

LEIGH PARISH COUNCIL

Clerk to the Council: Mrs Louise Kleinschmidt
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To: The Members of Leigh Parish Council

30th April 2024

**You are required to attend the Leigh Annual Parish Council Meeting
to be held on Tuesday 7th May 2024 at 8.00pm in the Small Hall, High Street, Leigh**

AGENDA

Closed Session:

1. a. Election of Chairman for year 2024/25
b. To receive Chairman's Declaration of Acceptance of Office
2. Election of Vice-Chairman for year 2024/25

The Closed Session will be suspended for the Open Session

Open Session:

1. To hear reports from County and District Councillors
2. To hear questions from members of the public

Closed Session:

3. To accept apologies for absence
4. Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed
5. Appointment of Committees and representatives to other bodies
6. To confirm that the Parish Council remains eligible to use the General Power of Competence
7. To approve minutes of the Leigh Parish Council Meeting held on Monday 8th April 2024
8. To hear report of the Annual Parish Meeting held on Monday 29th April 2024
9. Planning:
 - i. To consider applications received
 - ii. To report SDC planning application decisions
10. The Green
 - i. To hear update on the specialist inspection carried out on the Ancient Oak Tree
 - ii. To discuss D-Day 80 event on 6th June 2024 and Light the Beacon
 - iii. To consider request by Leigh School PTA to use The Green on 21st May 2024 for a sports day BBQ
 - iv. To consider request by Leigh School PTA to use The Green on 19th July 2024 for a leaver's event
 - v. To consider request for Land Registry Titles K444927 & K759711 to be returned to Hall Place Estate
11. Highways & Rights of Way
 - i. To hear update regarding the rural swathe cutting contract
 - ii. To approve payment of £60 towards the replacement gate for FP SR432 on Greenview Avenue
12. To discuss Leigh Village Halls Management Committee's proposals for the village halls and application for financial assistance
13. To discuss the cluster Emergency & Resilience Plan for the area
14. To hear report from the Hildenborough Medical Group's Patient Participation Group meeting
15. Coffee Corner project held in the Leigh Scout Hut
16. Affordable Housing
17. Aviation
18. Aged Persons Dwellings
19. The Old Burial Ground
20. Summer Family Fun Day
21. To discuss correspondence received

22. Finance:

- i. To approve 2023/24 Year End Accounts
- ii. To review the effectiveness of the Parish Council's Internal Control Procedures
- iii. Audit for year ending 31st March 2024: to consider and agree Annual Governance Statement
- iv. Audit for year ending 31st March 2024: to consider and approve Accounting Statements 2023/24
- v. To discuss the Internal Audit report 2024
- vi. To approve insurance policy renewal from 1st June 2024
- vii. To approve membership renewal for Kent Association of Local Councils: £774.95
- viii. To consider application for grant towards marquee hire costs for the Leigh Horticultural Society Show
- ix. To consider application for grant from the Sevenoaks & Tunbridge Wells Beekeepers Association
- x. To approve list of payments

23. Items for reporting or inclusion in future agenda

