

LEIGH PARISH COUNCIL

MINUTES OF THE LEIGH PARISH COUNCIL MEETING HELD IN THE SMALL HALL, HIGH STREET, LEIGH ON MONDAY 7TH NOVEMBER 2016 AT 8.00PM

PRESENT: Cllr C. Stratton-Brown (Chairman), Cllr R. Britain, Cllr P. Croft, Cllr A. Johnston, Cllr G. Marchant and Cllr L. Provan
APOLOGIES: Cllr J. Kaye, Cllr R. Lake, Cllr S. Smith and County Cllr Pearman
IN ATTENDANCE: Mrs L. Kleinschmidt (Clerk). District Cllr Lake and a member of the public.

Open Session

Report by District Cllr Peter Lake

District Cllr Lake reported that SDC are holding a housing advisory surgery in the conference room at SDC on 9th November from 5pm to 8pm with the particular aim to help residents of Garden Cottages and to ensure that they receive the best possible advice. He added that Mr Chris Rowley has filled SDC in on the history of Garden Cottages. D.Cllr Lake reported that he has received notification of a new water main installation in Watt's Cross Road and Rings Hill, Hildenborough. The scheme is to install 320m of new water main and will cost £75,000. Construction work is planned to start on 3rd January and the project is expected to take approximately nine weeks to complete. Regarding Yew Tree Bungalow, Eggpie Lane, D.Cllr Lake reported that SDC's Enforcement Officer has said that the site is still on his radar and he will visit again. Unfortunately, when the Enforcement Officer tried to gain entry last time he was unable to. The Arboricultural Officer has requested that trees must be re-stocked within five years, ie June 2022. D.Cllr Lake said that he has written to SDC's Enforcement Officer regarding the use of Powder Mill Lane by traffic connected with the new development at Old Powder Mills. A breach of condition notice has been served on Bellway Homes and this shows that SDC is considering taking enforcement action. SDC is undertaking a district wide housing needs survey, and is asking every household to complete the survey. This will inform new housing policy at SDC. Regarding Forge House, Charcott, D.Cllr Lake advised that the Conservation Officer at SDC has recommended refusal, despite the Parish Council's support of the application. The Conservation Officer has suggested that the proposed garage is positioned to the side of the property rather than at the front. D.Cllr Lake said that he has requested that the application be considered by the SDC Development Control Committee. Cllr Stratton-Brown said that he wrote to SDC's Chief Executive, Dr Pav Rameral regarding SDC's handling of the application to fell two oak trees at Pippin Cottage, but has yet to receive a reply. D.Cllr Lake undertook to chase. D.Cllr Lake said that adverse noise levels have been reported to SDC regarding The Fleur public house. SDC officers have issued a stop notice to prohibit amplified noise and voices as well as unamplified noise and voices. SDC has met with a representative from the brewery and the recommendations seem reasonable. Cllr Stratton-Brown said that he has spoken to the landlord who is also happy with the recommendations.

Questions from Members of the Public

1. Mr Rowley asked whether the Parish Council would like to keep the old pipe in the village that was dug up as part of the works to The Green. Cllr Marchant suggested that it is retained and all agreed. Mr Rowley to find a suitable place to keep it.
2. Mr Rowley said that when the plans for the Old Powder Mills development were being considered he suggested a network of footpaths across the site. The developers have made a new path that comes out half a mile from the sharp bend on Powder Mill Lane near The Plough Inn. Members agreed that this should be discussed by the ROW Committee.
3. Mr Rowley asked for consideration to be given to a parish archive. Members agreed to give this some thought.

Closed Session

- 92. Apologies for absence** were received from Cllr Kaye, Cllr Lake and Cllr Smith, and members accepted their reasons for absence. Apologies for absence were also received from County Cllr Pearman.

93. Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed
Cllr Marchant declared a DPI in items 95(ii) as he is the applicant for this planning application.
Cllr Britain declared a DPI in item 97(ii) as the suggested path will have an impact on his property, and also 91(i)(v) as he is the neighbour of the applicant on this planning application.

94. The minutes of the Leigh Parish Council meeting held on 3rd October 2016 were approved and duly signed. Proposed by Cllr Johnston, seconded by Cllr Marchant, and all were in favour.

95. Planning

i. To consider applications received

- i. SE/16/03140/LDCPR: Priory Oast House, Scabharbour Road, Hildenborough TN11 8PJ - stripping the existing roof of the existing clay peg tiles, removing the existing ceiling joists and finish, inspection and repair of deficient rafters and trimming of rafters to form openings for two roof lights, reinstatement of the roof tiling and flashings together with the introduction of insulation between and under the rafters. The external brickwork will remain as existing externally, new windows and doors will be fitted in the existing openings, and the inside of the external walls will be lined with insulated plasterboard with skim coat finish. The existing slab will be overlaid with a damp proof membrane, insulation and screed finish, level with the existing oast house floor. Members supported this application.
- ii. SE/16/02760/FUL: St. Mary's Church, Hildenborough Road, Leigh TN11 8RG - change of use from agricultural to graveyard. Members supported this application.

The Clerk reported that, since the last Parish Council meeting, the Planning Committee has submitted the following comments:

- iii. SE/16/02845/FUL: 9 Garden Cottages, Leigh TN11 8QB - proposed dwelling attached to 9 Garden Cottages, and
- iv. SE/16/02846/FUL: 14 Garden Cottages, Leigh TN11 8QB - proposed dwelling attached to 14 Garden Cottages.

The Parish Council considers that the design of the proposed houses is very much in keeping with the style of the Garden Cottages and, because of the space between this southern block and the other blocks, does not significantly detract from the overall appearance. The Parish Council therefore supports these applications with the following provisos:- (1) because the proposed houses will overlook the neighbours' gardens and will be very close to the boundaries, there should be a clear metre's gap between the proposed 9A's eastern side elevation and the eastern boundary (2) to further reduce the impact on the neighbours, the first floor window looking out from the landings of 9A and 14A should be fitted with obscured glass (3) although the Parish Council supports this application, we consider that fitting extra houses on the ends of the other blocks would significantly spoil the appearance of this Arts and Crafts development. Thus, the Parish Council's support for these applications should not be taken as a precedent for any further applications.

- v. SE/16/02974/LDCEX: Romney Hut, Whitepost Farm, Station Hill, Chiddingstone Causeway - continuous use of a building and ancillary land for storage purposes. Members supported this application.
- vi. SE/16/01979/HOUSE: Pauls Farm Barn, Ensfield Road, Leigh TN11 8RX - erection of single storey timber garden shed. Members supported this application.
- vii. SE/16/02969/HOUSE: The Cottage, High Street, Leigh TN11 8RH - demolition of original single storey addition and replace with a two storey rear extension. Cllr Marchant declared a DPI in this item and took no part in the discussion or vote. Members supported this application.
- viii. SE/16/02835/HOUSE: 2 Charcott Green Cottages, Charcott TN11 8LH - conversion of velux window to dormer. Members supported this application.

ii. To hear update regarding construction vehicles using Powder Mill Lane

This item was discussed in the Open Session as part of District Cllr Lake's report. See above.

iii. SE/16/01557/LDCEX: Manor Buildings, Powder Mill Lane, Leigh TN11 9AS

The Clerk reported that she has asked Mike Holmes at SDC for an update but has yet to receive a response. D.Cllr Lake undertook to chase.

iv. Notification of planning decisions

- SE/16/02626/HOUSE: Cul Na Greine, Powdermill Lane, Leigh - demolition of existing conservatory and single storey side lean-to and proposed two storey side & rear extension, garage conversion with single storey link extension and porch. Application approved.
- SE/16/02771/LDCPRE: 3 Garden Cottages, Leigh: erection of single storey rear extension. Application approved.
- SE/16/02652/FUL and SE/16/02653/LBCALT: Hale Oak Farmhouse, Hale Oak Road, Sevenoaks Weald - conversion of barn to residential use. Application refused because the proposed conversion would be harmful to the special interest of this designated heritage asset (as the barn is a curtilage listed building) as the design of the scheme which is residential in nature and does not retain the rural character of the barn. No justification has been given to show that there are public benefits that would outweigh the harm. As such the proposal would be contrary to Section 66 of the Planning (Listed Buildings and Conservation Areas) Act 1990, the National Planning Policy Framework and Policy EN4 of the Sevenoaks Allocations and Development Management Plan.

96. Highways & Environment

i. To discuss drainage and flood related issues including the Community Flood Plan

The Clerk reported that The Environment Agency has emailed to say: "We would like to invite you to support us with our Flood Action Campaign which is taking place from 1 – 11 November 2016. The Environment Agency is running a nationwide flood action campaign to encourage individuals and communities to take simple steps to be better prepared for flooding. We want to encourage people to check if they are at risk of flooding, sign up to receive free Flood Warnings and think about what actions that they can take when flooding happens. There are 3 steps that will ensure that people are better prepared for flooding: (i) Check your flood risk – use online flood maps to check whether you're at risk of flooding. (ii) Register for Flood Warnings – if you're at risk of flooding, you may be able to receive Flood Alerts and Warnings, completely free. Having time to prepare can save you time, distress and money. You can register for free by calling Floodline on 0345 988 1188. (iii) Be prepared – know what to do if flooding happens. What can you do in advance? Create an emergency plan, move treasured possessions now so they're out of harm's way, think about flood protection products for your home.

(District Cllr Lake left the meeting at 8.35pm)

ii. To hear update regarding the clearance of Crandalls pond

The Clerk reported that SDC has said that they have failed to find anyone locally to take the silt so they need to sample it and arrange testing so that it can go to an approved tip / ground fill site. Once SDC has the analysis they will know if it can be disposed of in that way.

iii. To hear report of the Kent Men of the Trees *Trees in the Village Competition 2016*

The Clerk reported that Leigh did not win any prizes in this year's competition. The winner was Ditton. The conclusion states that "land ownership issues restrict the Parish Council's scope and, without active public engagement, it is difficult to see what more might be done to build on the existing rich tapestry of trees and complementary planning. The larger private gardens, associated with the older homes, do contain a good variety of mature trees. There is a flow of dialogue between the Parish Council and private landowners – complicated at times where insurance companies are reported to assert undermining or heave by trees that are often some distance from the house in question. The majority of the Conservation Area may still benefit from a programme of works and renewal that might help engage others (the church, the school, householders, amenity groups) who might be invited to make an input in identifying other planning opportunities and priorities within the village boundary." The judge thanked Cllr Croft for all his time and help, and for sharing his long-term involvement in supporting the rich heritage of trees in the village. Members thanked Cllr Croft for all his help on this matter.

iv. To consider applications for tree works:

- SE/16/03324/WTCA: St. Mary's Church, Leigh – various works to trees. Members had no objection to this application.
- SE/16/03180/WTCA: St. Mary's Church, Leigh – removal of one lime tree. Members had no objection to this application.

- iii. SE/16/03242/WTCA: Elizabeth Cottage, The Green, Leigh – various works to trees. Cllr Croft undertook to look at this application and advise the Clerk accordingly.

97. Rights of Way

i. To hear ROW report

In the absence of Cllr Kaye, the Clerk advised that Cllr Kaye has received the following correspondence from Liam Jackson at KCC regarding Country side Access Wardens which is disappointing: "It is still in the process of being made available. I will be discussing with the IT Team shortly on the progress. I believe the reason for the difficulty in it being made available is a result of enabling the coding to correlate to different internet apps. I will be back in touch shortly."

ii. To hear update regarding the request for a permissive path at Paul's Hill Cottage

Cllr Stratton-Brown reported that he wrote to Peshurst Place in May but has yet to receive a response, and undertook to chase. He said that the Parish Council would then consult the residents of Pauls Hill. It was agreed that Cllr Stratton-Brown and Cllr Britain would discuss this proposal in more detail.

98. The Green

i. To hear update regarding the programmed improvement works to The Green

Cllr Stratton-Brown reported that as the autumn has been dry, it was necessary to hire an irrigation system so that the grass seed has the opportunity to germinate. The Cricket Club has kindly agreed to supply the water and Ian Bishop has agreed to help with the irrigation. Members were very grateful to Ian and the Cricket Club for all their help.

ii. To approve payment for works on The Green

i. The Clerk reported that Bourne Amenity have submitted their invoice for the first stage of works. This is £38,697.58 + VAT. This net amount will be claimed from Sport England. Cllr Croft proposed that the invoice be paid once the funding has been received from Sport England. This was seconded by Cllr Marchant and all were in favour.

ii. The Clerk reported that the cost of the irrigation system is £500 + VAT per week and it is hoped that the system will only be required for a maximum of two weeks. If there is still money in the budget, this will be covered by the Sport England grant, otherwise the Parish Council will be required to cover the cost. Cllr Britain proposed that the Parish Council accept this expenditure, this was seconded by Cllr Provan and all were in favour.

iii. To discuss works to trees on The Green, and agree costs

i. Veteran Oak tree on The Green: The Clerk reported that a meeting has been arranged with Bartletts to look at the cabling on the tree.

ii. Oak tree by drive to Gowers: The Clerk reported that she has applied to SDC for permission to crown lift to approximately 3m reducing back secondary limbs to raise the canopy. This will be a 25% reduction. RWE has quoted £450 + VAT. Members approved the expenditure.

iii. Oak tree by the school: The Clerk reported that she has applied to SDC for permission to raise canopy by 3m and remove secondary limbs to lift low hanging branches. RWE has quoted £175 + VAT. Members approved the expenditure.

iv. To discuss works to oak tree on the green in Charcott, and agree costs

The Clerk reported the work involves a crown lift to approximately 2m reducing back secondary limbs to raise the canopy. Approval is not required for this work as the tree doesn't have a TPO and isn't in the Conservation Area. RWE has quoted £175 + VAT. Members approved the expenditure and asked RWE to carry out the work.

v. To discuss Leigh Primary School PTA's request to use The Green on Saturday 6th May 2017

Members approved this request, and if the football pitch is still unavailable, the school to be asked to use the area furthest from the school.

99. Housing

i. To discuss SDC's Housing Study and resulting new Housing Strategy

The Clerk reported that that SDC has approved the sum of £58,482.96 from Section 106 Affordable Housing Planning contributions to commission the services of arc4 to undertake a housing study.

This will develop SDC's new housing strategy and support the delivery of wider community strategy. It will support any related planning applications for affordable and specialist housing. The housing study will provide detailed data down to ward level and will enable SDC and its partners to better target housing and related support services to meet current and future need. In doing so, this will also contribute to creating efficiency savings by making best use of increasingly limited resources. The Clerk added that the housing strategy has been circulated and posters have been displayed locally encouraging people to complete and return the forms.

ii. To consider the provision of Affordable Housing in the parish

Members agreed to progress this when SDC's Affordable Housing Strategy has been developed and the district Housing Needs Survey has been carried out.

iii. To discuss the Sevenoaks District Council housing advice surgery on 9th November from 5-8pm

The Clerk reported that after the last meeting, she discussed the Garden Cottages situation with Gavin Missons, Housing Policy Manager at SDC. He agreed to hold a housing advice surgery on 9th November from 5pm to 8pm in SDC's offices in Sevenoaks. He will write to all Garden Cottages residents to ensure that they are aware of the surgery and to encourage them to go and discuss their individual situations with housing officers.

100. Aviation:

i. To hear report of the High Weald Councils Aviation Action Group

The Clerk reported that the HWCAAG meeting planned for 1st November was cancelled, and the new date has yet to be agreed.

ii. To hear update regarding additional runway capacity in the South-East

The Clerk reported that on 25th October the Secretary of State for Transport announced that: *'The government has decided to accept the recommendation [of the Airports Commission]. We believe that the expansion of Heathrow Airport and the north-west runway scheme – in combination with a significant package of supporting measures of the scale recommended by the Airports Commission - offers the greatest level of benefit to passengers, business and to help us deliver the broadest possible benefit to the whole of the UK. It delivers the greatest economic and strategic benefits to our economy; it strengthens connectivity for passengers right across the UK; it offers a major boost to freight operators; it can be delivered within carbon and air quality limits; and crucially, it comes with world leading measures to limit the impacts on those living nearby. Mr Speaker, in addition to the benefits identified by the commission, this scheme will deliver the connectivity and hub capacity the UK needs to compete with fast growing European and Middle Eastern hubs. The airport's location means it is more accessible to business and the rest of the UK both by road and rail. Access to Heathrow is more resilient and it is better placed as the national freight hub.'* The procedure is laid down in the Planning Act 2008. The Government will publish a draft National Policy Statement (NPS) early in 2017. There will then be a 16 week consultation concentrating on the detail of the runway plan, and on the conditions to be imposed. After examination by a Commons Select Committee the draft NPS will be voted on by Parliament in late 2017 or early 2018. Given a positive vote by Parliament, Heathrow Airport Ltd would be free to submit a planning application, and there would be a public inquiry limited to six months and confined to detail. The new runway is forecast to open in 2025-29.

101. To hear update regarding the proposal for Leigh to twin with Lavergne

Cllr Stratton-Brown reported that the representative from Lavergne is visiting Leigh on 17th November to have a tour of the village.

102. Leigh Village Halls report

Cllr Johnston reported that the Leigh pre-school recently had an Ofsted inspection and was found to be outstanding in every category. Members congratulated the pre-school on this excellent result. Cllr Johnston reported that the new chairman of the Village Hall Management Committee will be elected at the December trustee meeting.

103. Aged Persons Dwellings

The Clerk reported that Kent Domestic have replaced the faulty radiator valves and had to carry out a power flush in order to get the heating system working properly. Members approved the work. Angie Hollands is asking for the path and step to be looked at, and Cllr Stratton-Brown and Cllr Marchant undertook to take a look at the path when it has been raining so that the condition of the path is evident.

104. To adopt the 2017 KALC Community Awards Scheme

Cllr Johnston proposed that the Parish Council adopt the 2017 KALC Community Awards Scheme. This was seconded by Cllr Provan and all were in favour. Clerk to ask for nominations in the parish magazine.

105. To report on correspondence received

The Clerk reported that lists of correspondence received have been circulated, and drew members' attention to the following:

- i. Item 2. KALC:
 - The Dynamic Councillor morning workshop and training module on Saturday 12 November from 9am at Rusthall Parish Council, Rackliff Centre, 26 Lower Green Road, Rusthall.
 - Chairmanship Conference on Saturday 5th November at The Guildhall, Market Place, Faversham, 9am to 12.30pm. Cost: £60 + VAT.
 - Emergency Planning and Resilience in your Community on Wednesday 14th December at The Chiesman Pavilion, Kent County Cricket, Canterbury CT1 3NZ. Cost £30 + VAT.
 - Media & Communications Conference on Thursday 19th January 2017 at The Orchard Conference Venue, East Malling Research Centre.
 - Rural Affairs Conference on Thursday 9th March at The Orchard Conference Venue, East Malling Research Centre.
- ii. Item 3: Email from Carbon Smart: re grant funding available to parish councils to conduct renewable energy feasibility studies. The Rural Community Energy Fund (RCEF) is a government programme to support communities in England to develop renewable energy projects which provide economic and social benefits to your community. Both funds offer a grant of up to £20,000 to pay for an initial investigation into the feasibility of a renewable energy project. This grant can be used to pay for experts to carry out the feasibility study, and to cover the cost of any project management time from the council. The fund administrators particularly welcome applications from parish councils. This is a cost-neutral way to assess the full potential of renewable energy projects within your community – we can even help you apply. This is a great opportunity for your parish council to investigate the suitability of renewable energy generation for the local area. Installing such systems can protect communities from volatile fuel costs and generate income which can be used to provide benefits to the local community. Email helen.troup@carbonsmart.co.uk.
- iii. Item 4: GACC: invitation to their AGM on Friday 11th November, at 7.00 pm at the Copthorne Hotel, RH10 3PG.
- iv. Item 5: Kent Police's Weekly Rural Policing Update.
- v. Item 6: KALC: invitation to their AGM on 19th November and copies of their Annual Report 2015/16 and year end accounts.
- vi. Item 7: Minutes from the KALC Sevenoaks meeting held on 9th September 2016 plus KCC Soft Landscaping (grass cuts) presentation.
- vii. Item 8: SDC: we have now rescheduled a single Placemaking workshop here at the Council Offices on Wednesday 2nd November 2016 at 7.30pm. We have recently commissioned consultants to undertake an Open Space, Sport and Leisure Study to form part of the Local Plan evidence base. The study will include a thorough analysis of all open space, sport and recreational facilities across the District. The Placemaking workshop will give all Town and Parish Councils a chance to input into the study as owners, managers and users of these local facilities. The Placemaking workshop will be led by the consultants and include discussion about open spaces across the District. Participants will be able to discuss open spaces of all sizes and uses, as well as other sporting facilities in their local area.
- viii. Item 9: SDC News Releases: (i) SDC won the 'Dementia Friendly Organisation' category at the Dementia Friendly Kent Awards organised by KCC on 24 October.

- (ii) SDC is considering new proposals to provide additional long stay car parking in Sevenoaks town centre by adding decks on the existing Buckhurst 2 car park.
- ix. Item 11: Notification of Remembrance Day road closures:
 - High Street (between Lower Green and Powdermill Lane)
 - Hildenborough Road (close to the junction with Powdermill Lane)
 - Powdermill Lane (between Hildenborough Road and The Green)
 - 09.40 to 09.50 and 10.55 to 11.15 on Sunday 13th November.
- x. Item 12: Invitation to AEF's Annual General Meeting on Monday 14th November at 3.15pm at 40 Bermondsey Street, London SE1 3UD.
- xi. Items 13 and 20: KCC news releases: (i) Don't suffer in silence on World Mental Health Day: "If you're dealing with mental ill health, don't do it alone – get in touch and let us help." That's the message from Live Well Kent to anyone suffering in silence this World Mental Health Day. (ii) Don't get caught by the flu bug this year: KCC is supporting the NHS England and Public Health England campaign urging people to protect themselves and their families from the flu virus. (iii) Kent schools outrank UK results: In a recent interview with Theresa May, BBC's Nick Robinson made reference to Kent schools during a discussion about grammar schools. Saying: "The highest number of underperforming schools in the UK is in Kent where they have grammar schools." Kent is the largest local authority in the UK and any comparison of numbers is clearly going to be distorted by the size of the county. Education standards in Kent schools have significantly improved in the last five years and now place Kent at or above the national average at every key stage of a child's education. (iv) Kent parents encouraged to get young children vaccinated against flu this autumn: With nursery and school terms well underway parents and guardians of children aged two to seven, are being encouraged to get the free flu vaccination for their children.
- xii. Item 21: Temporary Road Closure notice: Old House Lane, Fordcombe – from 9th January 2017 for up to 2 days between 09.30hrs and 15.30hrs. There will be no access for through traffic between the junctions with B2188 Fordcombe Road and Leggs Lane. The alternative route is via B2188 Fordcombe Road, The Lane, Poundsbridge Lane and vice versa. The closure is to enable tree cutting and overhead cabling to be carried out by BT Openreach.
- xiii. Item 22: Kent County Council has issued a consultation on its draft 2017/2018 Budget and council tax plans. The consultation document and supporting papers can be accessed via the following weblink: <http://consultations.kent.gov.uk/consult.ti/BudgetConsultation2017/consultationHome>. The deadline for comments to KCC is 27 November. The KCC consultation seeks views on the following and the Summary Information and Questionnaire document sets out a number of options for responses to the 5 areas below:
 1. Council Tax: KCC is proposing to increase council tax by 1.99% to collect money that will help to cover some of the additional unavoidable spending demands.
 2. Social Care precept: KCC is proposing to use the permitted 2% social care precept to raise an additional £11.9m to help fund social care and protect vulnerable people (this will be in addition to any increase to council tax)
 3. Budget Strategy: All KCC business is planned to support the following core strategic objectives: helping children to receive the best start in life, supporting vulnerable residents and promoting economic growth to make Kent a great place to live and work
 4. Budget Awareness: How aware were you of the financial challenges KCC has been managing for several years before taking part in the consultation?
 5. General: Do you have any other comments or suggestions regarding KCC's draft 2017/18 budget?

106. To consider and update Risk Assessment

In the absence of Cllr Lake, members agreed to postpone this item until the December Parish Council meeting.

107. Finance:

- i. The Clerk reported that a Finance Committee meeting will be held before the next full Parish Council meeting.

- ii. To consider application for grant towards tree works in St. Mary's Churchyard, Leigh
The Clerk read an email from Andrew McClintock, Churchwarden of St. Mary's Church, Leigh: "You are probably aware that we have had a survey of the trees in Leigh churchyard, done by Ivan Carson of Penshurst, and of recommended work arising. We are in discussion with him about details of the upshot and one point has emerged: as such arboricultural work is an obvious amenity for the parish as a whole, does the parish council (or other authority) make some contribution to its cost?" It was agreed that more information is required, including a quote for the work, and the matter can then be considered at a future Parish Council meeting.
- iii. To approve subscription renewal to Parish Online: £28 + VAT
Cllr Marchant proposed that membership be renewed. This was seconded by Cllr Britain and all were in favour.
- iv. To approve payment of cheques
Cllr Johnston proposed that the list of cheques be approved. This was seconded by Cllr Marchant and all were in favour.

108. Items for reporting or inclusion in future agenda

- i. The Clerk reported that the next Bulk Refuse Freighter service will be on Saturday 12th November.
- ii. The Clerk reported that there will be a Litter Pick in Leigh and Charcott at 9.30am on Saturday 12th November.
- iii. The Clerk reported that the third visibility cut of the verges is due.
- iv. Cllr Marchant reported that he has spoken to the residents in the High Street regarding the gravel that is inadvertently being pushed from the drive onto the pavement, and they undertook to make steps to prevent this occurring.
- v. Cllr Provan reported that she has received a request for the Parish Council to buy a refurbished vintage telephone box and place it in the village opposite the school. Item to be considered further at the December Parish Council meeting.

The meeting closed at 9.15 pm.

Signed

Date

**LEIGH PARISH COUNCIL
LIST OF CHEQUES
November 2016**

07.11.16	1754	Clerk	Salary - November	£685.86	
07.11.16	1755	HM Revenue & Customs	PAYE	£254.90	
07.11.16	1756	Kent County Council	Pension contribution	£273.69	
07.11.16	1757	Clerk	Mileage, petty cash & working from home	£156.63	
07.11.16	1758	R Marchant & Sons Ltd	Charcott Green works	£4,650.00	£775.00
07.11.16	1759	Getmapping plc	Parish Online renewal	£33.60	£5.60
07.11.16	1760	Vision ICT Ltd	Website hosting renewal	£174.00	£29.00
07.11.16	1761	Bourne Amenity	Works to The Green	£46,437.10	£7,739.52
07.11.16	1762	Chiddingstone PC	Reimbursement play event & HWCAAG	£434.20	
07.11.16	1763	Mr P. Croft	Mowing	£115.00	
07.11.16	1764	Mr R. Croft	Mowing	£30.00	
				<u>£53,244.98</u>	<u>£8,549.12</u>