

LEIGH PARISH COUNCIL

Clerk to the Council: Mrs Louise Kleinschmidt
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To: The Members of Leigh Parish Council

28th October 2024

**You are required to attend the Leigh Parish Council Meeting
to be held on Monday 4th November 2024 at 8.00pm in the Small Hall, High Street, Leigh**

AGENDA

Open Session:

1. To hear reports from County and District Councillors
2. To hear questions from members of the public

Closed Session:

1. **To accept apologies for absence**
2. **Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed**
3. **To approve minutes of the Leigh Parish Council Meeting held on Monday 7th October 2024**
4. **Planning:**
 - i. To consider applications received
 - ii. To report SDC planning application decisions
5. **The Green**
 - i. To hear update on the specialist cabling work on the Veteran Oak Tree and discuss correspondence with the Parish Council's insurance company
 - ii. To discuss grounds maintenance on The Green for 2025
 - iii. To discuss request for the hedge at The Triangle to be cut back
6. **To hear update regarding the refurbishment of the Charcott phonebox**
7. **Highways & Rights of Way**
 - i. To hear update regarding the Leigh Community SpeedWatch Scheme
 - ii. To discuss uneven surface on footpath between Kiln Lane and Well Close
 - iii. To hear update regarding the resurfacing of the Hildenborough Road
 - iv. To discuss drainage works on Lower Green at the railway bridge
 - v. To discuss date for a parish litter-pick
 - vi. To hear update on the rural swathe cutting contract
8. **To discuss Leigh Village Halls Management Committee's proposals for the village halls**
9. **To discuss the cluster Emergency & Resilience Plan for the area**
10. **Coffee Corner project held in the Leigh Scout Hut**
11. **Aged Persons Dwellings**
12. **Aviation**
13. **The Old Burial Ground**
 - i. To discuss installation of information board and bench
14. **To review and update Risk Assessment**
15. **To review and update Complaints Procedure**
16. **To discuss the provision of a new defibrillator**
17. **To discuss correspondence received**
18. **Finance:**
 - i. To approve changes to the Clerk's salary in line with the NALC agreed salary scales and backdate to April 2024
 - ii. To approve costs associated with the Christmas Tree 2024
 - iii. To discuss the frequency of bulk refuse freighter service in 2024/25
 - iv. To approve list of payments
19. **Items for reporting or inclusion in future agenda**

