

# LEIGH PARISH COUNCIL

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To: The Members of Leigh Parish Council

30<sup>th</sup> May 2023

**You are required to attend the Leigh Parish Council Meeting  
to be held on Monday 5<sup>th</sup> June 2023 at 8.00pm in the Small Hall, High Street, Leigh**

## AGENDA

### Open Session:

1. To hear reports from County and District Councillors
2. To hear questions from members of the public

### Closed Session:

1. **To accept apologies for absence**
2. **Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed**
3. **To approve minutes of the Leigh Annual Parish Council Meeting held on Tuesday 23<sup>rd</sup> May 2023**
4. **To review the following policies:**
  - i. Leigh Code of Conduct
  - ii. Social Media Policy
  - iii. Press & Media Policy
  - iv. Procedure for Handling Complaints
  - v. Procedure for Handling Anonymous Correspondence
  - vi. Pre-Planning Advice Policy
  - vii. Mourning Protocol
  - viii. GDPR:
    - i. Document Retention & Disposal Policy
    - ii. Email Data Privacy Notice
    - iii. Information & Data Protection Policy
    - iv. Inventory of Personal Data Captured, Stored and Processed
    - v. List of Documents for Retention or Disposal
    - vi. Management Transferable Data Policy
    - vii. Members & Employee Privacy & BYOD Acceptable Use Policy
5. **Planning:**
  - i. To consider applications received
  - ii. To report SDC planning application decisions
  - iii. To discuss the review of the Leigh Village Design Statement
6. **The Green**
  - i. To consider quotes for maintenance of the Parish Council owned land
  - ii. To discuss the proposal to increase the bracing on the Veteran Oak Tree
  - iii. To discuss and approve timing of the grass cutting on The Green near Porcupine House
  - iv. To discuss cost of hedgecutting at Barden Cottages and removal of benches
7. **Highways & Rights of Way**
  - i. To discuss road safety in Charcott
  - ii. To discuss blocked drains on Powdermill Lane
  - iii. To discuss Rural Swathe & Visibility Cutting
8. **To hear report of the Coffee Corner project held in the Leigh Scout Hut**
9. **Affordable Housing**
10. **Aged Persons Dwellings**
11. **The Old Burial Ground**
12. **To discuss correspondence received**
13. **Finance:**
  - i. To sign a quarterly bank reconciliation
  - ii. To consider request for a contribution towards highway consultant's costs relating to the outline application on land south of Greenview Avenue
  - iii. To approve list of payments
14. **Items for reporting or inclusion in future agenda**

