property has already been extended to its 50% allowance and this application should be refused as it would constitute inappropriate development in the Green Belt.
 - iv. SE/18/00944/LDCPR: 3 Powder Mill Lane, Leigh. TN11 9AP – application for a dropped kerb. Members had no objection to this application.
 - v. SE/18/01052/HOUSE: Middle Cottage, 42 Well Close, Leigh TN11 8RQ - single storey conservatory replacement at rear. Members supported this application.
- ii. To report SDC planning application decisions
- SE/17/03974/FUL: The Old Stables, Knotley Hall, Tonbridge Road, Chiddingstone Causeway - demolition of existing dwelling and garage. Erection of a new dwelling. Application approved.
 - SE/18/00179/FUL: Chessenden, Greenview Avenue, Leigh - demolition of existing garage and shed to facilitate the erection of a new dwelling house. Application refused. Reason: The proposal would result in an incongruous, intrusive form of development within the existing street scene, which would act to enclose the character of the narrow road. The overall scale, and bulk of the development would fail to relate to the existing character or appearance of the street scene and local area. The proposal does not comply with Paragraph 58 of the National Planning Policy Framework, policy SP1 of the Sevenoaks Core Strategy and policy EN1 of the Sevenoaks Allocations and Development Management Plan.
 - SE/18/00394/FUL: Woodlands, 4 Greenview Avenue, Leigh - subdivision of the plot and erection of a new two bed detached dwelling. Application refused. Reason: The proposal would result in an incongruous, intrusive form of development within the existing street scene, which would act to enclose the character of the narrow road. The overall scale, and bulk of the development would fail to relate to the existing character or appearance of the street scene and local area. The proposal does not comply with Paragraph 58 of the National Planning Policy Framework, policy SP1 of the Sevenoaks Core Strategy and policy EN1 of the Sevenoaks Allocations and Development Management Plan.
 - SE/18/00470/HOUSE: 1 Home Farm Close, Leigh - converting a garden into a parking space. Application approved.
 - SE/18/00414/FUL: 19 - 22 Garden Cottages, Leigh - erection of two storey rear extensions serving number 19, 20, 21 and 22 Garden Cottages. Application approved. There is the following condition: No development shall take place until details of all boundary treatment including details of all existing boundary hedges and trees to be retained and details of any to be removed have been submitted to and approved in writing by the local planning authority. The approved details shall be retained as such thereafter. To safe guard the visual appearance of the area and residential amenity as supported by policy EN1 and EN2 of the Sevenoaks Allocations Development Management Plan.
- iii. To hear report of SDC Planning Event: Tuesday 20th March
- The Clerk reported that she attended this event at SDC. SDC is going to email parishes with details of new planning applications as soon as they are validated, so that parishes get details more quickly than relying on the post. There will be a link to the application on SDC's website too, which is useful. They did say that they intend to raise the subject of paperless planning applications again in the not too distant future. Statistics: SDC receive 4000 planning applications a year. 80% are approved and of those that go to appeal, they win 67%. There is now a second enforcement officer, Katy O'Driscoll, and there is a register of all enforcement notices online. SDC is going to email parishes with details of planning policies relating to barns. SDC is going to offer some planning training. Clerk to investigate the purchase of an A3 printer in case SDC withdraw paper planning applications.

iv. KALC Planning Workshop

The Clerk reported that this event has been re-arranged for 1st May. Those attending are: Cllr Kaye, Cllr Marchant, Cllr Britain, Cllr Satterley, Cllr Skipper and the Clerk. Cllr Smith is on a waiting list.

211. The Green:

i. To hear update regarding the programmed improvement works to The Green

The Clerk reported that Bourne Amenity still have one section of The Green – the wet corner of the pitch – to improve. Also, there is one application of fertiliser to be done in the spring which will cost £330.00. Cllr Skipper reported that there appears to be blocked drains around The Green. Cllr Marchant undertook to investigate.

ii. To hear update and consider cost of the drag brush for Leigh Football Club

The Clerk reported that, last month, the Parish Council offered to purchase a drag mat for the Football Club at a cost of £225-£250 including VAT. The Football Club has now found another mat that they think is more suitable. This costs £732 including VAT (£610 net). The Football Club realise that this is a large increase and are happy to make a very sizable contribution to the cost. Members agreed to contribute half the cost, ie £305.00. Clerk to discuss with the Football Club.

iii. To consider quote for the replacement oak post on the corner of The Green and Powdermill Lane

The Clerk reported that a quote has been received for this work from R. Marchant & Sons Ltd for £525 + VAT. The specification is: to excavate remains of existing oak post and concrete surround and remove, to then supply and install a new 1.8m long 300mm x 300mm oak post, installed height 1.2m above ground level, bedded and surrounded with concrete, top cut two ways. This cost will be reduced if (iv) is carried out at the same time. Cllr Marchant declared a DPI in this item and left the room whilst the item is discussed. Cllr Britain proposed that this quote be accepted, with CIL funding to be used to cover the cost. This was seconded by Cllr Skipper and all were in favour.

iv. To consider quote for laying grass grid on The Green between Powdermill Lane and Old Chimneys

The Clerk reported that a quote has been received for this work from R. Marchant & Sons Ltd for £4,950 + VAT. The specification is: to excavate the remaining kerb line and The Green from Powder Mill Lane to existing gully, length 30m x width 750mm behind existing kerbs x depth 300mm. Top load and remove excavations to licensed waste disposal site. To provide new 200mm concrete bed and re-lay existing kerbs to new lines and level. To then lay hardcore bed at the rear of the kerbs 750mm wide x 200mm deep, well rolled and consolidated and blinded with sand. To surface with 100mm deep concrete grass grid filled with soil and seeded. Cllr Marchant declared a DPI in this item and left the room whilst the item is discussed. Cllr Britain proposed that this quote be accepted, with CIL funding to be used to cover the cost. This was seconded by Cllr Skipper and all were in favour.

v. To consider quote for laying grass grid on The Green opposite the school

The Clerk reported that a quote has been received for this work from R. Marchant & Sons Ltd for £3,850 + VAT. The specification is: to excavate The Green at rear of existing kerbs, length 40m x width 750mm behind existing kerbs x depth 300mm. Load and remove excavations to licensed waste disposal site. To supply and lay 200mm thickness of suitable graded roadstone well rolled and compacted and blinded with sand. To lay concrete grass grid, bedded on sand, filled with soil and seeded. Cllr Marchant declared a DPI in this item and left the room whilst the item is discussed. Cllr Britain proposed that this quote be accepted, with CIL funding to be used to cover the cost. This was seconded by Cllr Skipper and all were in favour.

vi. To hear update regarding the work to trees on The Green and in the Old Burial Ground

The Clerk reported that RWE Rural Services has carried out the work to the Chestnut Tree on The Green and the Lime Tree in the Old Burial Ground.

vii. To consider request by Leigh School PTA to hold a school-leavers party on The Green on 20th July

Members had no objection to this request. Proposed by Cllr Smith, seconded by Cllr Marchant and all were in favour.

viii. To consider request by Leigh Village Horticultural Society to hold the Summer Show on The Green on 1st September, along with Superstars

Members had no objection to this request. Proposed by Cllr Satterley, seconded by Cllr Marchant. Members were all were in favour. Clerk to inform Ian Bishop.

212. To hear update regarding the possible refurbishment of Leigh Cricket Pavilion

The Clerk reported that a letter has now been received from Leigh Cricket Club to say that the Club does not have the funding or the expertise to carry out this project. Members agreed that Cllr Stratton-Brown and Cllr Smith should give consideration as to who in the parish might be willing to lead the project, with the support of the Cricket Club. Item to be discussed again at the next meeting.

213. Charcott: To discuss defibrillator training in Charcott

The Clerk reported that she is still waiting for confirmation of the date.

214. Powder Mills

i. To hear report by Cllr Skipper

Cllr Skipper reported that security has been an issue at Old Powder Mills, as some of the new unoccupied houses have been broken into and items stolen. The Police have arrested someone in connection with these crimes. The developer has agreed to employ a security guard and dog patrol at night until the development is finished. There are nine houses currently unoccupied. Cllr Skipper also reported that there have been complaints about the speed of vehicles using Leigh Road from Hildenborough to Powder Mills. He also asked that the grey phone box on Leigh Road is removed by BT as it is being vandalised. The telephone equipment has been removed. The Clerk reported that both these issues fall within the Hildenborough parish and undertook to forward the details onto the Hildenborough Parish Clerk. Cllr Skipper asked what the lighting policy is in the parish, as this has been another enquiry. Members advised that the lighting policy is that there is no street lighting, and only low-level lighting at the new Old Powder Mills development was approved.

ii. To discuss the possible provision of a defibrillator in Powder Mills

Cllr Skipper reported that Bellway has agreed to build a brick pillar on which to mount a defibrillator. The suggested location is at the corner of Burton Avenue and Vale Gardens. Bellway has also asked for an indication of the cost of a new defibrillator and cabinet. The Clerk has advised that the Charcott package cost £1,300 + VAT. Cllr Skipper undertook to discuss further with Bellway.

215. Highways & Environment

i. To discuss the hedge at Well Close

The Clerk reported that a meeting was held with KCC, Cllr Britain, the Clerk and County Cllr Lake. The hedge was looked at, and Allan Gibbons, our Highway Steward attended and said that KCC has always cut the hedge. The maps were looked at and the officer from KCC was unable to explain why the section of hedge was not shown as being in the ownership of KCC and the map did not make sense. He undertook to go back to his Highways Definitions team for clarification. Although an email has been received, this question is still unanswered, and the Clerk is waiting to hear further.

ii. To discuss the possibility of purchasing a speed indication device through SpeedWatch

The Clerk reported that she has now mentioned this in two consecutive editions of the parish magazine, seeking volunteers to man the equipment but no-one has come forward. The equipment can only be used in speed limit areas of 20mph, 30mph or 40mph, which does restrict its use. Kent Police have now advised that the grant scheme previously mentioned has ceased, unfortunately, but it is likely that the cost of £1800+ VAT will still be split three ways (KCC, Kent Police and Town and Parish Council) but at worst it will be split two ways. Due to the lack of volunteer support, members agreed that they will not pursue this matter further.

iii. To hear report of the bulk refuse freighter visit

Members agreed that the service on Saturday 24th March was well received and well used.

iv. To hear report of the parish litter pick

Cllr Kaye reported that the litter pick on Saturday 17th March was excellent and very well supported which was highly commendable due to the snow. A large pile of litter was collected, and the village looks much improved. A big thank you to all those who helped. Cllr Stratton-Brown thanked Cllr Kaye for organising the litter picks so successfully.

v. To discuss the possibility of taking over responsibility for repairing potholes from KCC

The Clerk reported that Penshurst Parish Council has asked whether Leigh Parish Council would be interested in joining together and asking KCC if they can take over responsibility of repairing potholes, if KCC is prepared to devolve the funding that they would spend on this area.

Members were concerned about the liability of taking on this responsibility, because if a pothole caused an accident or damage to a car as the Parish Council had missed it or were too late in repairing it, there could be litigation claims. However, they agreed to discuss further once more information is available.

vi. To discuss the Kent Men of the Trees 'Trees in the Village Competition' 2018

The Clerk reported that the Kent Men of the Trees competition will take place as normal this year, and will cost £10 to enter. Members agreed to enter and to ask Cllr Croft whether he would be able to show the judges around the village again.

vii. The Clerk reported that emails have been received from David Hutchins to request:

- (i) a reduction in speed to 20mph on the High Street due to the proximity of the school, or
- (ii) the installation of a speed camera, or
- (iii) the installation of a pedestrian crossing.

Members had sympathy with Mr Hutchins and asked the Clerk to enquire what the basis is for approving a pedestrian crossing. Clerk also to investigate whether a crossing is required for a lollypop person.

viii. Winter Maintenance

The Clerk reported that an email has been received from Mike Whiting, KCC Cabinet Member for Planning, Highways, Transport and Waste: "I wanted to give you an update following the recent snow emergency that we experienced in Kent. The arrival of snow led to a very busy week for everyone in KCC, but particularly for highways. Our Contact Centre received more than 2,000 highway calls over just 7 days and nearly 1,000 winter enquiries were logged on our fault reporting tool. The help and support we received from Parishes, District and Borough Councils and the contracts with local farmers was superb. Together, we managed to keep more than 1,700 miles of primary roads salted, ploughed and moving. In addition, the town centres were quickly cleared by hand, more than 300 salt bins were refilled and whilst we know that some rural communities were particularly badly hit, we worked tirelessly to keep supporting our most vulnerable residents and our colleagues in the emergency services, despite some areas having up to 20ft snow drifts. As you will have seen, the road network has not escaped unscathed and in the last week alone, more than 1,200 potholes have been reported (one of the highest weekly enquiry demand we have ever seen). We are already starting to get the most serious of these defects repaired. Some are using temporary but harder wearing materials to remove any immediate danger, whereas many require permanent repairs or even for whole areas to be resurfaced. We are planning a much wider pothole blitz campaign and this is due to commence from the beginning of April. A substantial budget is identified, and delivery of this programme will be, as last year, through local contractor contracts. We already inspect every road in Kent on a regular basis (ranging from monthly for high speed and major roads through to annually for minor and some rural roads), but we also rely on the public and Parishes reporting any defects that are found between these inspections. We have improved our online fault reporting tool which can be found at www.kent.gov.uk/highwayfaults which will work from any kind of device."

216. Rights of Way

i. To hear ROW committee report

Cllr Kaye reported that the four Countryside Access wardens met recently and have agreed to keep the paths clear and to react to requests made by KCC for work to be undertaken. The ROW Committee therefore does not need to meet as regularly. Members agreed, and Clerk to update Terms of Reference for the Committee to be approved at the next meeting.

ii. The Clerk reported that a meeting has been arranged with Highways England for Friday 13th April at 12 noon at Barnett's Wood in order to see the improvements that have been carried out. The Clerk will attend.

217. Affordable Housing: To hear update regarding the Leigh Affordable Housing Scheme

The Clerk reported that she is still waiting for SDC to analyse the sites on the Parish Council's long list and prepare their report for the Parish Council.

218. Aviation: To hear report of the High Weald Councils Aviation Action Group

The Clerk reported that the night noise trial is not until next year, and the community groups are resisting the trial as it would use a single track. The next HWCAAG meeting will be on Wednesday 2nd May in Chiddingstone Causeway Village Hall.

219. Leigh Village Halls report

None.

220. Aged Persons Dwellings

Cllr Marchant reported that he has looked at the path at No.2 The Bungalows and cannot see that there is anything uneven or dangerous. However, he has not looked at the back of the property, and undertook to do so with Cllr Croft when he is able.

221. To report on correspondence received

The Clerk reported that lists of correspondence received have been circulated, and drew members' attention to the following:

- i. Item 2: Email from South East Water re: their draft water resources management plan (WRMP), which outlines how they intend to balance the supply and demand for water for both current and future customers between 2020 and 2080. Normally the WRMP looks 25 years into the future, however because the south east faces a number of unique challenges, including changing weather patterns and considerable population growth, we have taken the decision to look forward 60 years to 2080. By doing this we can ensure the work we do now lays the best foundation for future generations. In summary, the draft plan indicates we will need up to 294.2 million litres of additional water every day by 2080 to meet demand.

Since we published our previous plan in 2014 we have:

- Reduced the amount of water lost through leaks, exceeding our target
- Metered 80 per cent of our customers
- Reached more than 22,000 people as part of our award-winning targeted behaviour change campaign

While this work has resulted in demand for tap water reducing by 21 million litres of water a day, more needs to be done if we're to meet the 2080 shortfall. Our latest plan includes proposals for making what water we already have go further – by continuing to reduce leaks on our pipes and developing water efficiency programmes as well as a number of larger infrastructure projects. These proposals include:

2020 to 2045

- Building a new water treatment works at the former Aylesford Newsprint site, Kent by 2023
- Upgrading existing water treatment works at Ford WTW in east Kent by 2027
- Developing a water re-use scheme at Peacehaven, East Sussex by 2028
- Building a new reservoir next to our existing Arlington Reservoir, East Sussex by 2032
- Creating a new reservoir in Broad Oak, Kent by 2033
- A water re-use scheme at Aylesford, Kent by 2038
- Developing a regional water transfer scheme from SES Water

Long term considerations between 2045 and 2080:

- Desalination near Bexhill, Reculver and the River Medway
- Water re-use on the River Stour, east Kent
- A new reservoir in West Sussex
- New raw water abstraction and treatment works from the River Thames near Maidenhead, Berkshire
- Regional water transfers from Portsmouth and Thames Water
- New ground water resource near Farnborough, Hampshire

You can view these proposals in detail, download all the documentation, register your comments and find out where our public exhibitions are being held by visiting: www.southeastwater.co.uk/yourwateryoursay. If you wish to find out more about South East Water's future water plans, please email wre@southeastwater.co.uk.

- ii. Item 4: KALC: "On 5 March the Prime Minister launched a major overhaul to the National Planning Policy Framework to deliver more homes (see www.gov.uk/government/news/prime-minister-launches-new-planning-rules-to-get-england-delivering-homes-for-everyone). There are two Government consultations which seek views on: 1) reforming developer contributions to affordable housing and infrastructure; and 2) text of the National Planning Policy Framework. The Government deadline for comments on both consultations is 10 May. The 2 consultations can be accessed via the following link www.gov.uk/government/collections/national-planning-policy-framework-and-developer-contribution-consultations."
- iii. Item 6: Kent Police:
 - Hollow Trees Drive, Leigh - between 4:30pm on Wednesday 7th March and 7:30am on Thursday 8th March, some tools with tool box had been stolen from the property.
 - Hollow Trees Drive, Leigh - between 10:00pm on Wednesday 7th March and 8:00am on Thursday 8th March, a building site was broken into and a large bag of tools was stolen.
- iv. Item 7: SDC News Release: SDC will be supporting local charity and community groups by allocating £153,331 to help them continue their valuable work across the District. The grants will support organisations which provide services to Sevenoaks District residents, particularly those in greatest need. Funding totaling £54,791 will be made to 24 local groups who support volunteers, run community transport, help older people, people with mental health problems, families and provide support for sport and the arts across the District. £98,540 will be given to Citizens' Advice across the District at Edenbridge & Westerham and North & West Kent at Sevenoaks & Swanley.
- v. Item 8: SDC News Release: Sevenoaks District Council collected two prestigious public sector awards on Wednesday 6 March winning the iESE Gold Award for Transformation in Health and Social Care and Civic Office of the Year.
- vi. Item 11: Changes to railway timetables: A new timetable will be in operation on all routes from 20 May, the culmination of several years of planning and public consultation. It will provide a more reliable service and much more capacity, responding to the phenomenal growth which has seen passenger numbers double in just 12 years on parts of the network. The changes are a key element of RailPlan 20/20, the programme to modernise rail services in the south east, taking advantage of the new infrastructure and trains provided by the Thameslink Programme. These timetables are completely new and therefore it is likely that the majority of passengers will see some change to times or patterns of their current, typical journeys. See www.nationalrail.co.uk.
- vii. Item 15: KALC, enclosing the latest bulletin from the NALC Chief Executive. With regards to Parish Council precepts for 2018/2019, the average per Band D is £64.05 per annum, which represents an increase of £3.02 (4.9%) per annum. Leigh's Band D for 2018/19 is £39.89 per annum.

222. To discuss the Family Fun play events on The Green 2018

The Clerk reported that the Easter play event was held in Jessica's Hall on Tuesday 3rd April and was well attended. This is a free event provided by SDC.

223. To discuss the Royal Wedding lunch event on 19th May 2018 including request for grant towards projector and screen

Cllr Skipper reported that he is on the committee to help the Royal British Legion and the Halls Committee organise the event to commemorate the Royal Wedding on 19th May. It is anticipated that there will be 100-150 people in the Large Village Hall, and there will be lots of family-friendly events. It has been suggested that a projector and screen are purchased for this and future events. Members agreed and offered to contribute £500 towards this project. Cllr Skipper said that the RBL would like to retain stewardship of the equipment in order to keep it safe. Proposed by Cllr Skipper, seconded by Cllr Satterley and all were in favour.

224. To discuss the requirements under the General Data Protection Regulations

The Clerk reported that she has purchased Windows 10 Pro which encrypts the Parish Council's computer. She has also carried out an audit of the personal data held by the Parish Council. A Data Protection Officer will need to be appointed, and the Clerk is waiting for advice from KALC as to who to use.

225. To consider and update Risk Assessment

Members updated and approved the Risk Assessment. Proposed by Cllr Kaye, seconded by Cllr Stratton-Brown and all were in favour.

226. Finance:

- i. To hear update regarding the online banking arrangements with Bank of Ireland
The Clerk reported that she has set up online banking with the Bank of Ireland. The Clerk is the Administrator and is able to set up Users on the account. The following members are Authorise Users, who can authorise but not set up payments: Cllr Kaye, Cllr Marchant, Cllr Smith and Cllr Britain. The Clerk is the Admin User, who can set up payments but cannot authorise transactions. All Users need to download Bank of Ireland Keycode onto their mobile phones. This allows Users to obtain a new password each time they wish to log into Bank of Ireland. Users will need to activate their set up, and then to authorise the new payees and payments when set up. Members approved.
- ii. To review and update Standing Orders and Finance Regulations
Cllr Skipper proposed that the amendments to the Standing Orders and Finance Regulations regarding the Parish Council’s use of online banking be approved. This was seconded by Cllr Satterley and all were in favour.
- iii. To approve statutory increases to pension contribution pay bands
The Clerk reported that there is an increase in contribution due from the April payment, which is made in May. She is waiting for confirmation from the Pensions section at KCC and will report further next month.
- iv. To approve membership renewal for Action with Communities in Rural Kent: £50
Cllr Marchant proposed that this membership be renewed, seconded by Cllr Smith and all were in favour.
- v. To approve membership renewal to CPRE: £36
Cllr Marchant proposed that this membership be renewed, seconded by Cllr Smith and all were in favour.
- vi. To consider Citizens Advice North & West Kent’s application for grant
Members agreed to allow the Finance Committee to consider this application at their next meeting.
- vii. To approve list of payments
Cllr Stratton-Brown proposed that the list of payments be approved. This was seconded by Cllr Satterley and all were in favour.

227. Items for reporting or inclusion in future agenda

Cllr Smith said that she has received complaints by residents who have been disturbed by noisy motor bikes in the village. Clerk to report to the PCSO.

The meeting closed at 10.15 pm.

Signed

Date

**LEIGH PARISH COUNCIL
LIST OF ONLINE PAYMENTS
April 2018**

Date	Payee	Detail of payment	Amount Inc. VAT	VAT
09.04.18	Clerk	Salary	£718.55	
09.04.18	HMRC	PAYE	£276.08	
09.04.18	Clerk	Mileage, petty cash & work fm home allow	£137.05	
09.04.18	KCC	Pension contribution	£288.10	
09.04.18	SDC	Dog bin emptying	£528.84	£88.14
09.04.18	The Kent Men of the Trees	Competition fee	£10.00	
09.04.18	ACRK	Subscription renewal (same as last year)	£50.00	
09.04.18	CPRE	Subscription renewal (same as last year)	£36.00	
09.04.18	SDC	Bulk Refuse Freighter 24.03.18	£93.60	£15.60
09.04.18	Chiddingstone Parish Council	Half share Windows 10 Pro	£50.00	
09.04.18	Leigh Village Halls Man. Com.	Hall Hire 2018	£140.00	
09.04.18	RWE Rural Services Ltd	Surveys of Lime & Horse Chestnut trees	£554.40	£92.40
09.04.18	RWE Rural Services Ltd	Work to Lime Tree in Old Burial Ground	£450.00	£75.00
09.04.18	RWE Rural Services Ltd	Work to Chestnut Tree on The Green	£900.00	£150.00
09.04.18	Mr P. Croft	Mowing	<u>£125.00</u>	
			£4,357.62	£421.14