

LEIGH PARISH COUNCIL

Clerk to the Council: Mrs Louise Kleinschmidt

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To: The Members of Leigh Parish Council

29th April 2025

**You are required to attend the Leigh Annual Parish Council Meeting
to be held on Tuesday 6th May 2025 at 8.00pm in the Small Hall, High Street, Leigh**

AGENDA

Closed Session:

1. a. Election of Chairman for year 2025/26
b. To receive Chairman's Declaration of Acceptance of Office
2. Election of Vice-Chairman for year 2025/26

The Closed Session will be suspended for the Open Session

Open Session:

1. To hear reports from County and District Councillors
2. To hear questions from members of the public

Closed Session:

3. To accept apologies for absence
4. Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed
5. Appointment of Committees and representatives to other bodies
6. To confirm that the Parish Council remains eligible to use the General Power of Competence
7. To approve minutes of the Leigh Parish Council Meeting held on Monday 7th April 2025
8. To discuss the new domain name for Leigh Parish Council and the SSL add-on
9. Planning:
 - i. To consider applications received
 - ii. To report SDC planning application decisions
10. The Green
 - i. To discuss the quote for adding a hardstanding by the recycling bins at Crandalls
 - ii. To discuss the quote for the provision of grasscrete on The Green
 - iii. To consider request for Land Registry Titles K444927 & K759711 to be returned to Hall Place
 - iv. To note Stoolball Tournament on The Green on Sunday 6th July
 - v. To discuss the management of The Green
11. Highways & Rights of Way
 - i. To hear update regarding the Leigh Community SpeedWatch Scheme and to agree contribution to Chiddingstone Parish Council to part-own equipment
 - ii. To hear update regarding the work to trees and footpath between Kiln Lane and Well Close
 - iii. To hear update regarding the rural swathe cutting contract
12. To discuss Leigh Village Halls Management Committee's proposals for the village halls
13. Coffee Corner project held in the Leigh Scout Hut
14. Aged Persons Dwellings: to discuss potential work to No.2 The Bungalows
15. The Old Burial Ground
16. Summer Family Fun Day
17. To discuss correspondence received
18. Finance:
 - i. To approve 2024/25 Year End Accounts
 - ii. To review the effectiveness of the Parish Council's Internal Control Procedures
 - iii. Audit for year ending 31st March 2025: to consider and agree Annual Governance Statement
 - iv. Audit for year ending 31st March 2025: to consider and approve Accounting Statements 2024/25
 - v. To discuss the Internal Audit report 2025
 - vi. To approve insurance policy renewal from 1st June 2025
 - vii. To approve membership renewal for Kent Association of Local Councils: £827.00
 - viii. To discuss grant application for contribution towards refurbishment of Charcott phonebox
 - ix. To approve list of payments
19. Items for reporting or inclusion in future agenda

