

LEIGH PARISH COUNCIL

MINUTES OF THE LEIGH PARISH COUNCIL MEETING HELD IN THE SMALL HALL, HIGH STREET, LEIGH ON MONDAY 4TH FEBRUARY 2019 AT 8.00PM

PRESENT: Cllr J. Kaye (Chairman), Cllr P. Croft, Cllr A. Johnston, Cllr G. Marchant, Cllr S. Satterley, Cllr B. Skipper, Cllr S. Smith and Cllr. C. Stratton-Brown

APOLOGIES: Cllr R. Britain

IN ATTENDANCE: Mrs L. Kleinschmidt (Clerk). Lisa Lennox and James Kennedy from The Environment Agency, County and District Cllr Lake, and members of the public attended the meeting for the Open Session only.

Open Session

Cllr Kaye welcomed Lisa Lennox, who is the Asset Manager Team Leader, and James Kennedy, who is the Project Manager, from The Environment Agency to talk about the Leigh Expansion and Hildenborough Embankment Project. James said that the excessive rainfall at Christmas in 2013 flooded Tonbridge and the villages downstream. The Leigh flood barrier operated at its highest legal limit, at 28.05m above sea level. Investigations were carried out to see if anything better could have been done and it was found that the structure operated to the best of its ability at the time. It was found, however, that there could be opportunities to improve the structure for the future. A project was developed to look at the Leigh area, carrying out studies and environmental assessments, and a business case was presented to defra. The cost of the project is approximately £21 million, made up of the following contributions: £100,000 from Local Levy, £2.3m from South East Local Enterprise Partnership (SELEP) via KCC, an additional £2.5m from KCC, £500,000 from Tonbridge & Malling Borough Council, and the balance from central government through Grant in Aid. By raising the barrier to 28.6m, the volume of the reservoir will increase from 5.85 million cubic metres to 7.25 million cubic metres. The embankment is already at 29m above sea level, and there are plans to enforce this to ensure that there no catastrophic failures. The Leigh pumping station will be upgraded and there will be three gates at the barrier. There will be generators which will act as a back-up. The railway line is already embanked all the way along and will not be impacted by the scheme. The scheme also includes a new physical defense in Hildenborough with a new pumping station. James said that all the landowners have been consulted and environmental and wildlife surveys have been carried out. It is hoped that a detailed planning application will be submitted in July. A change in the law will be required in order to change the reservoir storage capacity, and this will involve an application to parliament. Hopefully, construction will commence in 2021.

Questions

1. Cllr Kaye asked about the level of the water table and whether this would cause surface water flooding. James said that as the area is clay, there would be no more flooding than at present.
2. Cllr Kaye asked what the cons were to the scheme. James said that cost could be a negative issue as the proposal will cost a lot of money. Cost versus benefit must be considered. Also changes would be necessary such as cutting down trees, and the Government will look at whether there has been a sufficient amount of consultation.
3. Brian Ball said that when the barrier was originally built, the opinion was that there would be no effect on Bid Brook. James said that Brian's property will benefit from the proposals as Bid Brook feeds into the Medway downstream from the barrier, which will be kept low at times of flood as the water will be held back by the barrier. This will allow free-flow of the brook into the river.

Report by County and District Cllr Lake

County and District Cllr Lake reported that he is on the Flood Risk Committee at KCC. Also, he attended a meeting with senior members of the NHS to discuss plans post-Brexit. KCC is satisfied that the NHS will be able to provide the necessary drugs and that all agencies including the police, the schools and the NHS will have a sensible plan in place to ensure that services continue to be provided. KCC is looking to raise its portion of the council tax by 5% from 1st April 2019. This includes an increase of 2% for social care. Essential services will be maintained. C.Cllr Lake reported that after a trial Kent Highways have advised that Penshurst will not be allowed to have a speed reduction of 20mph through the village. This decision will be challenged.

C.Cllr Lake added that he is working on protecting the existing bus services through his ward, and trying to stop children being allowed to stand on school buses, to which Tom Tugendhat has offered his support.

Public Session

Rachel Littlejohn said that the PCC is keen to improve accessibility to the church for the disabled and less mobile. Some people are finding it very difficult to access the church as there are steps, a steep gradient or no pavement. The proposal that the PCC is considering is to install a new pavement to run from the High Street to the side road leading to the Church from Hildenborough Road, to reinstate the path to the base of the steps, to provide a rail on either side of the steps and a safety rail at the bottom of the path to prevent pedestrians stepping onto the road. County Cllr Lake advised that, unfortunately, KCC will not be able to fund the whole project although a small grant may be made from C.Cllr Lake's member's fund. However the SDC Community Infrastructure Levy fund might be able to provide funding. Members agreed to consider whether the proposal would be allowable on land that has a village green designation. Clerk to respond to Rachel in due course.

County and District Cllr Lake and members of the public left the meeting on or before 8.50pm.

Closed Session

- 158. Apologies for absence** were received from Cllr Britain and members accepted his reason for absence.
- 159. Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed**
None.
- 160. The minutes of the Leigh Parish Council Meeting held on 7th January 2019** were approved and duly signed. Proposed by Cllr Satterley, seconded by Cllr Marchant, and all were in favour.
- 161. To approve the list of meeting dates 2019**
Members agreed the following:
- | | | |
|-------------------------------------|-------------------------------|--------|
| Monday 7 th January | Parish Council | 8.00pm |
| Monday 4 th February | Parish Council | 8.00pm |
| Monday 4 th March | Parish Council | 8.00pm |
| Monday 1 st April | Parish Council | 8.00pm |
| Monday 13 th May | Annual Parish Council Meeting | 8.00pm |
| Monday 20 th May | Annual Parish Meeting | 8.00pm |
| Monday 3 rd June | Parish Council | 8.00pm |
| Monday 1 st July | Parish Council | 8.00pm |
| Monday 2 nd September | Parish Council | 8.00pm |
| Monday 7 th October | Parish Council | 8.00pm |
| Monday 4 th November | Parish Council | 8.00pm |
| Monday 2 nd December | Parish Council | 8.00pm |
| Monday 6 th January 2020 | Parish Council | 8.00pm |

The Clerk advised that the Parish Council will enter purdah from 21st March, which is the six week period before an election. Members will need to avoid political or controversial statements during this time, and there should be no new resolutions to spend large sums of money on new projects.

162 Planning

- i. To consider applications received
- i. SE/18/03948/LDCPR (weekly list): Fairlawns, Tonbridge Road, Leigh TN11 8HP - single storey rear extension, alterations to fenestration, tile hanging to front, altered front porch. No comment required.
- ii. SE/19/00028/FUL: Land west of Hale Oak Farmhouse, Hale Oak Road, Sevenoaks Weald TN14 6NQ (adjoining parish consultation) - conversion of agricultural building to a single dwelling. Members had no objection if the application satisfies planning policy.

- iii. SE/18/03599/FUL: Land South of Hollow Trees, Hollow Trees Drive, Leigh TN11 8QA - erection of a replacement dwelling. Amendment to show a new site location plan to include the private road. No comment required.
 - iv. SE/19/00015/PAE (weekly list): St Andrews Cottage, Scabharbour Road, Hildenborough TN11 8PJ - prior notification of a single storey rear extension which extends 5.5 m beyond the rear wall of the original dwelling house with a maximum height of 3.6 m and eaves height of 2.4 m. Members were concerned that various planning applications at this property have been refused and the applicant is now seeking to undertake the works under permitted development legislation.
- ii. To report SDC planning application decisions
- SE/18/03638/HOUSE: Rosslyn, Powder Mill Lane, Leigh - single storey rear extension with skylight, alterations to fenestration. Application approved.
 - SE/18/03821/HOUSE and SE/18/03822/LBCALT: 3 The Square, High Street, Leigh - proposed rear single storey extension and minor internal alterations at ground floor level to existing dwelling. Applications approved.
 - SE/18/03661/MMA: Ramhurst Manor, Powder Mill Lane, Leigh - Minor material amendment to SE/18/00942/HOUSE (conversion of potting shed/outbuilding to residential annex) to reflect proposed materials and minor operations (reduced window cills, removal of two windows on south elevation). Application approved.
- iii. To report Appeal Decision
- Appeal Ref: APP/G2245/X/18/3196630: Land at Manor Buildings, Powder Mill Lane, Leigh, Tonbridge TN11 9AS. The appeal was made under section 195 of the Town and Country Planning Act 1990 as amended by the Planning and Compensation Act 1991 against a refusal to grant a certificate of lawful use or development. The appeal was made against the decision of SDC. The application SE/17/03689/LDCEX, dated 22 November 2017, was refused by notice dated 19 January 2018, for "Continued use of the building and land for the sale of motor vehicles including pre-sales preparation and valeting." Summary of Decision: The appeal is allowed and a certificate of lawful use or development is issued. The parties had an agreed stance that "use for the storage, preparation and valeting of cars (excluding mechanical repairs) and car sales but excluding the display of cars for sale and any advertisement and signage of cars for sale" was lawful. This was on the basis that the use had been continuous for a period of more than 10 years (throughout the period January 2005 – January 2017) so as to have become lawful and that there had been no material change thereafter including no abandonment. The Council and Rule 6 party suggested that the average number of car sales per year over the period (82) would be an appropriate reference point and the Appellant accepted that number.
- iv. To discuss SDC's Draft Local Plan
- The Clerk reported that the consultation is now closed on the second Draft Local Plan, which will now considered by SDC Full Council on 26th February before its submission to the Inspector for Public Examination in the Spring/Summer 2019. It should be adopted by the end of 2019.
- v. To discuss the works being carried out at Hall Place
- The Clerk reported that she contacted the Conservation Officer about the works being undertaken at Hall Place as requested, and the Conservation Officer forwarded the matter to Enforcement. Enforcement officers acknowledged receipt of the query and said that enforcement matters are treated according to priority and should hopefully be looked at at some point.
- vi. Lighting at Gaza
- Cllr Marchant reported that neighbouring residents at Gaza have complained about the lighting on the gate which shines down the road. Clerk to contact the owners of the site and ask them to consider screening the light so that it shines on the gate only.

163. The Green:

- i. To discuss the PCC's request for approval to install a new pavement to run from the High Street to the side road leading to the Church from Hildenborough Road to allow disabled access, to reinstate the path to the base of the steps, to provide a rail on either side of the steps and a safety rail at the bottom of the path to prevent pedestrians stepping onto the road

Members were happy to give approval for this proposal providing the pavement is allowed on land that has a village green designation. Clerk to investigate. If allowable, the Parish Council suggests that the PCC investigate planning requirements and submit a planning application if required. The area is within the Conservation Area, so it is thought that planning approval would be required. Clerk to discuss applications to CIL at SDC with the PCC too.

- ii. If approval for 5(i) is granted, to consider the PCC's application for a grant towards costs
The PCC has advised that consideration to funding is not required at the current time.
- iii. To hear update regarding the installation of a fence to protect the veteran oak tree
As agreed last month, the Clerk has instructed the contractor to supply and erect a 1.1m high metal estate fence with the posts curved outwards at the top. All metalwork is to be undercoated and painted black before fitting. A padlocked chain has been requested to join the two end posts.
- iv. To discuss the refurbishment of the litter bins on The Green
Cllr Marchant reported that he is still waiting for a price for the refurbishment work.
- v. To hear update regarding the replacement of oak post on corner of The Green opposite the school
Cllr Marchant reported the post has now been replaced.
- vi. To hear update regarding the request for a memorial bench on The Green in memory of Maurice Martin
Cllr Croft reported that the bench has been delivered.
- vii. To repair damage of The Green incurred after vehicle driven over the grass
Cllr Satterley reported that he has discussed this with Ian Bishop, who has undertaken to take a look and prepare a price for the repair work required.
- viii. To hear update regarding the parking of the Fish & Chips van on The Green
Cllr Marchant reported that he has spoken to the driver of the van, and it has been agreed that the van will stop in the area in front of the bus shelter.
- ix. To consider resident's request for grasscrete on a small section of The Green
The Clerk reported that Chris Rowley has asked for permission to lay a small area of plastic grasscrete where he parks his car. He will cover the cost himself and there is no cost to the Parish Council. Members agreed that they did not give permission for this as they cannot allow individuals to carry out work on the designated village green, and there was further concern that, if approved, this could set a precedent for the future.

164. Charcott: To discuss the deterioration of the track from Charcott Green to New Town Cottages

The Clerk reported that further information has yet to be received from Lambert & Foster, as agents for The Redleaf Trust regarding the deteriorating condition of the track that leads from the green in Charcott to New Town Cottages.

165. Powder Mills: To hear update on Bellway's request to KCC for double yellow lines on Burton Avenue

The Clerk reported Bellway has advised that their priority at the moment has been finishing off the road and sewer snagging works so they can be classified as construction complete.

166. Highways & Environment

- i. To discuss the hedge at Well Close
The Clerk reported that the following update has been received from Rebecca Morgan at KCC:
"I think it is going to be one of the last jobs approved, if approved, depending on what budget we have left. Because it is not a safety concern there are no guarantees we will be able to fund this replant. I do have this on my list and keep double checking but I think it is something I won't be able to confirm until nearer the end of the year. As soon as I can, I will let you know either way, thank you for being so patient and I appreciate your assistance with the residents at this location."
- ii. To discuss the rotten post on the western corner of The Pump House
Cllr Marchant reported that the post has been replaced.
- iii. Leigh Expansion and Hildenborough Embankment project
See Open Session above.
- iv. To discuss dates for the bulk refuse freighter visits 2019
The Clerk reported that the dates for this year are Saturdays 16th March, 15th June, 14th September and 7th December. The Freighter will stop at Crandalls, Leigh from 12.45pm to 1.30pm.

- v. To discuss dates for the parish litter picks 2019
Members agreed to have a litter pick on the same day as the bulk refuse freighter visits, ie Saturdays 16th March, 15th June, 14th September, meeting at 9.30am on The Green.
- vi. To discuss the A boards being placed on the pavement outside The Fleur public house
Cllr Skipper undertook to speak to the landlord of the public house.
- vii. To hear update regarding Coppings Road
The Clerk reported that the KCC Drainage Officer, Emily Kinsella, has inspected the road and has reported as follows:
 - i. "I have spoken to a colleague who has worked in Sevenoaks for quite a number of years and he advises that these ditches used to be dug out and open for water to flow through rather than piped. I am therefore unsure what the pipe is doing there and will have to investigate whether it was KCC who installed it or not, whether it is still required or if we could reinstate the open ditch as it was originally.
 - ii. "With regard to blocked drains and water sitting on the carriageway near Wickhurst Farm, I already have a road closure arranged which is going to be attended 12th and 13th February to address this issue. The crew that will be on site has been instructed to dig off all mud/silt from the gully tops and a jetting crew will cleanse and jet all gullies and pipework between the junction of Scabharbour Road and Compasses Hill."

167. Rights of Way

None.

168. To discuss the possible refurbishment of the Leigh Cricket Pavilion

Cllr Satterley reported that the Cricket Club is in the process of arranging a meeting to discuss.

169. Affordable Housing

The Clerk updated the Parish Council with the current situation regarding the site search.

170. Aviation:

- i. To hear report of the High Weald Councils Aviation Action Group
The Clerk reported that the next HWCAAG meeting will be on Wednesday 13th February.
- ii. Airspace Modernisation Strategy
The UK Civil Aviation Authority has launched its new Airspace Modernisation Strategy that initiates the major overhaul of a key piece of national infrastructure. The new strategy is in response to the Department for Transport tasking the Civil Aviation Authority with preparing and maintaining a co-ordinated strategy and plan for the use of UK airspace up to 2040, including modernisation. Why do we need the new Airspace Modernisation Strategy?: The structure of the UK's airspace has remained the same for decades, despite an increase in demand from its users. According to research conducted by NATS, flights in UK airspace are forecast to grow from 2.25 million per year in 2015 to 3.25 million in 2030 (an increase of 44 per cent). If nothing changes, more and more flights will be delayed at UK airports each year with NATS predicting an average of 26.5 minutes of delay per delayed flight, with more than 1 in 3 flights from all UK airports expected to depart over half an hour late due to a shortfall in airspace capacity. Similarly, other airspace users such as general aviation and drone operators want more access to this infrastructure, while local communities want the adverse impacts better mitigated. Modernisation is critical to ensure that this invisible piece of the UK's national infrastructure is fit for purpose for the future. What exactly is the Airspace Modernisation Strategy?: The Airspace Modernisation Strategy sets out a new shared objective between the CAA and the DfT for modernising airspace which is to deliver quicker, quieter and cleaner journeys and more capacity for the benefit of those who use and area affected by UK airspace. The strategy also presents a new governance structure also developed with the DfT which outlines the industry's responsibility for its delivery and how relevant stakeholders will be a part of that process. As part of this, the CAA will be holding industry to account for securing the benefits and mitigating adverse impacts through a new Delivery Monitoring and Oversight Team. This new strategy will allow the UK to provide more choice and value for consumers, allowing airlines to add new flights, reducing flight delays and enhancing global connections.

This can help boost the UK economy, while continuing to improve safety standards and helping journeys become more environmentally friendly. Coupled with the adoption of new technology by existing airspace users, it will also help pave the way for increased safe access for newer airspace users like drones and spacecraft. For some, the increase in traffic may lead to an increase in noise, or the concentration of traffic can focus noise over a smaller area. While it is impossible to reduce the impact of aviation noise for all communities, it is important that noise is managed as well as possible. Airports should also consider whether they can develop airspace change proposals to reduce noise, i.e. to reduce the total adverse health effects of noise. The CAA has published its finalised Airspace Modernisation Strategy following public engagement earlier in 2018. This document replaces the Future Airspace Strategy and sets out the ways, means and ends of modernising airspace through 15 initiatives that will modernise the design, technology and operations of airspace, initially focusing on the period until the end of 2024. These include the removal of all fixed routes in upper airspace so aircraft can fly fully optimised routes, a fundamental redesign of the terminal route network using precise and flexible satellite navigation, and the focus on electronic surveillance solutions to improve safety and enable better integration of all airspace users.

iii. Aviation Environment Federation

The AEF Aircraft Noise Conference will be held on Tuesday 5th March 2019 from 9am to 4.30pm at SCI, 15 Belgrave Square, London SW1X 8PS. ICCAN, the new independent noise commission, has agreed to speak. Details of further speakers, alongside the agenda, will be announced shortly.

171. Leigh Village Halls report

Cllr Johnston reported that the village halls have had a new boiler fitted. Enquiries about the British Legion's request for a covered area outside the Large Village Hall have found that listed building consent would be required.

172. Aged Persons Dwellings

- i. To consider the level of rental for the two bungalows for the year 2019/20
Members agreed to increase the four weekly rent by £15 to £xxx payable from the April 2019 payment. This is an increase of 3.41%.
- ii. To hear update regarding the request for installation of grab handles in No.2 The Bungalows
The Clerk reported that approval for this work was given by members during the month.
- iii. To consider request for a review of the path to No.2 The Bungalows
Cllr Marchant and Cllr Croft undertook to inspect the path.
- iv. To hear report of the repair to boiler required at No.1 The Bungalows
The Clerk arranged for an emergency British Gas engineer to call, which he did and the problem has been rectified.
- v. To hear report of the Gas Safety Inspections for both bungalows
The Clerk reported that the Gas Safety Inspection has been carried out at No.1 The Bungalows, and all was fine. The inspection for No.2 The Bungalows will be done on 22nd March.
- vi. To hear update regarding the electrical testing for both bungalows
The Clerk reported that she contacted the electrician to see when the next testing is due, and he said that the two bungalows were tested in June 2016, so they do not need redoing till June 2021.

173. To discuss the Family Fun play events on The Green 2019

The Clerk reported that she has booked a play event to be held in Leigh on Thursday 11th April from 10am to 2pm, and the summer one will be held on Friday 23rd August from 2pm to 5pm. These are the events provided free of charge by SDC. Clerk to book Play Place Innov8 for 23rd August to combine both events.

174. To report on correspondence received

The Clerk reported that lists of correspondence received have been circulated, and drew members' attention to the following:

- i. Item 3: KALC:
 - An Introduction to Planning for Local Councils – Thursday 7th February at Speldhurst Parish Council offices TN3 0JJ. Registration and Refreshments at 6pm, workshop beginning at 6:30pm and finishing at 9:30pm. Price £60 plus VAT
 - Annual Planning Conference 2019 – Friday 15th March at Lenham Community Centre. Price £60 plus VAT
 - Introduction to Chairmanship for Local Councils – Thursday 21st February – at New Romney Town Council offices. 6pm for registration and light refreshments and the session will start at 6:30pm, ending at 9:30pm. Price £60 plus VAT
- ii. Item 4: KALC - invitation to the Lord Lieutenant's Annual Civic Service at All Saints Church in Maidstone on Tuesday 12th March 2019. The invitation is for one member from each Parish and guest. Tickets are available online only via <https://kentcivicservice.eventbrite.co.uk>
- iii. Item 5: ACRK – Oast to Coast magazine, winter 2018.
- iv. Item 6: Email from Lisa Srotyr – notification of date of the Parochial Church Council's annual meeting, which will be on Monday 8 April.
- v. Item 10: SDC – details of approved second round of Community Infrastructure Levy (CIL) funding. These projects have been carefully considered and all chosen because of strong economic, social and environmental benefits to the community and strong local support for the project.
 - i. £1,200,000: Sevenoaks Town Council for alterations and improvements to the existing Bat and Ball Community Centre.
 - ii. £600,000: Edenbridge to go towards an Integrated Health and Wellbeing Centre. The medical practice and services at the War Memorial Hospital will be merged into a single integrated building to provide a number of medical and community services.
 - iii. £34,000: Edenbridge Town Council for the refurbishment of the public toilets at The Market Yard car park.
 - iv. £185,000: Fordcombe Hall Trust to redevelop and repair Fordcombe Village Community Hall, as well as providing additional sports facilities.
 - v. £10,000: Swanley Town Council towards an ongoing project to improve facilities at Swanley Park to install play equipment for the disabled.
 - vi. £2,500: The Otford Patient Participation Group have been allocated for a 'Health Pod' at the Otford Medical Practice.
- vi. Item 11: Aviation Environment Federation – Annual Report 2018.
- vii. Item 13: West Kent Mind: "Our new West Kent service Brighter Futures is a 1.5 hour workshop for anyone who wants help to cope with bereavement or any other loss such as the loss of employment, a home, your mobility or a pet. The workshops will be facilitated by a qualified Counsellor and offer group support and psychoeducation around grief and loss." Workshop locations and dates can be found at <https://westkentmind.org.uk/a-brighter-future#workshops>.
- viii. Item 14: NALC: A year-long Parliamentary inquiry into ethical standards in local government has backed calls from the National Association of Local Councils (NALC) for reforms to the current regime aimed at improving behaviour in 10,000 local (parish and town) councils. NALC has campaigned for a range of measures to be introduced to support high standards of conduct by its 100,000 local councillors, including the re-introduction of sanctions, greater emphasis on training and development, and a single code of conduct for all tiers of local government based on NALC's own model code. NALC – which represents the first tier of local government in England – has issued a plea to the Government to address the report's failure to recommend and promote more councillor training and development.

- ix. Item 16: District and Parish elections will be held on Thursday 2nd May 2019. Important Dates:
 Publication of Notice of Election - Wednesday 20 March 2019
 Nominations open - Thursday 21 March 2019 – 10am
 Nominations close - Wednesday 3 April 2019 – 4pm
 Deadline for a candidate to withdraw - Wednesday 3 April 2019 – 4pm
 Deadline to appoint Election Agents - Wednesday 3 April 2019 – 4pm
 Publication of Statement of Persons Nominated - Thursday 4 April 2019
 Appointment of Poll and Count Agents deadline - Thursday 25 April 2019
 Election Day – Thursday 2 May 2019 - 7am to 10pm

175. To discuss the provision of Independent Internal Audit

Members agreed that Roger Sykes should continue to be the Parish Council's internal auditor if he is willing to do so.

176. Finance:

- i. To approve the Finance Committee's recommendation to increase the Clerk's hours by one hour per week and the increase in hourly rate in line with the NALC salary scales
 Cllr Kaye reported that the Clerk has been paid for 20 hours a week since 1st April 2017. Members agreed to increase the hours by 1 hour a week to 21 hours per week commencing 1st April 2019. The new salary scales from 1st April 2019 have also been released. The Clerk's hourly rate will increase by 37.8p per hour. Cllr Stratton-Brown proposed that the Parish Council approve the new number of hours and the hourly rate. This was seconded by Cllr Satterley and all were in favour.
- iv. To approve list of payments, including:
 - Godfreys for service of mower and purchase of equipment
 - Chiddingstone Parish Council for swathe & visibility cutting 2018
 - Chiddingstone Parish Council for HWCAAG costs
 Cllr Marchant proposed that the list of payments be approved. This was seconded by Cllr Stratton-Brown and all were in favour. Cllr Kaye and Cllr Britain to authorise the online payments.

177. Items for reporting or inclusion in future agenda

None.

The meeting closed at 10.05pm.

Signed

Date

**LEIGH PARISH COUNCIL
 LIST OF CHEQUES
 February 2019**

Date	Payment		Detail of payment	Amount	
	Number	Payee		Inc.	VAT
04.02.19	92	Clerk	Salary February	£740.56	
04.02.19	93	HMRC	PAYE	£189.22	
04.02.19	94	KCC	Pension contribution	£296.79	
04.02.19	95	Clerk	Mileage & work fm home allowance	£96.65	
04.02.19	96	Chiddingstone Parish Council	Contribution towards HWCAAG costs	£228.53	
04.02.19	97	Chiddingstone Parish Council	Contribution towards verge cutting 2018	£1,018.60	
04.02.19	98	Hever Landscapes Ltd	WW1 bonfire event - turfing	£232.80	£38.80
04.02.19	99	Godfreys	Service mower & purchase attachments	<u>£1,417.57</u>	<u>£236.25</u>
				<u>£4,220.72</u>	<u>£275.05</u>

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