

LEIGH PARISH COUNCIL

Clerk to the Council: Mrs Louise Kleinschmidt

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To: The Members of Leigh Parish Council

30th May, 2022

**You are required to attend the Leigh Parish Council Meeting
to be held on Monday 6th June 2022 at 8.00pm in the Small Hall, High Street, Leigh**

AGENDA

Open Session:

1. To hear reports from County and District Councillors
2. To hear questions from members of the public

Closed Session:

1. **To accept apologies for absence**
2. **Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed**
3. **To approve minutes of the Leigh Annual Parish Council Meeting held on Tuesday 3rd May 2022**
4. **To hear report of the events held to commemorate the Queen's Platinum Jubilee 2nd to 5th May**
5. **Planning:**
 - i. To consider applications received
 - ii. To report SDC planning application decisions
 - iii. To hear report of meeting with Whitehall Homes
6. **The Green:**
 - i. To discuss Leigh School's request to use The Green for their leavers' party on 22nd July
 - ii. To discuss the Leigh in Bloom Parish in Bloom competition
 - iii. To discuss and approve timing of the grass cutting on The Green near Porcupine House
 - iv. To discuss Leigh in Bloom's quote for fencing the new gravel area by Jessica's Hall
 - v. To approve payment of Leigh in Bloom's 2021/22 grant towards Jubilee planting: £220
7. **The Action in Rural Kent's Pop Up Coffee Caravan:**
 - i. To discuss giving a grant towards this year's project costs
 - ii. To discuss working with Tonbridge Archdeanery and Leigh PCC on continuing this resource
8. **Highways & Rights of Way**
9. **Powder Mills:**
 - i. To discuss KCC's consultation on a 7.5 tonne weight limit on Burton Avenue, Leigh
10. **Charcott**
11. **Aviation**
12. **Affordable Housing**
13. **To discuss correspondence received**
14. **Finance:**
 - i. To approve 2021/22 Year End Accounts
 - ii. To review the effectiveness of the Parish Council's Internal Audit Procedures
 - iii. Audit for year ending 31st March 2022
 - a. to consider and agree Annual Governance Statement 2021/22
 - b. to consider and approve Accounting Statements 2021/22
 - c. to discuss the Internal Auditor's report
 - iv. To approve membership renewal to Society of Local Council Clerks: £135
 - v. To approve membership renewal for Kent Association of Local Councils: £733.58
 - vi. To approve costs relating to the advertising of the Jubilee events: £90
 - vii. To hear update regarding the Parish Council's insurance policy renewal from 1st June 2022
 - viii. To approve list of payments
15. **Items for reporting or inclusion in future agenda**