

LEIGH PARISH COUNCIL

Clerk to the Council: Mrs Louise Kleinschmidt

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To: The Members of Leigh Parish Council

1st June, 2021

**You are required to attend the Leigh Annual Parish Council Meeting
to be held on Monday 7th June 2021 at 8.00pm on The Green, Leigh
(if you can attend, please bring your own chair. Numbers will be restricted to 30)**

AGENDA

Open Session:

1. To hear reports from County and District Councillors
2. To hear questions from members of the public

Closed Session:

1. **To accept apologies for absence**
2. **Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed**
3. **To approve minutes of the Leigh Annual Parish Council Meeting held on Tuesday 4th May 2021**
4. **To discuss legislation regarding Parish Council meetings and agree future meeting venues**
5. **To review and amend Standing Orders (attached)**
6. **Planning:**
 - i. To consider applications received
 - ii. To report SDC planning application decisions
7. **The Green**
 - i. To discuss the Leigh in Bloom Parish in Bloom competition
 - ii. To consider repair to the War Memorial
 - iii. To discuss and approve timing of the grass cutting on The Green near Porcupine House
 - iv. To discuss and approve Leigh Tennis Club's request to use The Green on 2nd September 2021
 - v. To hear update regarding the repair of the bench on The Green near Porcupine House
 - vi. To discuss the Family Fun play events on The Green 2021
 - vii. To discuss request to scatter ashes on The Green
8. **Highways**
 - i. To discuss the refurbishment of the circular seat around the oak tree on Powdermill Lane
 - ii. To discuss the refurbishment of the bench by the bus shelter in the High Street
 - iii. To discuss the date of the next Leigh Litter Pick
 - iv. To discuss Chiddingstone Parish Council's application to reduce speed on the B2027 which will have an impact on Leigh parish
9. **Rights of Way:** To hear update regarding the application to divert SR427 to join SR426 between Killick's Bank Cottage and Ensfield Road
10. **To hear report of the Tonbridge, Redhill, Reigate Steering Group meeting held on 18th May**
11. **Powder Mills**
12. **To discuss the Rural Swathe and Visibility Cutting Contract 2021**
13. **To discuss correspondence received**
14. **Finance:**
 - i. To approve 2020/21 Year End Accounts (attached)
 - ii. To review the effectiveness of the Parish Council's Internal Audit Procedures (attached)
 - iii. Audit for year ending 31st March 2021
 - a. to consider and agree Annual Governance Statement 2020/21 (attached)
 - b. to consider and approve Accounting Statements 2020/21 (attached)
 - c. to discuss the Internal Auditor's report
 - iv. To approve membership renewal to Society of Local Council Clerks: £117
 - v. To discuss application for grant from Leigh Historical Society: £500
 - vi. To discuss application for grant from West Kent Neighbourhood Watch Association
 - vii. To approve list of payments
15. **Items for reporting or inclusion in future agenda**

