

LEIGH PARISH COUNCIL

MINUTES OF THE LEIGH PARISH COUNCIL MEETING HELD REMOTELY VIA ZOOM MONDAY 7TH DECEMBER 2020 AT 8.00PM

PRESENT: Cllr J. Kaye (Chairman), Cllr R. Britain, Cllr P. Croft, Cllr R. Lake, Cllr G. Marchant, Cllr G. Rogers, Cllr S. Satterley, Cllr B. Skipper and Cllr S. Smith

APOLOGIES: None

IN ATTENDANCE: Mrs L. Kleinschmidt (Clerk). County Cllr Lake, District Cllr Osborne-Jackson and members of the public attended the meeting for the Open Session only.

As previously agreed the meeting was recorded.

Open Session

Report by County Cllr Lake

County Cllr Lake reported as follows:

1. Covid-19: 150 military personnel have been called in to do all they can to help with Covid-19 testing. Kent is currently in Tier 3 and it is uncertain whether this area will move to Tier 2 before Christmas. Tom Tugendhat MP is working hard to try and rescue some of the districts, especially Sevenoaks.
2. Drainage in Powdermill Lane: Kent Highways will carry out a camera survey of the drain network shortly after Christmas. There are a lot of problem areas in this part of Kent and the drainage officer has a long list of drainage issues. C.Cllr Lake said that he and the Clerk will continue to press KCC.
3. B2027: Tom Tugendhat has received a reply from Michael Payne regarding the speed of vehicles on the B2027 which is very disappointing, but C.Cllr Lake and Tom Tugendhat will continue to press KCC.
4. There will be a big budget debate at County Hall on Thursday. There has been financial support from the Government towards the additional spend incurred, and it is hoped that council tax will not be increased too much. Many people have struggled to pay their council tax this year, especially those who are furloughed, and so it is important to keep council tax as low as possible.

Cllr Kaye thanked C.Cllr Lake for his continued pressure on KCC regarding the speed limit. C.Cllr Lake wished everyone a very happy Christmas.

Report by District Cllr Osborne-Jackson

District Cllr Osborne-Jackson reported as follows:

1. SDC has introduced a team of 'Town Centre Ambassadors' to provide support and advice to businesses and visitors in town centres throughout the District during the current Coronavirus pandemic.
2. He attended the Leigh Remembrance Day service and he was impressed that everyone practiced social distancing and restrictions were enforced.
3. He has been in contact with Cllr Kaye, Cllr Marchant and the Clerk regarding a planning application at 7 Wyndham Close that will go to the SDC DCC on 17th December.
4. The planning application for a horse cremation facility at Sevton Farm is being considered by planning officers. The site of the proposed cremation facility is in the Tonbridge & Malling Borough but the dwelling is in Sevenoaks District, so the application is being considered by SDC. The Parish Council and local residents are strongly opposed to the proposal and D.Cllr Osborne-Jackson said that he supported that view.

District Cllr Osborne-Jackson wished everyone a very happy Christmas and said he hopes that 2021 is a better year.

County Cllr Lake and District Cllr Osborne-Jackson left the meeting at 8.20pm.

Questions from members of the public

A resident asked about the various planning applications and applications for listed building consent at Hall Place, and said that he is disappointed by SDC's various refusals of permission.

The new owner is trying to reinstate the building and land as much as possible but as nothing had been done as maintenance for many years, this is proving to be extensive and expensive, and whilst the new owner would like to reinstate to the original design and standard, this is not always possible and SDC officers have been unsympathetic to his attempts to maintain the property.

Cllr Kaye asked if members were in agreement to discussing the following item in the Open Session, and members agreed.

106. To hear update regarding the refurbishment of Leigh Cricket Pavilion

Cllr Rogers reported that Leigh Cricket Club is giving consideration to the objectives that are required for the charity when set up and whether the club can undertake the governance of the charity. The club will meet to discuss this. Mr Mathur said that there are issues that the Cricket Club needs to resolve if the project can proceed and be viable. He added that he thinks that the issues will be resolved but it may take time. Cllr Kaye thanked both Cllr Rogers and Mr Mathur for all they've done, and also everyone on the committee, and it is hoped that the issues can be rectified.

Members of the public left the meeting at 8.35pm.

Closed Session

97. Apologies for absence

None.

98. Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed

Cllr Croft declared a DPI in item 113(ii).

99. The minutes of the Leigh Parish Council Meeting held on 2nd November 2020 were approved with item 81(ii) changed to read "... Cllr Britain said that he saw in the parish magazine that the Leigh in Bloom team had planted more bulbs on The Green by Porcupine House ...". The minutes would be signed at the next public meeting. Proposed by Cllr Britain, seconded by Cllr Marchant, and all were in favour.

100. Planning

i. To consider applications received

SE/20/03425/MMA and SE/20/03426/MMA: 14 Home Farm Close, Leigh TN11 8SB - Ground floor extension with sky lights. Minor Material Amendment to show relocation of south-west boundary wall to become a party wall with no.12. Members had no comment to make on this application.

ii. To report SDC planning application decisions

SE/20/02620/CONVAR: Hale Oak Farm Oast, Hale Oak Road, Sevenoaks Weald - removal of condition 2 (permitted development rights) of Appeal T/APP/G2245/A/85/037347/P3 related to 85/00746/HIST to convert oast house to residential use. Application refused. "Planning permission was allowed at appeal under application 85/00746/HIST for the conversion of an oast house for residential use. Conditions to prevent further extensions to the oast house and to prevent garages, fences, gates and walls to be erected within the curtilage of oast house were imposed under this planning permission by the Planning Inspectorate who allowed the conversion at Appeal. The Inspector concluded that the oast house contributed significantly to the appearance of the landscape and although small and of simple style, appears as a fitting part of an attractive small group of farm and residential buildings. The inspector further concluded that the visual importance of the oast house provided the justification for restoring the largely redundant oast house to residential use in order "to benefit the appearance of the local landscape". The condition to remove these permitted development rights was reasoned by the Planning Inspectorate in regards of visual merit rather than the Green Belt "in order to give the council adequate control over future development within the curtilage of the oast which would affect its visual merit". The justification to retain the condition remains today for this visually sensitive oast building. It is appropriate to resist the removal of permitted development rights and therefore this application to remove of condition 2 of planning permission 85/00746/HIST fails."

- iii. To discuss applications that have gone to appeal
APP/G2245/W/20/3259847: SE/20/01112/FUL: Manderville, Egg Pie Lane, Weald TN11 8PE - demolition of the existing buildings on site and erection of a new dwelling, together with new access and car parking/turning area. Deadline for comments to <https://acp.planninginspectorate.gov.uk> is 22nd December 2020. The Clerk reported that the Parish Council's comments to this application were: Leigh Parish Council objects to this application. The site already has a barn converted to residential use in addition to the original dwelling, and this proposal to convert the stables into a third residential property is not acceptable and constitutes intensification of the site in the Green Belt. Members did not wish to make any additional comments to the Planning Inspectorate.
- iv. To discuss response received from The Environment Agency regarding the Leigh Flood Storage Area
Email from David Lowe, The Environment Agency, regarding the Leigh Flood Storage Area: "Thank you for taking the time to consider our planning application and submit comments to SDC. We welcome your support for the application and note your comments. We have written to the planning officer but thought it would be helpful to respond to you directly on those points.
Your first two points relate to traffic movements during the construction period. You have asked if we can amend the proposed restriction to traffic movements along Powdermill Lane and Ensfield Road to between the hours of 8am to 9am and 3pm to 5pm (rather than 4pm – 6pm) to avoid school pick up time; and you have asked if traffic movements can be coordinated. The Environment Agency agree to the requested change of hours and to coordinate traffic movements generally. These points will be documented in the proposed Construction Management Strategy which will be submitted to Kent County Council for review prior to commencement of development.
Your third and fourth points relate to existing drainage which runs from the village, underneath the railway line and discharges into a watercourse on the Environment Agency's land south of the railway bridge. You seek an assurance that these drains will not be adversely affected by the proposals. The proposed development includes an embankment which crosses the watercourse into which these drains discharge. This embankment is shown on ENVIMSE100377-JBA-DE-PF00-DR-C-1100-A5-C01-BlockPlanSheet1. Under normal conditions this watercourse will be allowed to flow through the flood defence. When high levels are detected within the watercourse, a gate will close which will prevent reverse flows from the flood storage area backing up and causing flooding upstream of the flood defence. Once the gate is closed, flows within the watercourse will no longer be able to drain naturally and therefore pumps will be used to convey these flows over the flood defence. We hope what is written makes sense but we would be happy to discuss this if you need further clarification, and would suggest a socially-distanced meeting on site. Please let me know if you'd like us to arrange this.
Your final point is a request for an embankment by Six Arch Railway Bridge to prevent flood water on the northern side of the railway line affecting the structure of the Cattle Arch Railway Bridge and Wyndham Close. The area of land that currently floods north of the railway line forms part of the capacity of the flood storage area. An additional embankment will not be necessary as the existing ground levels in the field to the east of the track running from The Green Lane and Green View Avenue to the Cattle Arch rise sufficiently to contain the extent of the flooding in this location before it reaches this track and the gardens of the houses in Wyndham Close beyond it. This is shown in more detail on the attached plan 173054_PLN_INFO_63.2. The blue shading shows the maximum extent of the flood storage area when it reaches its current capacity. The pink shading shows the additional land that will be affected when the flood storage area reaches its proposed capacity."
Members agreed to take up the offer of a socially-distanced meeting on site, and for Emily Kinsella at Kent Highways and a representative from Network Rail to attend too. Cllr Kaye, Cllr Britain, Cllr Marchant and the Clerk to attend.

- 101. To hear update regarding the Parish Council's application to list The Fleur de Lis public house as an Asset of Community Value**
None.

102. The Green

- i. To hear update regarding unauthorised encampments and preventative steps that could be taken to protect The Green
Cllr Kaye reported that a letter was included in the December parish magazine which was delivered to every household in the parish, and so far 16 replies have been received. Cllr Kaye undertook to compile all the responses and comments made. Clerk to place a reminder in the January parish magazine and put a notice in the village shop and on social media. Item to be discussed at the February Parish Council meeting.
- ii. To discuss future maintenance of The Green
Cllr Kaye reported that he is still waiting for a formal response from Ian Bishop although he has said that the current contractors are carrying out their contract.
- iii. To hear report of tree survey carried out in November, and approve quote for work
The Clerk reported that the annual tree survey was carried out and the report is below.

The Green

Tree Number	Tree Specie	Age	Observations	Priority	Condition	General Tree Work Required	COST
T1	English Oak	Veteran	Slack bracing, split in trunk	No	Fair	Mulch	
T2	English Oak	Large	No visible defects	No	Good	No work required	
T3	English Oak	Large	Dead wood in the crown	No	Good	Remove all dead wood	£40.00
T4	Horse Chestnut	Medium	No visible defects	No	Good	No work required	
T5	Horse Chestnut	Large	No visible defects	No	Good	No work required	
T5A	Silver Birch	Sapling	No visible defects	No	Good	No work required	
T6	English Oak	Medium	No visible defects	No	Good	No work required	
T7	English Oak	Large	Dead limb over the war memorial	No	Good	Remove dead limb and hanger	£20.00
T8	English Oak	Large	No visible defects	No	Good	Remove dead wood	£30.00
T9	Taxodium	Young	No visible defects	No	Good	No work required	
T10	English Oak	Large	By old vicarage - No visible defects	No	Good	Remove dead wood	£60.00
T11	English Oak	Large	No visible defects	No	Good	No work required	
T13	Beech	small	Dead wood in the crown	Yes	Fair	Remove dead limb x 2	£10.00
T14	Beech	small	No visible defects	No	Good	No work required	
T15	Hawthorn	Medium	No visible defects	No	Fair	No work required	
T15a	Yew	Large	No visible defects	No	Good	Crown clean	£90.00
T25	Beech	Small	No visible defects	No	Good	No work required	
T26	Horse Chestnut	Large	No visible defects	No	Good	No work required	
T27	Horse Chestnut	Large	No visible defects	No	Good	No work required	
T28	Horse Chestnut	Large	No visible defects	No	Good	No work required	

T29	English Oak	Large	No visible defects	No	Good	Remove single dead limb	£10.00
T30	English Oak	Large	No visible defects	No	Good	Remove low dead limbs	£30.00
T31	Red Oak	Large	No visible defects	No	Good	No work required	
T32	English Oak	Large	Broken hanging branch	No	Good	Single dead limb	£10.00
T33	Field Maple	Medium	No visible defects	No	Good	No work required	
T34	Horse Chestnut	Large	No visible defects	No	Good	No work required	
T35	Ash	Large	Monitor for Ash die back	No	Good	Dead wood	£150.00
T36	Silver Birch	Medium	No visible defects	No	Good	No work required	
T36A	Amelanchier	Small	No visible defects	No	Good	No work required	
						Total	£450.00

Driveway to Church, by Porcupine House

T16	Lombardy Poplar	Mature	No visible defects	No	Good	No work required	
T17	Hornbeam	Large	No visible defects	No	Good	No work required	
T18	Hornbeam	Large	No visible defects	No	Good	No work required	
T19	Hornbeam	Large	No visible defects	No	Good	No work required	
T20	Hornbeam	Large	No visible defects	No	Good	No work required	
T21	Hornbeam	Large	No visible defects	No	Good	No work required	
T22	Hornbeam	Large	No visible defects	No	Good	No work required	
T23	Hornbeam	Large	No visible defects	No	Good	No work required	
T24	Hornbeam	Large	No visible defects	No	Good	No work required	
T25	Hornbeam	Large	No visible defects	No	Good	No work required	

Old Burial Ground

T37	Field Maple	Medium	No visible defects	No	Good	No work required	
T38	Yew	Medium	No visible defects	No	Good	No work required	
T39	Lime	Large	No visible defects	No	Good	No work required	
T40	Lime	Large	No visible defects	No	Good	No work required	
T40A	Yew	Large	No visible defects	No	Good	No work required	
T41	English Oak	Large	No visible defects	No	Good	No work required	

T42	Ash	Large	No visible defects	No	Good	No work required	
T43	Lime	Large	No visible defects	No	Good	No work required	
T44	Lime	Large	No visible defects	No	Good	No work required	
G1	Lime	Medium	No visible defects	No	Good	No work required	
G2	2 x Conifers	Medium	No visible defects	No	Good	No work required	

Cllr Britain proposed that the works as set out above be approved, this was seconded by Cllr Marchant and all were in favour.

- iv. Tree work to the oak tree on Powdermill Lane
The Clerk reported that SDC has approved the work to the oak tree at the junction with The Forstall. SE/20/03144/WTCA: Oak - raise canopy to 5.20m, remove all deadwood. Thin crown by 20%. Cost £320 + VAT. WKHA has agreed to pay half. Cllr Kaye proposed that this be approved, this was seconded by Cllr Britain and all were in favour.
- v. To discuss quotes received for re-mulching the area under the veteran oak tree
The Clerk reported that two quotes have been received, one for £200 + VAT and one for £75 + VAT. Cllr Smith proposed that the Parish Council accept the lower quote, which was provided by Original Tree Surgeons, this was seconded by Cllr Britain and all were in favour. The Clerk added that Original Tree Surgeons suggested that a local group could dig out the small Oak saplings to replant in the parish. Clerk to contact the Leigh in Bloom team in this regard.
- vi. To hear update regarding the refurbishment of the village sign
The Clerk reported that the sign is finished. Clerk to ask Weld Done to re-erect it.

103. Leigh in Bloom

- i. To discuss request for the area of land in Well Close near the end of Kiln Lane to be planted
Clerk to advise Leigh in Bloom that this area is not in the Parish Council's ownership and the actual ownership is unknown.
- ii. To discuss request for the area at the end of The Green Lane to be planted with daffodil bulbs
Members approved this request,

104. Highways

- i. To discuss the speed of vehicles along the B2027
See Open Session above.
- ii. To hear update regarding drainage issues along Powdermill Lane
See Open Session above.
- iii. Cllr Lake reported that there are drainage issues on the approach to Charcott. Clerk to report.

105. To hear update regarding the Leigh Volunteers and the Leigh Legacy project

Cllr Rogers reported that the group of volunteers are up and running again but thankfully there is not much call on them at the moment. The people on the bread list will get some mince pies at Christmas. Leigh Buddies has been set up and details are in the parish magazine. Leigh Performing Arts is performing A Victorian Christmas on Friday 18th December, this will be a socially distanced event during the afternoon. The website is in the process of being built and will be up and running after Christmas, this will be a hub of information for all events in the parish.

106. To hear update regarding the refurbishment of Leigh Cricket Pavilion

This item was discussed in the Open Session.

107. Rights of Way

To hear update regarding the application to divert SR427 to join SR426 between Killick's Bank Cottage and Ensfield Road

The Clerk reported that a zoom meeting was held with Ben Thomas, General Manager at Penshurst Place, and Cllr Kaye on Friday 6th November to discuss the application in more detail. It was suggested:

- i. Leigh Parish Council and The Penshurst Estate will work in conjunction on this application to divert SR427 but the application will be in the name of the Parish Council.
- ii. It was agreed that both parties would share all reasonable costs, if it looks as though costs will escalate due to legal fees, both parties will discuss and decide whether to proceed.
- iii. Peter Lake as our county representative would be asked to assist and any other contacts such as the Ramblers.

Members agreed with this course of action.

108. Powder Mills

- i. The Clerk reported that she has chased Bellway twice regarding the defibrillator and has requested that the Bellway signs are removed on the highway.
- ii. Cllr Skipper asked about the application at Sevton Farm and the Clerk reported that the decision has yet to be made.

109. Charcott

None.

110. To discuss correspondence received

- i. Item 3: KCC - "Kent County Council is encouraging individuals who are interested in becoming a Kent County Councillor to participate in our Virtual Event. This will be held on Wednesday 9 December 2020 on Microsoft Teams. You will have the opportunity to hear from existing County Councillors and Officers who support elected Members; as well as the chance to ask any further questions you may have."
- ii. Item 4: AEF re: current UK airport planning applications and proposed expansions: "Despite record drops in air travel and uncertainty around the pace and scale of recovery from the pandemic, many UK airports continue to press ahead with their expansion plans. We continue to be concerned at the number of expansion plans across the UK, and to highlight the discord between these and the Government's net zero commitment. Our new airport expansion guide tracks the progress of new and existing applications and draws attention to this concerning trend. Heathrow Airport was at the Supreme Court in October challenging February's ruling that the Airports National Policy Statement, which supported its expansion, was unlawful on climate change grounds. The verdict is expected in January 2021. Permission has been granted for a judicial review of the Government's decision in July to grant Manston Airport permission to open as an air freight hub. The decision had gone against the advice of the planning inspectorate, and according to campaigners, will damage the local economy and impact negatively on the UK's carbon budget and our commitments to the Paris Agreement. A study from NATS found public support for airport expansion at a three-year low and that "the proportion agreeing that airport expansion is the right thing to do has dropped considerably compared to 2019". Meanwhile, a new report from the New Economics Foundation finds that the economics of airport expansion don't stack up."
- iii. Item 6: CAA – The DfT and CAA, as co-sponsors of airspace modernisation, released a statement in July 2020 confirming a continued commitment to airspace modernisation and the need to consider how individual organisations may progress airspace change in response to the Airspace Change Organising Group's (ACOG's) report on 'Remobilising the Airspace Change Programme'. In our July update we stated that we had immediately accepted three of ACOG's recommendations and the DfT and CAA and committed to considering the remaining recommendations in further detail. Our October update provides information in relation to Sponsors restarting a 'paused' ACP and how we intend to assure that ACPs in the FASI-S programme that are progressing to a CAP1616 Stage 2 Gateway assessment do not constrain the optimisation of the wider network.

- iv. Item 8: SDC 'Care for our Community – Sevenoaks District' was set up in March to support vulnerable people, including those shielding. Around 1,500 volunteers came forward helping those in need by collecting their shopping and prescriptions, having a friendly chat and more. The scheme was stood down in the autumn as the transmission of the virus fell. As the nation prepares to stay at home once again to limit the spread of the virus, anyone who needs help is being urged to sign up to the 'Care for our Community' scheme. To request help, residents should visit www.sevenoaks.gov.uk/requesthelp or call the Council on 01732 227000.
- v. Item 9: PCSO Samuel Rustrick – monthly reports for Leigh & Chiddingstone.
 - i. October: We have completed regular patrols around Leigh and Chiddingstone and been hitting the hot spots for anti-social behaviour. A group of young people from Leigh were spoken to and were reminded about the social distancing rules. Investigations were conducted after a report of a car driving dangerously in the area was made; as a result, a driver was spoken to regarding speed and driving carefully.
 - ii. November: Regular patrols have been conducted around Leigh and Chiddingstone, and regular hot spots were targeted. Patrols attended after a report of poaching was raised, unfortunately nothing was found at scene but enquiries were completed to try and find the offenders. We attended several calls for fraud, so it is still important to stay vigilant around anything you may think could be fraud. We have received reports of possible drug dealing in Leigh, due to this report we will be increasing the patrols in the area. We would like to encourage residents to continue to report such behaviour, and where possible to add descriptions of offenders.
- vi. Item 10: Kent Police: The Kent Police Property Fund is looking for applicants now. The Kent Police Property Fund is generated from the sale, at auction, of items seized in police operations. If you are a local, charitable organisation with a clear connection to Kent, you're welcome to apply. Criteria: The projects supported by Police Property Act Fund donations must be for charitable purposes and must benefit the residents of Kent. The aims of a project must include one or more of the following.
 - 1. To support people who are or have been victims of crime or vulnerable to crime.
 - 2. To improve the quality of life for residents by initiatives which prevent crime or reduce the fear of crime, such as divert people, especially young people, away from crime, reduce drug and alcohol abuse and reduce re-offending.
 - 3. To promote greater co-operation between the police and local communities by encouraging the development of a positive relationship between members of local communities and the police, especially those sections of the community which are currently under-represented in the police service, such as improving informed community engagement in the policing of Kent, and developing local partnerships which have a relevance to policing in Kent and relationships between police and the community. Please see <https://www.kent.police.uk/propertyfund>
- vii. Item 11: Email from Beth Kemp, Youth Work Manager from YMCA in Tonbridge: "I have recently joined YMCA West Kent as the Youth work Manager. I am trying to understand what "need" there is for young people and how we can support with meeting this. I am writing to you to find out whether youth clubs are running (before/after Covid-19) and what support they may need, if any." Clerk to contact David Bennie.
- viii. Item 12: KALC: forwarding KCC's member briefing on the environment for November. "Every two years we survey Kent residents to find out their attitudes to the environment. The results of the 2020 survey are now in and show that Kent's residents continue to place a high value on our natural environment. 76% of those surveyed say that Kent's natural and historic countryside and environment are extremely or very important to them, with appreciation rising with age. 65% reported that they visit Kent's natural environment once a week or more and 77% thought it was in an excellent or good condition.
- ix. Item 16: Kent Police: "Matthew Scott, Kent's Police and Crime Commissioner, has today launched his 2020 Annual Policing Survey. The survey is run every year and gives residents the opportunity to have their say on what Kent Police's priorities should be and how safe they feel amongst other topics, such as finances. The results are used to shape the priorities in the PCC's Police and Crime Plan, which he holds the Chief Constable to account for delivering. The survey asks about the deployment of extra police officers, with Kent gaining a share of the Government's 20,000 uplift." The survey runs from 1 December until 5 January at www.makingkentsafer.co.uk."

- x. Item 18: Email from Helen Scott, Chair of Leigh Tennis Club: “As you are aware Leigh Tennis Club continues to support Leigh village school with the use of the courts to play netball and tennis. We also provide the children with tennis coaching on Wednesday afternoon and evenings. We have continued a free after-school club which has been well-supported. This remains successful in encouraging as many children as possible to join in these activities and to provide opportunities for those who excel, to progress through development squads into the County set up. We are proud that our small village is achieving comparable success to the much bigger clubs around the county. The club absorbs the cost of providing children’s equipment such as rackets and de-compressed balls and to having the courts marked out for junior tennis and netball. The cost of providing the coaching to the village school is around £2,670 per annum and whilst our membership is happy to support this activity we would greatly appreciate any contribution which you might be able to make towards the continuation of this activity. I thank you for the previous support that the Parish Council has provided and look forward to hearing from you.” To be discussed at the January Parish Council meeting. In the meantime Clerk to ask how many children had tennis coaching this year, which may be different to normal due to Covid restrictions.

111. Aged Persons Dwellings

- i. To discuss the lease renewal on no.1 The Bungalows from 17th December 2020
Members discussed whether to renew the lease for one year, or to draw up a renewal for a maximum of 3 years and include the option to increase the rent annually. Cost for either option is £120 + VAT. Members also discussed whether to have a rolling lease. It was agreed that the Finance Committee would decide and implement.
- ii. To discuss the lease for no.2 The Bungalows from 1st April 2021
Members discussed a possible new lease on this property.

112. To adopt the 2021 KALC Community Awards Scheme

Cllr Kaye proposed that the Parish Council adopt the 2021 KALC Community Awards Scheme, this was seconded by Cllr Marchant and all were in favour. Clerk to advertise for nominations in the Parish magazine and item to be considered at the January Parish Council meeting.

113. Finance:

- i. To hear report of the Finance Committee meeting held on 11th November
The Clerk reported that budget vs expenditure on track. The Finance Committee will meet again in January to consider the precept for 2021/22.
- ii. To approve list of payments
Cllr Skipper proposed that the list of payments be approved. This was seconded by Cllr Rogers and all were in favour. Cllr Kaye and Cllr Britain to authorise the online payments.

114. Items for reporting or inclusion in future agenda

Cllr Rogers reported that the Leigh Ladies Choir is holding a video concert at 4pm on Sunday 20th December, via eventbrite. Tickets are free of charge.

Cllr Kaye thanked everyone for all their work during the year and wished all a very happy Christmas and a healthy 2021.

The meeting closed at 9.50pm.

Signed

Date

**LEIGH PARISH COUNCIL
LIST OF PAYMENTS
December 2020**

Date	Payment Number	Payee	Detail of payment	Amount Inc. VAT	VAT
07.12.20	299	Clerk	Salary	£860.12	
07.12.20	300	HMRC	PAYE	£346.05	
07.12.20	301	Clerk	Mileage, petty cash & work from home allowance	£131.28	
07.12.20	302	KCC	Pension contribution	£458.07	
07.12.20	303	Vision ICT Ltd	Website hosting & support Jan-Dec 2021	£174.00	£29.00
07.12.20	304	GeoXphere Ltd	Parish Online subscription renewal	£42.00	£7.00
07.12.20	305	Peter Croft	Mowing & hedge cut at Triangle	£211.00	
				<u>£2,222.52</u>	<u>£36.00</u>