

LEIGH PARISH COUNCIL

MINUTES OF THE LEIGH PARISH COUNCIL MEETING HELD IN THE SMALL HALL, HIGH STREET, LEIGH ON MONDAY 4TH JANUARY 2016 AT 8.00PM

PRESENT: Cllr. C. Stratton-Brown (Chairman), Cllr P. Croft, Cllr B. Doherty, Cllr J. Kaye, Cllr G. Marchant, Cllr L. Provan (from 8.45pm) and Cllr S. Smith

APOLOGIES: Cllr R. Swallow

ABSENT: Cllr A. Johnston

IN ATTENDANCE: Mrs L. Kleinschmidt (Clerk), District Cllr Lake, County Cllr Pearman and member of the public (Open Session only)

Open Session

Mr Rowley congratulated the Parish Council on arranging the second litter pick event on 5th March, and said that he would try to help on the day. Mr Rowley was concerned about a car being driven over The Green from Elizabeth Cottage to the school. Mr Rowley had the following footpath queries:

- When will the new footbridge be installed over the A21? The Clerk advised that work is scheduled to start in February 2016.
- The footpath from Old Kennards behind the Forstall and on behind Applegarth used to be diagonal, but appears to have changed direction slightly.
- Will the footpaths included in the proposal for the development at Old Powder Mills be in place when the site is completed? Clerk to contact Bellway Homes to discuss.
- Will existing footpaths across Hall Place land be under threat if the land is sold?
- Vegetation must be kept well cut back to allow adequate visibility on the path from the Old Vicarage to Porcupine Hill where it crosses the road.
- The Leigh Village Design Statement included proposals for new footpaths in the parish, could these be looked at again? Cllr Stratton-Brown suggested that Mr Rowley lets the Clerk know which paths should be pursued.
- The suggestion of the permissive path at Paul's Hill is welcome.

Report by County Cllr Pearman

County Cllr Pearman reported that nothing took place at KCC during December that would be of interest to the parishes, but he had the following updates: The Government settlement grant has presented KCC with considerable problems. KCC officers calculated the budget at worse-case scenario but the Government settlement was worse than that, and officers had to re-calculate the budget to see how it could balance with an £18 million shortfall due to the reduced settlement. The budget will be signed off by KCC members in mid-February. Front-line services will not be effected. C.Cllr Pearman reported that he is attending a meeting with KCC Highways tomorrow to discuss how Highways respond to flooding, especially of housing, and how dangerous potholes caused by flooding are repaired. Dave King, who lives in Edenbridge, has forecast that the second week of January will be very cold. This will impact road surfaces. C.Cllr Pearman recommended that all highway faults logged with KCC should include a comment if the pothole or fault is dangerous. C.Cllr Pearman advised that he is chairing a meeting of a small group of county members and Highways in order to look at how some of the Highways functions could be devolved to Town and Parish Councils, such as swathe cutting. This links with the Government's view of devolution. The meeting will consider what functions could be devolved and what funding might be available. It is possible that funding could also be sought from the District and Borough Councils. C.Cllr Pearman reported that Edenbridge Town Council has an Emergency Planning Committee which is run in conjunction with the Environment Agency. The committee meet just three times a year and if anyone from Leigh Parish Council would like to attend, they would be very welcome. The next meeting will be held in February and more details can be requested from Margot McCarther, who chairs the committee. Cllr Stratton-Brown asked C.Cllr Pearman to outline KCC's view of the impact on the environment by aviation. C.Cllr Pearman advised that he is in negotiation with a noise expert who has agreed to establish a project in West Kent looking at the impact on human health by aviation, especially the intellectual impact on children.

The study will be carried out by Dr Charlotte Clark from Queen Mary University in London who is highly qualified for the role as she advises the Government on noise. It is hoped that the project will be up and running during 2016/17. The first requirement is to prepare a financial case for the project. Leaders of Sevenoaks District Council, Tonbridge & Malling Borough Council and Tunbridge Wells Borough Council have all agreed to the study, which will be an independent report of the impact of aviation in this area.

Report by District Cllr Lake

District Cllr Lake reported that there has been yet another call for improved broadband services, this time coming from residents living in the new housing development at Powder Mills. D.Cllr Lake advised that he has been told about a lack of charging facilities for electric vehicles in the District. Both these enquiries have been put to the appropriate officers at SDC and their answers are awaited. The meeting with the officer at SDC in relation to flood protection could not have been more appropriately timed and a Community Flood Plan is already underway. On planning matters, D.Cllr Lake said that he feels it is right to support the views expressed by the Planning Committee of the Parish Council. He was shocked to see what was thought to be a reasonable application turned down by the Development Control Committee at Sevenoaks. D.Cllr Lake reported that he has attended further meetings at Gatwick on noise issues. He added that he understood that the Gatwick Review team will recommend improved dispersal through a greater spread of aircraft joining the final approach, but the report will be made public at the end of the month. Finally, there are worrying rumours circulating suggesting that the Stroke Unit at the Tonbridge Cottage Hospital is to move back to Pembury Hospital. It was opened in September 2012 following a £400,000 refurbishment and at the time, Nikki Luffingham, Chief Operating Officer at the NHS said "acutely ill stroke patients will be treated in the most modern state of the art hospital in the Country". D.Cllr Lake questioned why the stroke unit is now closing and what is to become of the Cottage Hospital? Tom Tugendhat, our MP, has been informed.

C.Cllr Pearman and D.Cllr Lake left the meeting and Cllr Provan joined the meeting at 8.45pm.

Closed Session

124. Apologies for absence were received from Cllr Swallow and members accepted his reason for absence.

125. Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed

Cllr Kaye declared a NPI in item 127 (i)(ii) as he is a neighbour to the applicant of 8 The Forstall.
Cllr Smith declared a NPI in item 136 (iv) as she is a member of Leigh Tennis Club Committee.

126. The minutes of the Leigh Parish Council meeting held on 7th December 2015 were approved and duly signed. Proposed by Cllr Kaye, seconded by Cllr Croft and all were in favour.

127. Planning

i. To consider applications received

- i. SE/15/03507/LBCALT: Old Brickmakers, 92 Lower Green, Leigh TN11 8RU - proposed internal alterations and replacement of kitchen window with casement books. Members supported this application if the conservation officer has no objection.
- ii. SE/15/03890/HOUSE: 8 The Forstall, Leigh TN11 8QG - demolition of porch to facilitate erection of two storey side extension and single storey rear extension. Members supported this application.

ii. To hear update regarding Brookside Barn, Weald

The Clerk reported that Neil Gorham, the Enforcement Officer at SDC, has emailed to say that he will follow this up and has forwarded the Parish Council's email onto Environmental Health. Members asked D.Cllr Lake to speak to Neil Gorham and request details of the waste transport notes to prove that the asbestos has been properly removed from the site.

- iii. Cllr Doherty reported that the school is progressing with the proposal for a new music and creative arts facility at the school, using the disused public toilets.

Planning permission has already been granted for the conversion of existing public toilets building, and the School Governors are now considering whether it is possible to create a small extension to the rear. The school is consulting KCC to see if planning permission will be required for this small extension; this will be via an application to KCC as the education authority rather than SDC as planning authority. The school will formally consult their neighbours. The School Governors have now formally decided not to pursue an additional classroom as KCC has failed to come up with a proposal. The School Governors and the Head Teacher are fully behind the proposal to convert the public toilet building into a music and creative arts facility for the school.

iv. Notification of planning decisions

- SE/15/02111/HOUSE and SE/15/02112/LBCALT: Little Moorden, Cinder Hill Lane, Leigh - enlargement of existing front extension at ground floor and first floor. Application refused. Officer's report: The proposed extension would be harmful to the special interest of the designated heritage asset in the form of the grade 2 listed building (LB/G2/50/1540) as it would overwhelm the simple linear form of the original building adding considerable bulk to the principal elevation and would further obscure parts of the original building. As such the proposed extension enlargement would be contrary to Section 66 of the Planning (Listed Buildings and Conservation Areas) Act 1990, the National Planning Policy Framework and Policy EN4 of the Sevenoaks Allocations and Development Management Plan. The land lies within the Metropolitan Green Belt where strict policies of restraint apply. The proposal would be inappropriate development harmful to the maintenance of the character of the Green Belt and to its openness. As such it is contrary to the National Planning Policy Framework, policy GB1 of the Sevenoaks Allocations and Development Management Plan and the Development in the Green Belt Supplementary Planning Document.
- SE/ 15/02762/LDCEX: Lanterncroft, Powder Mill Lane, Leigh - loft conversion to habitable space with new side facing dormer, installation of rooflights and Juliet balcony to front elevation. The application is a Split Decision. The proposed dormer and velux rooflights have been assessed against Classes B & C of Part 1 of Schedule 2 of the GDPO and thusly is approved. The proposed Juliet balcony extends to the front elevation towards a highway, and thusly does not comply with all of the condition of Class A, Part 1 of Schedule 2 of the GDPO and thusly is refused. Members agreed that they will leave this to SDC to pursue as the Juliet balcony has already been built.
- SE/15/03305/FUL: Manor Buildings, Powder Mill Lane, Leigh - continued use of open storage yard for storage of motor vehicles. Application approved.
- SE/15/02514/HOUSE: Fyldon, Peshurst Road, Leigh - erection of an external 'lean to' to front. External alterations to include installation of tile pegs to North, East and West elevations. Application refused. Officer's report: "I consider that the proposed development would not harm neighbouring amenity but would amount to inappropriate development in the Green Belt. Consequently the proposal is not in accordance with the development plan and therefore the Officer's recommendation is to refuse."

- v. The Clerk reported that she has suggested to Mark Turner, Development Manager, SDC, that the bespoke training session on planning matters is held in February to allow neighbouring Parish Councils to be included. Date to be agreed and venue will be the Council Chamber at SDC.

128. Highways & Environment

i. to discuss drainage and flood related issues including the Community Flood Plan

- i. The Clerk reported that Kevin Tomsett at SDC has supplied an example flood plan for completion and it has been suggested that a meeting is held at SDC offices towards the end of January or early February with Chiddingstone Parish Council and Peter Lake, as district member for Leigh and Chiddingstone Causeway. Mention was made in the January edition of the parish magazine and volunteers are sought.
- ii. Cllr Marchant reported that KCC has carried out clearing work to the gulleys on Coppings Road, which has improved the drainage considerably.
- iii. Cllr Stratton-Brown reported that the drain near Bid Bridge is flooding again, and Clerk to contact KCC to ask BT to investigate and repair the fault.

- iv. Cllr Marchant asked the Clerk to chase KCC regarding the raised road/dipped kerb in The High Street which is causing water to pool on the pavement.
- ii. to hear update regarding the request for a permissive path at Pauls Hill Cottage
Cllr Stratton-Brown reported that he is in the process of arranging a meeting with the residents in order to discuss a possible scheme.
- iii. to hear update regarding traffic calming measures on Hildenborough Road
The Clerk reported that Andy Padgham at KCC has emailed to say that his design brief for the proposed gateway improvements at the start of the 30mph speed limit in Hildenborough Road has been sent to KCC's design team for design and costing. No further update.
- iv. to hear update regarding the maintenance of the pond at Crandalls
The Clerk reported that David Boorman has responded to say: "By coincidence I met with the contractor on Tuesday who confirmed the job is small but complicated due to its location, depth and the quantity and type of material to be removed. It is not a simple matter of digging it out and dropping into a waiting lorry as the material has to be allowed to drain and become more solid before it can be moved, the best time to do this is late summer when the pond is at its driest. Whilst the work is undertaken we will need block the inlet and close the grass areas around the pond, the parking bays, parking along Crandalls (to allow for large vehicle movements) and the access towards the west. This will cause serious disruption to the residents so we will need to provide alternative parking for the duration. Do you know of anywhere suitable such as the village green?" Cllr Stratton-Brown suggested that alternative parking could be on the verge between the recycling bins and Jessica's Hall.
- v. to hear update and consider possible cost implications regarding the trees on The Green Lane
No further update.
- vi. To hear update regarding the next Leigh Litter Pick event
The Clerk reported that the next Litter Pick has been booked in with John Cox at SDC for Saturday 5th March, to coincide with the Queen's 90th birthday. "Clean for the Queen" weekend, on March 4-6, is part of a national litter strategy.
- vii. To consider work required to The Green in Charcott
The Clerk reported that she has received complaints from residents in Charcott about the state of the green. Because the lane is narrow it makes it difficult for the dray lorry to access the pub without driving on the grass. This is exacerbated by cars parking on the lane. The residents have reported seeing the driver of the dray lorry pulling up the oak posts and laying them on the grass before driving over them. The grass is very churned up and untidy. Clerk to contact Lambert & Foster as members believe that the land belongs to the Redleaf Trust.
- viii. to consider applications for tree works
None. Cllr Croft reported that Kent Men of the Trees suggested that some birch trees planted on the school playing field should be felled so that it will allow the specimen trees to spread. Cllr Croft undertook to speak the John Henderson as Chair of Governors at the school.

129. The Green

- i. To hear update regarding quotes for work required to the Veteran Oak
The Clerk reported that she has still not received full quotes from Down to Earth and RWE. Item to be deferred until the February Parish Council meeting.
- ii. To hear report regarding damage to The War Memorial Green
Cllr Croft reported that a car was towed off the Green after an accident. The vehicle's electrics failed and in order to avoid an accident, the driver pulled onto the Green. He has offered to pay for the repair to the grass. Cllr Croft advised that he has added top soil and will seed the area in the spring.
- iii. To consider the request made by the school for use of The Green
Clerk to request dates from the school for the summer fair and the sports day so that Cllr Swallow can decide whether the dates fit in with the programme of works. Members agreed that Cllr Swallow should decide whether the dates are allowable.
- iv. To hear update regarding the programmed improvement works to The Green
The Clerk reported that £1,500 has been received from Sport England as reimbursement of costs paid towards the improvement works.

- v. To consider Landscape Services quote for maintenance of The Green for 2016 season
 The Clerk reported that Landscape Services have provided details of their rates for the 2016 maintenance of The Green:
1. To gang mow green on 21 occasions: £804.88 (last year: £789.10)
 2. Spiking the football pitch on 3 occasions: £116.13 (last year: £113.86)
 3. Quad playing the pitch on 1 occasion in April: £55.46 (last year: £54.38)
 4. Rolling whole green in both directions in April: £211.12 (last year: £206.99)
 5. Contravating (shallow lines are dug in the goal mouth and grass seed sown) the football pitch in April: £379.60 (last year: £372.16)
 6. Fertilizing the whole green on 1 occasion in April: £272.71 (last year: £267.37).
- Members agreed to ask Cllr Swallow which items would be required. (Clerk's note: Cllr Swallow requested the following two items for the 2016 maintenance contact of The Green:
1. To gang mow green on 21 occasions: £804.88 (last year: £789.10)
 2. Fertilizing the whole green on 1 occasion in April: £272.71 (last year: £267.37).)
- Pending Cllr Swallow's approval, Cllr Marchant proposed that the rates be accepted and the Clerk to sign and return the consent form. This was seconded by Cllr Croft and all were in favour.

130. To adopt the 2016 KALC Community Awards Scheme

The Clerk reported that she asked for nominations in the January Parish Magazine and has asked KALC to extend the deadline so that members can discuss the nominations at the February Parish Council meeting.

131. Affordable and social housing in the parish

- i. To consider the provision of a new affordable housing scheme
 The Clerk reported that she has been in email correspondence with English Rural Housing Association and Alison Thompson, Senior Regional Development Manager, is happy to meet with the Parish Council in Leigh on Thursday 28th January. Members to advise the Clerk of their availability.
- ii. To hear update regarding potential house swap in Gibbs Field
 The Clerk reported that, although all housing tenants have the right to exchange, in this case, as the tenant lives on an exception scheme, she can't do a mutual exchange unless the other person also satisfies the local connection criteria. This is set out in a legal agreement which will override typical rights. Therefore, WKHA has advised the tenant that she is unable to exchange. Members had some sympathy with the resident as she was told by WKHA that a mutual exchange would be possible, but they failed to tell her that it would not be possible if the development is on an exception site. Clerk to raise with Gavin Missons at SDC.

132. Aviation: to hear report of the High Weald Councils Aviation Action Group

The Clerk reported that the report of the review into westerly arrives undertaken by Bo Redeborn has yet to be received. The Government has delayed its decision on additional runway capacity in the South-East until after the Mayoral elections in May, or even later in the summer months. The next HWCAAG meeting will be held next Tuesday, 12th January, at 7.30pm in Chiddingstone Village Hall.

133. Village Halls update: to consider vacancy for Chairman of the Leigh Village Halls Management Committee. Members wished to thank Mrs Everett for all her hard work as Chairman of the Committee. Anyone wishing to be considered for the position should contact the Committee.

134. Aged Persons Dwellings

- i. To hear update regarding work to path and gutters
 The Clerk reported that Brisk Builders carried out this work before Christmas and the invoice for £480 has been received. The builder also installed the new toilet seat in No.2.
- ii. To discuss correspondence regarding No.2 The Bungalows
 Angie Hollands wrote to say that she has spoken to the CAB about the water charges for No.2 The Bungalows, which she believes should be included in the rent.

The Clerk has written back to say that the property has been zero rated for water and therefore the Parish Council has had nothing to pay, also that members of the Parish Council believe that the tenancy agreement is quite clear that water and sewage charges are in addition to the rental charges. Angie has written again to say: "With reference to your letter 4th December relating the water accounts to 2 The Bungalows, The Green, Leigh. Whilst you have said the Parish Council think the Tenancy agreement is quite clear, the Citizens advise Bureau do not, as they have stated that this is the Landlords responsibility, so this matter will need to be referred back to them again, for their further advices. As you will appreciate with the festive season, this will now not be possible until the New Year, so until such time they will need to remain in the Landlords name."

Cllr Stratton-Brown undertook to discuss the last point with David Forster. Members asked the Clerk to discuss the key situation with Angie.

135. To report on correspondence received

The Clerk reported that lists of correspondence received have been circulated, and drew members' attention to the following:

- i. Item 2: The Environment Agency: newsletter about what they're doing to alleviate flooding in this area.
- ii. Item 4: KALC Sevenoaks branch: minutes from both the quarterly Sevenoaks branch KALC meeting and the AGM, both held on 11th December 2015.
- iii. Item 5: Email from Clive Pearman: "what help you can give to Charlotte Spirgel-Sinclair and her project to 'map' those members of our respective communities in the Sevenoaks South Ward who have learning difficulties. There must be any number of individuals in our communities who have learning difficulties, by degree, and who would appreciate a bit of tlc. I have funded this project from my Combined Members Grant Fund, so other than a bit of effort on your part, it costs nothing and will, as a starter, give us all a warm glow of started a project which aims to reach out to those whose lives are constrained my their own learning disabilities."
- iv. Item 6: Aviation Environment Federation – Annual Report.
- v. Item 7: The Lord Lieutenant of Kent, Viscount De L'Isle MBE, will be holding his annual Civic Service at All Saints Church, Maidstone on Tuesday 15th March at 11am. Invitation to the Chairman to attend.
- vi. Item 8: KALC: The Department for Communities and Local Government (DCLG) has issued a consultation on proposed changes to the National Planning Policy Framework (see www.gov.uk/government/consultations/national-planning-policy-consultation-on-proposed-changes). The deadline for responses is Monday 25 January 2016.
DCLG advise that the consultation is proposing changes in the following areas:
 - broadening the definition of affordable housing, to expand the range of low cost housing opportunities for those aspiring to own their new home
 - increasing residential density around commuter hubs, to make more efficient use of land in suitable locations
 - supporting sustainable new settlements, development on brownfield land and small sites, and delivery of housing allocated in plans supporting delivery of starter homes.
- vii. Item 10: SDC News Release: "Cllr Peter Fleming, Leader of Sevenoaks District Council, has been named in the 2016 New Year's Honours list published on Thursday 31 December 2015. The Sevenoaks town resident will receive the Order of the British Empire (OBE) for services to local government."
- viii. Item 11: KALC: details of the following events, cost for both £60 + VAT per delegate:
 - Chairmanship Conference, Friday 26th February in East Malling 9.30am to 4.30pm.
 - New Councillor Induction, Tuesday 2nd February in Yalding 2.30pm to 4.00pm.
- ix. Item 12: Kent Legal Services: notification that the application for Land at The Old Stables, Moorden Lane, Chiddingstone Causeway will be considered at Medway Magistrates Court on 28th January at 10am.
- x. Item 13: Email from Andy Padgham: "Just to let you know that this team is in the middle of undergoing a reorganisation of duties and, as such, I am moving to another area of responsibility. My replacement as combined member grant engineer for Sevenoaks is a new recruit who starts his new job on 4 January.

The finer details of the handover have yet to be finalised and I will be seeing some projects through to completion and the Hildenborough Road scheme may well be one of them. I will certainly not be involved in anything new however. With regard to the projects you wish to look at, unfortunately we no longer have the resources to visit sites to look at possible future scheme as you suggest. The KCC website sets out the criteria for consideration of future schemes and how to go about it. Although this is aimed at individuals, it still effectively applies to parishes and can be found at: www.kent.gov.uk/roads-and-travel/what-we-look-after/roads/changing-roads-in-your-area. You may wish to speak to Mr Pearman to see if he would wish to support any of your proposals with his member grant, but ultimately of course such decisions are his to make.”

Extract from the KCC website (link above): We have to make tough decisions on where to improve traffic and road safety in local areas. This means we have to say 'no' more than we'd like, especially if the request won't reduce casualties. We look at the sites most in need of improvement first, which have got the support of the whole community. On-street resident and limited-wait parking is generally the responsibility of the district council. You will need to contact them directly to request changes. Improvements we make to road layouts include:

- junction improvements
- traffic calming, such as 20mph zones and speed humps
- speed limit changes
- new signs and lines
- bus stop improvements
- new cycle paths
- new footpaths
- pedestrian and zebra crossings
- safety related parking restrictions.

Request changes in your area

We're happy to consider all requests as long as you follow these steps.

1. Check the crash history of the site: Visit [crashmap](#) to see if any crashes in the last 3 years have resulted in personal injury. If so, you can go to step 2. If not, we cannot consider your request so please don't contact us.

2. Get community support: You'll need to get support from your local representative. Depending on where you live this is likely to be a county, district or parish councillor. If they are not supportive we can't consider your request so please don't contact us.

3. Contact us: Community representatives can contact us if there's a crash history and local support for improvements to the road. They will know how to get in touch.

How and when we decide: We'll let your community representative know within 20 working days whether we can take the request any further. We decide with the help of experienced traffic engineers, who identify whether any cost-effective measures to reduce road casualties are needed.

Funding: Once we've identified, assessed and agreed what to do, we'll seek funding from various sources, such as the county or parish council. This can take some time. We then report the scheme to the local district Joint Transportation Boards.

Design, consultation and delivery: Once we've got funding we can start work. Before we do, we'll let any affected residents know what we're doing, when it will start and how long it will take.

Feedback: After the work's finished we'll send a form to local residents asking for their views. We will review all comments and monitor the scheme to make sure it's providing the intended benefits.

136. Finance:

- i. 2015/16 Accounts:
 - i. Actual and Year End Forecast
 - ii. Earmarked Reserves

Members discussed and agreed the 2015/16 Accounts.

- ii. 2016/17 Accounts:
 - i. Draft Budget and Precept requirements
 - ii. Draft Earmarked Reserves Budget

Cllr Stratton-Brown reported that Bellway Homes have advised that their targets are to have 35 units occupied in 2016/17; 28 units occupied in 2017/18 and 10 units occupied in 2018/19.

Cllr Stratton-Brown added that as the tax base for Leigh has reduced, if the precept remains flat at £26,000 there will be a 1.13% increase in council tax. If the precept is increased by £500 to £26,500 there will be a 3.08% increase and if the precept is increased by £1,000 to £27,000 there will be a 5.2% increase in council tax. Members agreed that although the percentage increase seems high, in monetary terms the increase is very small per household. Cllr Marchant proposed that the precept is increased by £1,000 to help fund projects in the parish. Cllr Doherty proposed that the precept is increased by £500. At vote members agreed to increase the precept by £1,000.

- iii. To consider application for grant from Tunbridge Wells & District Samaritans
Members considered this application and agreed not to give a grant on this occasion.
- iv. To consider grant to Leigh Tennis Club towards costs associated with coaching Leigh School pupils
Cllr Stratton-Brown proposed that a grant of £700 is given, this was seconded by Cllr Doherty, and all were in favour. Members wished to thank the Tennis Club for providing the coaching and for encouraging young people to play tennis and be active.
- v. To approve payment of cheques
Cllr Croft proposed that the list of cheques be approved. This was seconded by Cllr Marchant and all were in favour.

137. Items for reporting or inclusion in future agenda

Cllr Smith reported that dirt bikes are being used in Colin Bastable's field. Cllr Kaye advised that Mr Bastable is aware but has not complained. Clerk to find out who can enforce this activity.

The meeting closed at 9.45 pm.

Signed

Date

**LEIGH PARISH COUNCIL
LIST OF CHEQUES
4th January 2016**

Date	Cheque	Payee	Detail of payment	Amount Inc. VAT	VAT
04.01.16	1658	Clerk	Salary	£578.60	
04.01.16	1659	HM Revenue & Customs	PAYE	£161.50	
04.01.16	1660	Clerk	Mileage, working from home allowance, reimbursement for purchase toilet seat APD2	£80.75	
04.01.16	1661	Kent County Council	Pension contribution	£215.42	
04.01.16	1662	Sevenoaks District Council	Dog bin emptying Oct-Dec 2015	£418.08	£69.68
04.01.16	1663	Brisk Builders	Maintenance work at APD	£480.00	
04.01.16	1664	Leigh Tennis Club	Grant towards coaching	£700.00	
				<u>£2,634.35</u>	<u>£69.68</u>

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