

LEIGH PARISH COUNCIL

Clerk to the Council: Mrs Louise Kleinschmidt
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To: The Members of Leigh Parish Council

28th May 2024

You are required to attend the Leigh Parish Council Meeting
to be held on Monday 3rd June 2024 at 8.00pm in the Small Hall, High Street, Leigh

AGENDA

Open Session:

1. To hear reports from County and District Councillors
2. To hear questions from members of the public

Closed Session:

1. **To accept apologies for absence**
2. **Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed**
3. **To approve minutes of the Leigh Annual Parish Council Meeting held on Tuesday 7th May 2024**
4. **To review the following policies:**
 - i. Leigh Code of Conduct
 - ii. Social Media Policy
 - iii. Press & Media Policy
 - iv. Procedure for Handling Complaints
 - v. Procedure for Handling Anonymous Correspondence
 - vi. Pre-Planning Advice Policy superseded by Planning Protocol and Protocol on Meeting with Developers
 - vii. Mourning Protocol
 - viii. GDPR:
 - i. Document Retention & Disposal Policy
 - ii. Email Data Privacy Notice
 - iii. Information & Data Protection Policy
 - iv. Inventory of Personal Data Captured, Stored and Processed
 - v. List of Documents for Retention or Disposal
 - vi. Management Transferable Data Policy
 - vii. Members & Employee Privacy & BYOD Acceptable Use Policy
5. **Planning:**
 - i. To consider applications received
 - ii. To report SDC planning application decisions
6. **The Green**
 - i. To discuss the specialist inspection report on the Ancient Oak Tree
 - ii. To discuss and approve timing of the grass cutting on The Green near Porcupine House
 - iii. To discuss request for wedding guests to park on The Green by The Old Vicarage on 29th June 2024
 - iv. To discuss the D-Day 80 event on 6th June 2024 and Light the Beacon
 - v. To consider request for Land Registry Titles K444927 & K759711 to be returned to Hall Place Estate
7. **Highways & Rights of Way**
8. **To discuss Leigh Village Halls Management Committee's proposals for the village halls and application for financial assistance**
9. **To discuss the cluster Emergency & Resilience Plan for the area**
10. **To hear update regarding the Hildenborough Medical Group's Patient Participation Group**
11. **Coffee Corner project held in the Leigh Scout Hut**
12. **Aviation**
13. **Aged Persons Dwellings**
14. **The Old Burial Ground**
15. **To discuss correspondence received**
16. **Finance:**
 - i. To sign a quarterly bank reconciliation
 - ii. To approve membership renewal to Society of Local Council Clerks: £149
 - iii. To approve list of payments
17. **Items for reporting or inclusion in future agenda**