

LEIGH PARISH COUNCIL

MINUTES OF THE LEIGH PARISH COUNCIL MEETING HELD IN THE SMALL HALL, HIGH STREET, LEIGH ON MONDAY 3RD DECEMBER 2018 AT 8.00PM

PRESENT: Cllr J. Kaye (Chairman), Cllr R. Britain, Cllr P. Croft, Cllr A. Johnston,
Cllr S. Satterley and Cllr. C. Stratton-Brown
APOLOGIES: Cllr G. Marchant, Cllr B. Skipper and Cllr S. Smith
IN ATTENDANCE: Mrs L. Kleinschmidt (Clerk). County and District Cllr Lake attended the meeting for the Open Session only.

Open Session

Report by County and District Cllr Lake

County Cllr Lake reported that KCC is attempting to determine what would happen if lorries and other traffic have to park on major roads and motorways across Kent due to Brexit. This could have severe implications on our road network. C.Cllr Lake said that he has been notified that the Public Inquiry for Manor Buildings, Powder Mill Lane, will resume on Friday 7th December at 10am at SDC offices. He said that he will try and attend the inquiry but he will not take part following advice from KCC lawyers. Regarding the hedge at Well Close, the KCC officer has advised that she has sought a quote to replace the hedge with beech trees. He said that this is KCC land and KCC are responsible for the work. Regarding aviation, D.Cllr Lake said that he is entirely in agreement with the HWCAAG's response to Gatwick's Master Plan consultation, and added that he thought that pollution is just as important as the impact of noise. Regarding Highways, C.Cllr Lake advised that he and the Clerk met the KCC Highways Manager in Leigh and he was shown all the highway issues in the parish. County and District Cllr Lake left the meeting at 8.25pm.

Closed Session

121. **Apologies for absence** were received from Cllr Marchant, Cllr Skipper and Cllr Smith and members accepted their reasons for absence.
122. **Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed**
None.
123. **The minutes of the Leigh Parish Council Meeting held on 5th November 2018** were approved and duly signed. Proposed by Cllr Satterley, seconded by Cllr Croft, and all were in favour.
124. **Planning**
 - i. To consider applications received
SE/18/03318/LDCPRE: Woodlands, 4 Greenview Avenue, Leigh TN11 8QT - erection of an ancillary domestic outbuilding and extension of existing vehicular access. Members strongly objected to this application. The proposal would result in an incongruous, intrusive form of development within the existing street scene which is due to its roof design and bulk, as it fails to relate to the existing character or appearance of the street scene and local area. The proposal is therefore contrary to Paragraph 58 of the National Planning Policy Framework, policy SP1 of the Sevenoaks Core Strategy and policy EN1 of the Sevenoaks Allocations and Development Management Plan and the Leigh Village Design Statement Supplementary Planning Guidance. The Parish Council feel that any development on this site and neighbouring sites is not acceptable. The Green Lane is a very narrow quiet lane that could not take the increased traffic movements that would be inevitable from this proposed development. The lane belongs to SDC and is not adopted highway. This development should not be allowed under permitted development when two planning applications and another application for lawful permitted development for a similar scheme have been refused.

ii. To report SDC planning application decisions

- SE/18/02997/HOUSE: 20 Barnetts Road, Leigh - demolition of existing conservatory and the erection of a single storey front porch, double storey side extension, loft conversion, change of roof of existing rear extension from flat roof to pitched roof, alterations to fenestration and extension of right of way. Application approved.
- SE/18/02972/HOUSE: Pippin Cottage, The Green, Leigh - partial demolition of wall and erection of single storey rear extension, alterations to fenestration. Application approved.
- SE/18/03046/HOUSE: Fairlawns, Tonbridge Road, Leigh - replacement of front porch and raising of front roof pitch. Rendering of external brickwork and changing of roof tiles. Alterations to fenestration. Landscaping works. Application approved.

iii. The Clerk reported that the following applications have gone to appeal:

- i. SE/18/00179/FUL: Chessenden, Greenview Avenue, Leigh TN11 8QT – demolition of existing garage and shed to facilitate the erection of a new dwelling house. Appeal Ref: APP/G2245/W/18/3207139. Deadline for additional comments 03.01.19.
- ii. SE/18/01812/FUL: Chessenden, Greenview Avenue, Leigh TN11 8QT - demolition of existing garage and shed to facilitate the erection of a new residential bungalow with pitched roof and roof lights. Appeal Ref: APP/G2245/W/18/3212422. Deadline for additional comments: 03.01.19
- iii. SE/18/00394/FUL: Woodlands, 4 Greenview Avenue, Leigh TN11 8QT - sub-division of plot and erection of new two bed dwelling. Appeal Ref: APP/G2245/W/18/3207553. Deadline for additional comments: 01.01.19
- iv. SE/18/01779/FUL: Woodlands, 4 Greenview Avenue, Leigh TN11 8QT - sub-division of plot and erection of new two bed bungalow. Appeal Ref: APP/G2245/W/18/3210846. Deadline for additional comments 01.01.19.

Members agreed to reiterate their previous comments to the Planning Inspector for both properties.

iv. To discuss the Public Inquiry regarding Manor Buildings

The Clerk reported that the Public Inquiry was held on 13th November at 10am at SDC offices. The Appeal was adjourned by the Planning Inspector and the Public Inquiry will resume on 7th December at 10am.

v. To discuss SDC's Draft Local Plan

The Clerk reported that the second Draft Local Plan has been published.

SDC has an annual capped housing need figure of 698 units. Rolled forward over the 20 year period of the Plan and using the standardised methodology, the Council's housing need is 13,960 units, plus the addition of a 20% buffer for the first five years.

The next steps in the production of the Local Plan are as follows:

- Planning Advisory Committee: 22 November 2018
- Cabinet: 06 December 2018
- Pre-submission publication & public consultation known as 'Regulation 19 Publication' – December 2018/ January 2019
- Full Council 26 February 2019
- Submission & Public Examination by Inspector – Spring/Summer 2019
- Adoption – by the end of 2019.

The Clerk reported that there are no sites included in the second draft of the Local Plan in the Leigh parish. The Clerk reported that the other policy that has an impact on our parish is:

Policy H3 – Housing in Rural Areas:

Proposals for housing in rural areas to meet a specific local need will be permitted as an exception to other Local Plan policies providing the following criteria is met:

1. The local need has been identified in an up to date rural housing needs survey;
2. The local need identified cannot be met by any other means through the development of non Green Belt sites within the parish or, where appropriate, in the adjacent parish; and
3. A thorough site options appraisal has been carried out.

The Council expects rural exception housing schemes to provide 100% local needs housing to meet identified needs. However, on rare occasions proposals may include an element of market housing to facilitate delivery.

In these circumstances, the applicant will need to demonstrate to the satisfaction of the Council that a scheme that doesn't rely on market housing has been fully considered, why it has been discounted or considered to be unviable. Where the Council is satisfied that an element of cross-subsidy is required, the market housing will be required, in the first instance, to meet identified needs including housing for local essential workers, older people and plots for self build. The amount of market housing must not exceed 30% of the total number of homes, or 3 homes, whichever is the lesser amount. Proposals for increasing the provision of almshouses will be supported where a local need is identified.

Members agreed to support this policy.

- vi. KALC training session: Effective Higher Level Planning For Local Councils on Friday 7th December 2018 at Lenham Community Centre. This is suitable for those members who attended the Hever Introduction to Planning event. Cost £60 + VAT per delegate.

125. To discuss SDC's report and recommendations regarding Leigh's Conservation Area

The Clerk reported that the deadline was on Friday, so she has submitted the response as agreed last month.

126. The Green:

- i. To discuss report relating to inspection of trees and quote for work required

The Clerk reported that Bob Noakes from The Original Tree Surgeons carried out an inspection of all the trees in the Parish Council's ownership, and a comprehensive report has been received. The report is as follows:

Tree No.	Tree Species	Age	Observations	Priority	Condition	General Tree Work Required	Cost
The Green, Leigh							
T1	English Oak	Veteran	Slack bracing, split in trunk	Yes	Fair	Tighten the bracing, measure the gap, compare to last year's measurement	£80.00
T2	English Oak	Large	No visible defects	No	Good	No work required	
T3	English Oak	Large	No visible defects	No	Good	No work required	
T4	Horse Chestnut	Medium	No visible defects	No	Good	No work required	
T5	Horse Chestnut	Large	No visible defects	No	Good	No work required	
T6	English Oak	Medium	No visible defects	No	Good	No work required	
T7	English Oak	Large	No visible defects	No	Good	No work required	
T8	English Oak	Large	No visible defects	No	Good	No work required	
T9	Taxodium	Young	No visible defects	No	Good	No work required	
T10	English Oak	Large	By old vicarage - No visible defects	No	Good	reduce the limbs encroaching on the Taxodium	£45.00
T11	English Oak	Large	Dead wood in the crown	Yes	Good	Remove all dead wood	£45.00
T12	Beech	small	Tree in terminal decline	Yes	Poor	Fell to ground level	£60.00
T13	Beech	small	Dead wood in the crown	Yes	Fair	Remove all dead wood	£30.00
T14	Beech	small	low limbs	Yes	Good	crown lift up to 2.5m	£20.00
T15	Hawthorn	Medium	Leaning severely over the lawn area	Yes	poor	Reduce the main limb down to a 2.0m stem	£30.00
T25	Beech	small	In need of its first prune	No	Good	Formative prune, remove the epicormic	£12.00

T26	Horse Chestnut	Large	No visible defects	No	Good	No work required	
T27	Horse Chestnut	Large	No visible defects	No	Good	No work required	
T28	Horse Chestnut	Large	No visible defects	No	Good	No work required	
T29	English Oak	Large	No visible defects	No	Good	No work required	
T30	English Oak	Large	No visible defects	No	Good	No work required	
T31	Red Oak	Large	No visible defects	No	Good	No work required	
T32	English Oak	Large	No visible defects	No	Good	No work required	
T33	Field Maple	Medium	No visible defects	No	Good	No work required	
T34	Horse Chestnut	Large	No visible defects	No	Good	No work required	
T35	Ash	Large	No visible defects	No	Good	No work required	
T36	Silver Birch	Medium	No visible defects	No	Good	No work required	
						Total	£322.00
St Mary's Church pathway, Leigh							
T16	Lombardy Poplar	Mature	No visible defects	No	Good	No work required	
T17	Hornbeam	Large	No visible defects	No	Good	No work required	
T18	Hornbeam	Large	No visible defects	No	Good	No work required	
T19	Hornbeam	Large	No visible defects	No	Good	No work required	
T20	Hornbeam	Large	No visible defects	No	Good	No work required	
T21	Hornbeam	Large	No visible defects	No	Good	No work required	
T22	Hornbeam	Large	No visible defects	No	Good	No work required	
T23	Hornbeam	Large	No visible defects	No	Good	No work required	
T24	Hornbeam	Large	No visible defects	No	Good	No work required	
T25	Hornbeam	Large	No visible defects	No	Good	No work required	
Old Burial Ground, Leigh							
	Various species	Various	No visible defects	No	Good	No work required	

The recommended works will cost £322 + VAT. Cllr Britain proposed that this cost be approved, this was seconded by Cllr Croft and all were in favour.

ii. To discuss the installation of a fence to protect the veteran oak tree

The Clerk reported that she has requested two further quotes from Weld Done, one for hooped metal fencing and one for estate fencing where the top quarter protrudes outwards. These have not yet been received.

iii. To discuss the refurbishment of the litter bins on The Green

Item to be discussed at the next Parish Council meeting.

iv. To discuss the 2019 maintenance of The Green

The Clerk reported that Landscape Services have provided details of their rates for the 2019 maintenance of The Green:

	Maintenance	2018	2019
1.	To gang mow green on 21 occasions	£845.60	£722.00
2.	To spike the football pitch on 3 occasions	£122.01	£825.14
3.	To roll the whole green in both directions in April	£221.81	£275.05
5.	To contravate (shallow lines are dug in the goal mouth and grass seed sown) the football pitch in April	£398.81	£550.09
6.	To fertilize the whole green on 1 occasion in April	£286.51	£550.09
7.	To vertidrain the football pitch on 2 occasions	£480.00	£550.09
	Total	£2,354.74	£3,472.46

Cllr Croft proposed that the maintenance contract be awarded to Landscape Services, this was seconded by Cllr Johnston and all were in favour.

v. To discuss the request for a short film to be made on The Green

The Clerk reported that a request was made for a film to be made on The Green about the life story of a woman who now plays football for Wales. Cllr Britain took advice regarding this request and it was suggested that the Parish Council could charge for the use of The Green as a location. The Clerk reported that the film company then advised that they have found an alternative location.

vi. To discuss the request for a memorial bench on The Green in memory of Maurice Martin

The Clerk reported that this was discussed at the October Parish Council meeting and Cllr Marchant was going to look at the benches to see if there is one that needs replacing. If so, the Parish Council can give approval to the stepson of Mr Martin providing the design of the memorial bench is approved prior to siting it on The Green. Cllr Croft reported that the bench on The Green opposite the war memorial, near the trough, needs replacing. Clerk to advise accordingly, and to request details of the bench and plaque for approval by the Parish Council prior to ordering.

127. Charcott:

The Clerk reported that a letter has been received from Lambert & Foster, as agents for The Redleaf Trust regarding the deteriorating condition of the track that leads from the green in Charcott to New Town Cottages. Issues have recently been identified with the surface water drain and extreme weather experienced in recent years has caused the track to deteriorate and is now in need of repair. The surface water drain has been surveyed and two sections have been found that have partially collapsed resulting in water overshooting the drainage gullies and flowing down the track, causing erosion of the track. The track and surface water drain are owned by The Redleaf Trust. It is normal for users of such assets to contribute towards the cost of maintaining them. The Trust's solicitor has reviewed the property deeds for each user and in accordance with the deed of conveyance for Charcott Green dated 7th October 1993 the Parish Council is required to contribute towards the cost of these repairs. He is in the process of obtaining quotes for this work and calculating the Parish Council's contribution relative to other users and he will write again in due course. Members agreed to check the deed of conveyance and item to be discussed at the next Parish Council meeting.

128. Powder Mills

i. To discuss highway issues in connection with the Old Powder Mills development

The Clerk reported that Powder Mill Lane has been patched and funding has been received by KCC for the work.

ii. To hear update on Bellway's request to KCC for some double yellow lines on Burton Avenue

The Clerk reported that Bellway have said that they have not yet met with KCC and are unlikely to do so now before the New Year.

129. Highways & Environment

i. To discuss the hedge at Well Close

The Clerk reported that Rebecca Morgan at KCC has said that she has checked for any previous quotes requested and established which contractor KCC will be using. Due to the quote not specifying a Beech hedge she has asked for this to be amended to account for a different species, and she has also requested that the additional trees be removed which are affecting the carriageway, this therefore means that 47 small trees will be removed.

ii. To discuss the rotten post on the western corner of The Pump House

Members agreed that R.Marchant & Sons should be asked to replace the rotten post.

iii. To discuss the knocked over post on the corner of The Green opposite the school.

Members agreed that R.Marchant & Sons should be asked to replace this post.

iv. To hear report of meeting with KCC Highways Manager and County Cllr Lake

The Clerk reported that she and C.Cllr Lake drove round Leigh with Mike Payton, the new Area Manager for KCC Highways. All salt bins have now been filled so if there are any that are empty, please let the Clerk know. Mike said that Bellway have paid KCC in full for all the road repairs required, and these have now been done. The Clerk has requested that the centre white lines on Powder Mill Lane be repainted.

The stretch from the new Bellway entrance to the Plough Inn has been patched, although most of this is in the Hildenborough parish. Any further road improvements on this stretch is the responsibility of Hildenborough Parish Council.

- v. To discuss the Bulk Refuse Freighter visit on 1st December
Members agreed that the service provided by SDC was well supported locally.
- vi. To discuss the request for the dog bin on SR437A at Hunter Seal to be moved
The Clerk reported that she met a resident of Hunter Seal at the end of the footpath that has now been made a cycle track. He has asked that the dog bin be moved further down the path as it is very noisy and smelly just outside his back door. Members approved.
- vii. The Clerk reported that our PCSO has carried out some speed checks at Donkey Fields and he reported that the majority of people were driving within the speed limit.
- viii. Leigh Expansion and Hildenborough Embankment project
The Clerk reported that The Environment Agency held three public engagement events to share information about the Leigh Expansion and Hildenborough Embankments Scheme. The Clerk reported that she attended one of the events and has asked representatives of The Environment Agency to attend a Parish Council meeting to discuss the proposals in more detail, but has yet to hear back.

130. Rights of Way

None.

131. To discuss the possible refurbishment of the Leigh Cricket Pavilion

Cllr Satterley reported that he has met with representatives from the Cricket Club and has had an initial discussion about how this project could move forward. Members agreed to discuss further with the Cricket Club.

132. To hear report of the events held to commemorate the centenary of World War 1

Cllr Kaye reported that the beacon event held on 11th November was excellent and very well supported. It was agreed that it was a fitting commemoration of the centenary. There was no harm to The Green and the grass has recovered well after being re-laid after the beacon. Peter Fleming from SDC attended the event. Members thanked Cllr Kaye and all the others involved in the organisation of the event.

133. Affordable Housing

The Clerk updated the Parish Council with the current situation regarding the site search. Alison Thompson at English Rural Housing Association has suggested that a personal letter to the landowners from the Chairman might help. She is also willing to consider other sites, previously discounted as possibly being too remote. It was agreed that Cllr Kaye would write to the landowners.

134. Aviation:

- i. Cllr Stratton-Brown reported that a HWCAAG meeting was held last week and Gatwick Airport Ltd's consultation on their Master Plan was discussed. The group is in the process of preparing an A5 leaflet that will go out by Royal Mail to every household in the High Weald area advising people of the consultation and providing suggestions on how to respond. Cllr Stratton-Brown said that it is vital that as many residents as possible respond to the consultation, and suggested that copies are sent to our MP, Tom Tugendhat. The deadline for responses is 10th January 2019.
- ii. CAA: Dedicated airspace change portal launched - The UK Civil Aviation Authority (CAA) has launched a dedicated portal for proposed changes to UK airspace. It will provide communities and all interested stakeholders with a one-stop shop of information about designs of UK airspace that might impact them and an easy way to provide their views about changes. This forms a central element of the new airspace change process introduced by the CAA in January 2018. The portal has been designed so that it is accessible for both the organisation proposing the change to the design of UK airspace, and other interested parties. Changes can be located by searching for specific locations or by browsing each change being proposed by airports or organisations. All airspace change sponsors using the CAA's new process must use the portal to make available all material relating to any airspace change proposal.

This will include background information, options development, consultation documents, responses, and decisions made by the CAA. The portal will also allow impacted stakeholders to provide public feedback on the documents at relevant steps in the process, including on the CAA's draft decisions for major change proposals. See <https://airspacechange.caa.co.uk>.

- iii. GACC: invitation to their AGM on Friday 23rd November 2018, commencing at 7:30pm. Doors open 7:00pm. Venue: Ardingly Suite, Copthorne Hotel, West Sussex RH10 3 PG
- iv. AEF: Manston Airport Development Consent Order application: US firm RiverOak Strategic Partners has submitted a Development Consent Order to the Planning Inspectorate – the first airport DCO application ever to be submitted under the 2008 Planning Act. The DCO application includes the compulsory purchase of the airport and planning permissions to secure Manston's future as an airfreight hub, with at least 10,000 cargo flights per year. AEF will shortly publish a statement on the DCO application explaining its significance. We will also identify a worrying policy gap in the context of aspirational aviation growth, and will ask how the proposals fit within the UK Government's climate change commitments.
World Health Organisation issues new guidance on noise: As you may have read in our latest newsletter, WHO Europe published new, and tougher, environmental noise guidelines on 10th October, the first complete update to WHO's community noise guidelines launched in 1999. The guidelines acknowledge the existing evidence of health impacts for people living around airports and under flightpaths, especially those who have their sleep interrupted. In our response to the guidance, AEF calls for the Government to set out appropriate measures to tackle the aviation noise issue in its Aviation Strategy Green Paper due to be published later this year.
AEF's short film project: Since the summer, we have been asking communities to submit short films to us that highlight the way in which they are impacted by aviation noise. The main purpose of the project is to challenge the assumption that aviation noise is only really a problem in the South East. We've already received excellent and illuminating short film contributions to the project from communities across the UK, and we're keen to receive more, including contributions that illustrate noise impacts of general aviation activities, such as helicopters. We've also welcomed blogs and audio recordings that offer insight into local aviation noise issues. If you'd like to contribute to the project - with a short film, blog or audio recording - please contact deborah@aef.org.uk for further details.
- v. Invitation to AEF AGM on Wednesday 5th December, 2.30pm - 4.30pm. Topics:
 - AGM business, including a review of our main campaigns during 2018
 - Look ahead to 2019, including news of an exciting event for AEF members and guests taking place in January
 - Member preview: Short stories about living with aircraft noise
- vi. GAL: invitation and programme for the joint Gatwick Airport Ltd and Noise Management Board (NMB) annual public meeting to be held on 5th December 2018 at the Sofitel Hotel, North Terminal, Gatwick Airport. This meeting is not part of Gatwick Airport's Draft Master Plan engagement and the Draft Master Plan will not be discussed at the public meeting. All the information is available on the website. See <https://www.gatwickairport.com/masterplan2018>.
- vii. Gatwick Airport Ltd: "Gatwick recently announced the 2018/19 season of our Discover Gatwick programme, a series of events where representatives of the local community they could learn more about Gatwick and how we are leading the way in enhancing the experience of our passengers and in managing a highly efficient and responsible airport. We value good relationships with our neighbours and the wider community across the region and these events provide an important opportunity for open dialogue. Tuesday 15th January 2019 / Tuesday 19th February 2019."

135. Leigh Village Halls report

None.

136. Aged Persons Dwellings

None.

137. To report on correspondence received

The Clerk reported that lists of correspondence received have been circulated, and drew members' attention to the following:

- i. Item 6: KALC Sevenoaks Branch: Minutes & Notes of 12 October 2018 meeting.
- ii. Item 10. CPRE: "Throughout September, volunteers from all over the country helped to clean up the countryside with CPRE's Green Clean.

We can better understand how the government should approach England's deposit return system – the buy > drink > return scheme that environment secretary, Michael Gove, has committed to introduce. In the new scheme, to incentivise recycling, we will pay a deposit for drinks containers that is refunded when we return them. We collected a staggering 11,212 bottles and cans:

- Aluminium – 50% of total
- Plastic bottles – 35% of total
- Glass bottles – 14% of total

The remaining 1% of the total were Tetra Pak containers.

We all want recycling to work, but our data clearly shows that current collection methods are failing, and it's not just plastic that's the problem. We will now be using this evidence to call on the government to create a well-designed deposit return system that includes bottles and cans of all materials and all sizes."

- iii. Item 11: SDC: seeking nominations to their 2019 Voluntary & Community 'Making it Happen' Awards, which is being held at Stag Theatre on Wednesday 13 February. There are 12 categories to nominate individuals or groups. Deadline date for nominations is Friday 14 December.
- iv. Item 12: Kent Downs AONB Unit: "I work on a project called The Ash Project which has been working across Kent for the last two years. We thought you and your parish may be interested to hear of an offer that is available to all landowners in Kent which aims to help combat the adverse effects of ash dieback across the county. As you may know it is estimated that up to 98% of the UK's 150 million ash trees will succumb to disease and perish within the next decade, this will have a devastating impact on our landscape in Kent. The Ash Project is one of the Kent Downs AONB Unit's key projects for 2018, and we have partnered with the Woodland Trust to develop tree packs that are specific to the landscapes of the Kent Downs AONB. The Woodland Trust is offering these subsidised tree packs via their shop, they are available to order now for planting before the end of winter. There are four different sapling mixes available to order, depending on the soil type where you are planning to plant:
 - Clay: hornbeam, oak, wild cherry
 - Sand: beech, small-leaved lime, rowan
 - Wet: alder, oak, goat willow
 - Chalk: beech, field maple, small-leaved limeFor £66.25* you will receive: 45 saplings approximately 20-60cm in height, 15 of each species, 45 x 1.3m hardwood stakes, 45 x 1.2m tubex shelters and planting guidance
The packs are made up of trees suited to growing on large plots of land; trees that might form boundaries, individual field trees or small copses. We recommend planting these saplings alongside any ash trees you may have, allowing them eventually replace the ash once it has passed.
**The Woodland Trust is funding approximately 60% of the cost of these tree packs.*
- v. Item 14: KCC - consultation on the draft Kent County Council Libraries, Registration and Archives strategy for the next three years, including a proposal to tier libraries and review library opening hours. The public consultation runs until 29 January 2019. The draft strategy and the consultation questionnaire can be found at www.kent.gov.uk/lrastrategy. There will be 20 drop-in sessions across the county in libraries, see online for details.

138. To consider nominations for the 2019 KALC Community Awards Scheme

Members considered various nominations and selected the recipient of the award for 2019.

139. Finance:

- i. To hear report of the Finance Committee meeting held on 27th November
The Clerk reported that a Finance Committee meeting was held last week and actual versus budget figures were discussed for 2018/19 and also a discussion on the budget for 2019/20. Details of the tax base will not be received from SDC until January.
- ii. To consider request for grant by Leigh Tennis Club for coaching Leigh School children
Cllr Stratton-Brown advised that the costs in 2019 for coaching the Leigh School children, both as part of the curriculum and after school will be £2,600. Cllr Croft proposed that the Parish Council gives a grant of £1,000 to Leigh Tennis Club, this was seconded by Cllr Britain and all were in favour.
- ii. To approve list of payments
Cllr Satterley proposed that the list of payments be approved. This was seconded by Cllr Stratton-Brown and all were in favour. Cllr Kaye and Cllr Britain to authorise the payments online.

140. Items for reporting or inclusion in future agenda

None.

The meeting closed at 9.35 pm.

Signed

Date

**LEIGH PARISH COUNCIL
LIST OF CHEQUES
December 2018**

Date	Payment Number	Payee	Detail of payment	Amount Inc. VAT	VAT
03.12.18	77	Clerk	Salary December	£740.56	
03.12.18	78	HMRC	PAYE	£141.88	
03.12.18	79	KCC	Pension contribution	£296.79	
03.12.18	80	Clerk	Mileage & work fm home allowance	£121.80	
03.12.18	81	Sam Rogers Tree Care Ltd	Half cost tree work Old Burial Ground /Well Close	£240.00	£40.00
03.12.18	82	GeoXphere Ltd	Subscription renewal Parish Online	£42.00	£7.00
03.12.18	83	R Marchant & Sons Ltd	Removal litter bin & bench under Oak	£360.00	£60.00
03.12.18	84	SDC	Bulk Refuse Freighter 01.12.18	£96.00	£16.00
03.12.18	85	Leigh Tennis Club	Grant	£1,000.00	
				£3,039.03	£123.00