

## LEIGH PARISH COUNCIL

### MINUTES OF THE LEIGH PARISH COUNCIL MEETING HELD ON THE GREEN IN LEIGH MONDAY 7<sup>TH</sup> JUNE 2021 AT 8.00PM

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**PRESENT:** Cllr J. Kaye (Chairman), Cllr R. Britain, Cllr P. Croft, Cllr R. Lake, Cllr G. Rogers and Cllr S. Satterley

**APOLOGIES:** Cllr G. Marchant, Cllr B. Skipper and Cllr S. Smith

**IN ATTENDANCE:** Mrs L. Kleinschmidt (Clerk) and District Cllr Osborne-Jackson. County Cllr McArthur and nine members of the public attended the Open Session only.

#### Open Session

Cllr Kaye welcomed everyone to the first meeting held in public since March 2020, and introduced County Cllr Margot McArthur, who is the new county councillor for the Sevenoaks Rural South ward.

#### Leigh Community Award

- i. Cllr Kaye presented the 2020 Leigh Community Award to Colin Stratton-Brown for his huge contribution to Leigh as member and Chairman of Leigh Parish Council, as member and Chairman of HWCAAG, as member of The Royal British Legion, as Churchwarden and Crandalls Trustee.
- ii. Cllr Kaye presented the 2021 Leigh Community Award to Leigh Village Post Office and Store for providing a lifeline to the parish during the Coronavirus pandemic. The Parish Council and local residents are indebted to you for continuing to provide a first class service, always with a smile.

#### Report by County Cllr McArthur

County Cllr McArthur said that she hopes to have a good relationship with the Parish Council going forward, and advised that she has been a Town or District Councillor for the last ten years. Since being elected at KCC, she is the Deputy Cabinet Member for Integrated Children's Services, sits on the Joint Transportation Board, the Kent Flood Risk Board and the Youth Justice Board. Unfortunately there are a lot of unaccompanied minors flooding into the country through Kent, which is funded by KCC's budget. C.Cllr McArthur reported that she has received one letter from a Leigh parishioner regarding the condition of the road surface, which she will investigate. She asked the Parish Council and members of the public to contact her with any issues that require attention.

#### Report by District Cllr Osborne-Jackson

District Cllr Osborne-Jackson congratulated the recipients of the Leigh Community Awards. He reported that Kent Police has identified Ensfield Road as a hotspot for antisocial behaviour, and officers have attended on one occasion recently and moved people on. D.Cllr Osborne-Jackson reported that the new Chair of SDC is Diana Esler and the Vice-Chair is Avril Hunter. SDC remains financially self-sufficient thanks to the officers at SDC and the district continues to have weekly bin collections. He advised that he remains on his committees, including the Development Control Committee. It is good news that Bellway has agreed to pay for the defibrillator at Old Powder Mills.

County Cllr McArthur left the meeting at 8.10pm.

#### Questions from members of the public

1. A resident expressed concern regarding the planning application on Land to the West of Chessenden, Greenview Avenue which, if approved, could set a precedent for other properties in Greenview Avenue and there was also concern that if approved the dwelling could be further extended through permitted development.
2. A resident was concerned about the speed of vehicles on Powdermill Lane and Hildenborough Road and asked that speed limits are reduced to 20mph through the village. The resident also expressed concern about a noisy motorbike early in the morning and the church bells which toll all night.

The Clerk reported that Chiddingstone Parish Council is working with KCC on a speed reduction from 40mph to 30mph in Chiddingstone Causeway. Residents of Knotley Hall have asked for this reduction to include the access to Knotley Hall, and residents of Camp Hill and Charcott have asked that the reduction includes Camp Hill. Residents of Moorden have asked for Station Road to be included too. These requests are unlikely to be approved this time, but future consultations are possible. Chiddingstone Parish Council have said that they will give a meaningful contribution to KCC for the works. Leigh Parish Council would be expected to contribute towards any speed reduction measures in Leigh if the works are not deemed safety critical by KCC.

3. A resident expressed concern about the possible variation in the licence at the Royal British Legion. Cllr Kaye said he would speak to the manager at the RBL.
4. A resident asked that more parking is provided in Crandalls by the recycling banks, which will stop so many cars parking around The Green. Clerk to investigate with D.Cllr Osborne-Jackson.

Members of the public left the meeting at 8.40pm.

### **Closed Session**

22. **Apologies for absence** were received from Cllr Marchant, Cllr Skipper and Cllr Smith and their reasons for absence were accepted by the Parish Council.
23. **Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed**  
Cllr Croft had declared a DPI in item 35(vii) as he has presented an invoice for payment.
24. **The minutes of the Leigh Annual Parish Council Meeting held on 4<sup>th</sup> May 2021** were approved and duly signed. Proposed by Cllr Satterley, seconded by Cllr Rogers and all were in favour.
25. **To discuss legislation regarding Parish Council meetings and agree future meeting venues**  
The Clerk reported that all meetings will now be held in person. It was agreed to hold the July meeting in one of the village halls.
26. **To review and amend Standing Orders**  
The Clerk reported that advice from KALC is that Town and Parish Councils amend their Standing Orders to reflect delegated powers. The amended Standing Orders now read:  
12c The Clerk has delegated powers with approval of the Chair and Vice-Chair, or if they are unavailable any two members, to make any decision on behalf of the Parish Council. This is specifically during the uncertain period whilst any Covid-19 restrictions are in force.  
Cllr Satterley proposed that this amendment be approved, this was seconded by Cllr Lake and all were in favour.
27. **Planning**
  - i. To consider applications received
    - i. SE/21/01397/LDCPR: 10 Mill Stream Rise, Leigh TN11 9FD - proposed garage conversion and associated alterations. Clerk to ask Cllr Skipper to investigate this application.
    - ii. SE/21/01452/PAE: 17 Powder Mill Lane, Leigh TN11 9AR - prior notification of a single storey rear extension which extends 6m beyond the rear wall of the original dwelling house with a maximum height of 3m and eaves height of 3m. Planning Committee to consider.
    - iii. SE/21/01552/FUL: Land to the West of Chessenden, Greenview Avenue, Leigh TN11 8QT - change of Use from Residential Garage to Residential Dwelling house. Members agreed to submit a strong objection to this application to incorporate comments made to the previous applications. Clerk to prepare a draft for approval by the Planning Committee.
    - iv. SE/21/01556/HOUSE: Applebys, Tonbridge Road, Chiddingstone Causeway TN11 8JH - construction of a new double garage to the west of Applebys. Clerk to arrange a site visit.
    - v. SE/21/01560/FUL: Kettles Barn, Tonbridge Road, Chiddingstone Causeway TN11 8JH - replacement of existing dwelling and boundary lines, Clerk to arrange a site visit.

- vi. SE/21/01561/FUL: Applebys Barn, Tonbridge Road, Chiddingstone Causeway TN11 8JH - alterations to fenestration to the north and east elevations and extension of a screen boundary wall to the east. Clerk to arrange a site visit.
- vii. SE/21/01562/FUL and SE/21/01563/LBCALT: Applebys, Tonbridge Road, Chiddingstone Causeway TN11 8JH - redefinition of boundaries between three separate dwellings within an entirely residential site. Clerk to arrange a site visit.

The Clerk reported that since the last meeting, the Planning Committee discussed the following applications and submitted comments:

- viii. SE/21/01350/HOUSE: Woodside House, Penshurst Road, Penshurst TN11 8HY (adjoining parish consultation) - replacement garden room to the West elevation, dormer windows, and skylight. Replacement entrance door set, and associated works/alterations to fenestration. Members had no comment to make on this application.
- ix. SE/21/01113/FUL: Land South of Brookside Cottage, Egg Pie Lane, Weald TN14 6NP - Demolition of existing wooden agricultural shed, erection of a new wooden agricultural shed. Members supported this application.
- x. SE/21/01393/HOUSE and SE/21/01394/LBCALT: Old Brickmakers, 92 Lower Green, Leigh TN11 8RU - demolition of modern half of garden outbuilding (old cobbler's shop) with flat roof and roof light, and erection of new matching extension to create a double piled roof formation. New extension to existing rear lean-to utility/wc comprising a cranked extension with pitched roof. New extension in matching facing brick. Existing adjacent lean-to enclosed porch with window, existing rear door to be infilled. New rear single story bedroom extension with pitched clay tiled roof to form third pile to existing roof formation. White painted feather edged cladding to match existing. New replacement bathroom window at 1st floor with painted timber finish. Members had no comment to make on this application.
- xi. SE/21/01389/HOUSE: Meadowside, Scabharbour Road, Sevenoaks Weald TN14 6NN - new roof tiles. Members had no comment to make on this application.

ii. To report SDC planning application decisions:

- SE/21/01119/ADJ: Leigh Flood Storage Area River Medway, Tonbridge & Malling Borough Council - details of conditions 2 (design and construction drawings, and method statement), 5 (construction environmental management plan), and 6 (biodiversity enhancement plan) pursuant to planning permission TM/20/01889/FLEA (Proposed flood mitigation improvements to facilitate the Leigh Flood Storage Area (FSA) expansion scheme. Improvements to Leigh and Cattle Arch embankments to include: partial raising of embankments; installation of 300mm high wave return wall; creation of pumping station platform area; erection of new fencing and gates and other associated works that include culvert, eel pass, temporary access and compound areas (SE/20/02463/FUL). SDC decision (as TMBC application) No Objection Lodged.
- SE/21/00439/HOUSE: Pippin Cottage, The Green, Leigh TN11 8QJ - erection of a two bay oak framed detached garage. Application approved.
- SE/21/00878/HOUSE: The Woods, Hildenborough Road, Leigh - demolition of existing barn and garage and construction of replacement ancillary building to include gym and artist studio. Application approved.
- SE/21/00823/HOUSE: Brookside Barn, Egg Pie Lane, Weald - two-storey side extension, single-storey rear extension, balcony, landscaping, rooflights and alterations to fenestration. Application approved.
- SE/21/00826/FUL: Land West of Manderville, Egg Pie Lane, Weald - demolition of the existing buildings on site and erection of a new dwelling. Application refused. Reason: The proposed development is considered inappropriate development in the Green Belt and would result in an uncomfortable relationship with the neighbouring property in regard to habitable space and compact development which would be out of keeping with the character of the area and contrary to amenity provisions. The proposal is not considered policy compliant.

## 28. The Green

i. To discuss the Leigh in Bloom Parish in Bloom competition

Cllr Kaye reported that the Leigh in Bloom team has entered the Parish in Bloom competition, with a judging date of 7<sup>th</sup> July.

- ii. To consider repair to the War Memorial  
The Clerk reported that she has spoken to Burslems about the War Memorial which is constructed in Portland Stone. They recommended that a traditional mortar repair would be required. Clerk to arrange for a quote to be prepared and agreed the amount at which the Clerk can proceed without referring back to the Parish Council.
- iii. To discuss and approve timing of the grass cutting on The Green near Porcupine House  
Members discussed in detail whether the grass should be cut and considered the reasons for cutting it and the requests for letting it grow. It was agreed to allow the grass to grow this year until August, with the strip nearest the road being cut in the meantime as the grass there gets very heavy. The area will be fully cut after the Leigh in Bloom judging date. The Parish Council will then discuss the matter again in September and decide when the grass will be cut next summer.
- iv. To discuss and approve Leigh Tennis Club's request to use The Green on 2<sup>nd</sup> September 2021  
Members formalised the approval given last month.
- v. To hear update regarding the repair of the bench on The Green near Porcupine House  
Cllr Croft reported that he ordered the wood, but there was a delay in delivery, it is hoped to arrive this week.
- vi. To discuss the Family Fun play events on The Green 2021  
The Clerk reported that the Circus Workshop has been booked for the Leigh Play Event to be held on The Green on Friday 13<sup>th</sup> August from 2pm to 5pm. Penshurst Parish Council has asked if their residents can join both the Leigh and Chiddingstone events (20<sup>th</sup> August) and are happy to contribute to another activity. Members agreed to ask the Leigh PTA to see if they are happy to provide face painting with Penshurst Parish Council giving the school a donation.
- vii. To discuss request to scatter ashes on The Green  
In line with the decision made when a previous request was made, members did not approve this request.
- viii. To discuss the ACRK Coffee Caravan project which will use The Green  
The Coffee Caravan visited Leigh on Friday 4<sup>th</sup> June, and the next date will be Friday 2<sup>nd</sup> July, 10.30 to 12.30, then 30.07.21, 27.08.21 and 24.09.21.

## 29. Highways

- i. To discuss the refurbishment of the circular seat around the oak tree on Powdermill Lane  
Cllr Croft reported that he and Cllr Marchant looked at the seat and felt that no work is required other than rubbing down and painting the metalwork.
- ii. To discuss the refurbishment of the bench by the bus shelter in the High Street  
Cllr Croft reported that he and Cllr Marchant looked at the seat and felt that no work is required other than rubbing down and painting the metalwork.
- iii. To discuss the date of the next Leigh Litter Pick  
To be arranged for Saturday 3<sup>rd</sup> July at 9am on The Green. Clerk to borrow equipment from SDC.
- iv. To discuss Chiddingstone Parish Council's application to reduce speed on the B2027 which will have an impact on Leigh parish  
See Open Session above. Members agreed to contact KCC and ask again whether the speed limit on the Hildenborough Road could be reduced from 60mph to 40mph along the stretch from Stocks Green Road to the village.
- v. Ensfield Road  
The Clerk reported that there is an update on the drainage works on Ensfield Road. The Drainage Officer at KCC has said "I'll be attending with a CCTV crew in the next 7 days to complete the CCTV survey here. I've got a job raised in which we will be carrying out clearance of mud from the spillway into the ditch, the ditch itself, cutting the vegetation back and repairing the pipework where required in the verge as it's heavily rooted. I'll let you know once this has been passed to our contractor and I've obtained a programme date. The ditch clearance as part of this job is a goodwill gesture and future reference will be down to the land owner adjacent as the riparian owner." Clerk to discuss with the adjacent resident.
- vi. Parking on The Green  
The Clerk reported that the daughter of one of the residents in the APD has asked that cars are not parked on The Green in front of the bungalows.

This makes it difficult getting her elderly mother in the car and it blocks the residents' view of The Green. Members agreed that this should not be allowed and asked the Clerk to follow it up.

### **30. Rights of Way**

#### To hear update regarding the application to divert SR427 to join SR426 between Killick's Bank Cottage and Ensfield Road

The Clerk reported that the application to KCC PROW was refused. Laura Wilkins from Kent PROW said: "I see that you wish to divert SR427 onto Public Footpath SR426. Please note that this section of Public Footpath SR426 has been converted to a Cycle Track (Penshurst to Tonbridge) and as a result it is no longer recorded on the Definitive Map of Public Rights of Way. However, it is recorded as a Cycle Track and is a full highway. It is not however possible to divert one highway onto another. Therefore, what you are instead requesting is an extinguishment of Public Footpath SR427. The test for an extinguishment, as set out in section 118 of the Highways Act 1980, is that the way is no longer needed for public use. This, you will appreciate is an extremely difficult test to meet especially when the path is so well used, as is the case here. It would therefore not be possible to satisfy this test and as such we would not be able to accept an application to extinguish this path. Whilst I do sympathise with the issues that you have raised they are a matter for the Police. I think you are looking at the wrong tool to achieve a solution to the issues that you have highlighted and instead I wonder if it would more appropriate for you to discuss with Sevenoaks District Council the possibility of a Public Spaces Protection Order, as these deal with tackling anti-social behaviour. The County Council would be happy to be involved in any discussions with yourselves, the Police and Sevenoaks District Council regarding this."

The Clerk reported that she has asked SDC if it is possible to put on Public Spaces Protection Order on the land. SDC replied to say that this is not possible as it is private land. The farmer cannot put his cows back in the field as they are not safe, having been injured by disposable barbeques and broken glass last year. People also chased the cows and set their dogs on them. SDC said that the site is on the police's hotspot list. The Clerk reported that she called the police last week as there were 20 young people running across the road and jumping into the river. There were probably 40 other young people in the field. The Police said that they would try and send someone out to talk to them. The Clerk asked members to please always report incidences to the police on 101 so that they can build a picture of the situation. Members asked the Clerk to see if SDC could put a Public Spaces Protection Order on the bridge itself.

### **31. To hear report of the Tonbridge, Redhill, Reigate Steering Group meeting held on 18<sup>th</sup> May**

Cllr Britain reported that he attended this steering group meeting and said that the rail industry is re-setting itself and going through a period of change. Network Rail is striving to get people safely back onto the rail network when they need to. The steering group is trying to encourage local travel and has set up a Jane Austen walk from Tonbridge Station. There is a community engagement programme which may be able to supply a water butt for Leigh Station. This will help the Leigh in Bloom team water any planters there.

### **32. Powder Mills**

The Clerk reported that an email has been received from Richard Blake of Bellway: "As you are no doubt aware Bellway Homes have instigated some remedial works to the road, footpaths and sewers around the site to progress adoption of assets by Southern Water and Kent County Council. The first element, the sewers, are now exiting their maintenance period, and subject to a final inspection in June will be handed over to Southern Water. The roads, are a little way behind this, as they are still subject to a maintenance period of 12 months. This should provide sufficient time for Bellway and Kent County Council to resolve the matter of the large truck delivering hay to the farmer and in that regard a meeting was held to discuss the options available. Subsequently Bellway have agreed to install posts on the corner outside 33 Burton Avenue. In addition, a Traffic Regulations Order (TRO) will be submitted by Bellway to Kent County Council to impose a restriction on the types of HGV vehicles that can use the road; such an application is not a quick process and can take more than a year to conclude (due to it being a legal process subject to a separate consultation exercise). Separately, Kent County Council are also in discussions with Sevenoaks District Council and are looking to secure an agreed route for larger vehicles should the horse crematorium for which the farmer is seeking planning permission be granted. Any routing agreement and subsequent signage would be subject to appropriate conditions.

“We anticipate the collation and preparation of the relevant information, and subsequent submission and validation of the TRO to take a couple of months. We will therefore provide an update on the progress no later than August 2021, or sooner with any significant developments.” The Clerk reported that Bellway has confirmed that the bus route will not be affected by the bollards or TRO. The Clerk reported that Bellway is happy to reimburse the Parish Council for the cost of a new defibrillator if the Parish Council purchase it. Clerk to seek confirmation that Bellway will build the brick support and provide electricity. To be discussed at the July Parish Council meeting.

**33. To discuss the Rural Swathe and Visibility Cutting Contract 2021**

The Clerk reported that the first cut has been underway and nearly finished. One person has written complaining about the cow parsley being cut, and the Clerk said that she has asked this person to contact KCC as they have retained the ultimate responsibility for cutting the rural swathe and visibility areas.

**34. To discuss correspondence received**

The Clerk reported that the list of correspondence received has been circulated, and drew members' attention to the following:

- i. Item 2: The Open Spaces Society: “This week we launch our Grant a Green campaign. The society is to urge local councils in England and Wales voluntarily to register their open spaces as town or village greens, to protect them from development and give local people rights of recreation there.”
- ii. Item 4: GACC Newsletter: 2020/21 Annual General Meeting. “Many thanks to all members who were able to join our 2021 Annual General Meeting held by Zoom on 13 May. The meeting unanimously approved GACC’s accounts for the years ended 30 April 2020 and 2021 and an updated constitution. The Executive Committee retired, as required by the constitution, and its members were re-elected. We will expect most of our time in the coming year to be spent in three areas: campaigning against further growth at Gatwick, both intensification of use of the main runway and the proposed development of the emergency runway, arguing for a ban on (or reduction in) night flights and ensuring that the modernisation of flights paths used by Gatwick properly assesses all options and that all communities are properly consulted. We will also continue to do everything we can to ensure that all Gatwick’s environmental impacts are reduced and effectively managed, using our seats on the airport’s Consultative Committee, GATCOM, and its NMB Executive Board.”
- iii. Item 5: Letter from West Kent Neighbourhood Watch Association: “I am writing to ask whether your Councillors would consider contributing towards the funds required to keep our Association running.”
- iv. Item 6: Kent Police: Report by PCSO Sam Rustrick:  
Leigh and Chiddingstone – regular patrols have been done in and around Leigh and Chiddingstone throughout the months and the local officer stopped and spoke to several people out on Leigh Green. Officers attended Chiddingstone after a report was made to the police about a vehicle dumped in the road. When patrols attended it was deemed that the vehicle had been left dangerously and was not safe so the vehicle was recovered and moved from the area. Multiple cars were damaged on Leigh High Street, unfortunately no suspects have been found but we will continue to patrol the area to help identify any suspicious vehicles.
- v. Item 7: SDC News Release: Fly tippers have their day in court: SDC successfully prosecuted two fly-tippers at Sevenoaks Magistrates’ court on Friday 14 May 2021. (i) Triple fly-tipper handed £2.5k in fines - A fly-tipper who dumped waste in School Lane near Fawkham on at least three occasions has pleaded guilty to his crimes. Simon Clatworthy from Erith pleaded guilty to fly-tipping waste contrary to section 33 of the Environmental Protection Act 1990. He was fined £360, ordered to pay £2,140 in costs and £50 in compensation, in total £2,330.75. (ii) South Darenth gardener dumps dangerous waste on his doorstep. At court, William Moulson of South Darenth pleaded guilty to fly-tipping waste contrary to section 33 of the Environmental Protection Act 1990. He was fined £500, ordered to pay £1,717.75 in costs and £50 in compensation.
- vi. Item 8: Email from the Hildenborough Speedwatch Co-ordinator regarding their Speedwatch scheme.
- vii. Email from the Leigh Historical Society: “Request from the Historical Society for a Grant to help with an Archaeological Survey of the important Moat Farm site behind Great Barnetts. Leigh has a mediaeval site of importance inside and around the moated area behind Great Barnetts.

“The Historical Society would like to take on a well-known archaeologist, Andrew Mayfield, to do a survey of the area. The cost will be around £1,000. The Society can raise £500. This is a request to the Parish Council for a matching £500 please.”

- viii. Item 10: Emails from SDC regarding an Unauthorised Encampment in Gillingham that may come into the district, and warning parishes to secure their areas.
- ix. Items 12 and 16: Several emails from members of Leigh in Bloom and the Leigh Horticultural Society asking the Parish Council not to cut The Green in front of Porcupine House until the autumn or until after the Leigh in Bloom judging day on 6<sup>th</sup> July.
- x. Item 13: Email with request to scatter ashes on The Green.
- xi. Item 14: Email from D.Cllr Osborne-Jackson with a copy of a letter from Brigadier Archie Miller-Bakewell, Private Secretary to HRH The Duke of Edinburgh, as a thank you for his letter and message of condolences following the announcement of the death of The Duke of Edinburgh at Windsor Castle on Friday 9<sup>th</sup> April.
- xii. Item 15: Emails from two residents of Greenview Avenue regarding the application at Chessenden.
- xiii. Item 17: Email from SDC: “To mark the Queen’s Platinum Jubilee in 2022, there will be a unique tree planting campaign across the UK which will be known as The Queen’s Green Canopy (QGC), which will promote the importance of trees to the environment, through the encouragement of tree planting and tree preservation across the nation. From June 2021, the Woodland Trust will be giving away 3 million saplings free of charge to community groups on a first come-first served basis. Information on how to apply for these free saplings will be available through the Woodland Trust website from June 2021. <https://shop.woodlandtrust.org.uk/trees>. All schools are encouraged to engage with the QGC and schools may apply for free saplings through The Woodland Trust from June 2021. These are available on a first come-first services basis. Trees and hedgerows must be planted with care, at the right time of year, in the right place and with species that are not prone to prevailing tree diseases. The QGC initiative will encourage planting during the official planting season, October to March, to optimise the chance of trees surviving and flourishing. See <https://queensgreencanopy.org>

### 35. Finance:

- i. To approve 2020/21 Year End Accounts  
Cllr Kaye reported that the Finance Committee has looked at the Year End accounts in detail and members are satisfied that the accounts are in good order. Cllr Satterley proposed that the Year End Accounts be approved, this was seconded by Cllr Lake and all were in favour.
- ii. To review the effectiveness of the Parish Council’s Internal Audit Procedures  
Members considered the Parish Council’s Internal Audit Procedures in detail. Members agreed that the Internal Audit procedures remain effective. Proposed by Cllr Lake, seconded by Cllr Britain and all were in favour.
- iii. Audit for year ending 31<sup>st</sup> March 2021
  - a. to consider and agree Annual Governance Statement 2020/21  
The Clerk read the Annual Governance Statement and members responded as appropriate.
  - b. to consider and approve Accounting Statements 2020/21  
Cllr Britain proposed that the Statement of Accounts be approved, this was seconded by Cllr Satterley, and all were in favour.
  - c. to discuss the Internal Auditor’s report  
The Clerk reported that the Internal Audit was undertaken and no issues were raised.
- iv. To approve membership renewal to Society of Local Council Clerks: £117  
Cllr Rogers proposed that this payment be approved. This was seconded by Cllr Lake and all were in favour.
- v. To discuss application for grant from Leigh Historical Society: £500  
Cllr Satterley proposed that a grant of £500 be given to the Leigh Historical Society. This was seconded by Cllr Croft and all were in favour.
- vi. To discuss application for grant from West Kent Neighbourhood Watch Association  
Members did not support this application at this time.
- vii. To approve list of payments  
Cllr Croft had declared a DPI in this item.

Cllr Rogers proposed that the list of payments be approved. This was seconded by Cllr Satterley and all were in favour. Cllr Kaye and Cllr Britain to authorise the online payments.

**36. Items for reporting or inclusion in future agenda**

- i. The Clerk reported that the full electrical testing of the APD will be done this Thursday.
- ii. The Clerk reported that the new website went live on Friday.
- iii. Cllr Satterley asked that the Parish Council discuss the Trust deed for the Village Halls at the July Parish Council meeting.

The meeting closed at 9.47pm

Signed .....

Date .....

**LEIGH PARISH COUNCIL  
LIST OF PAYMENTS  
June 2021**

<b>Date</b>	<b>Payment Number</b>	<b>Payee</b>	<b>Detail of payment</b>	<b>Amount Inc. VAT</b>	<b>VAT</b>
07.06.21	354	Clerk	Salary	£867.45	
07.06.21	355	HMRC	PAYE	£346.56	
07.06.21	356	Clerk	Mileage, petty cash & work from home allow	£237.79	£2.10
07.06.21	357	KCC	Pension contribution	£449.54	
07.06.21	358	SLCC	Membership renewal	£117.00	
07.06.21	359	Peter Croft	Mowing	£216.00	
07.06.21	360	Leigh Historical Soc.	Grant	£500.00	
				<b><u>£2,734.34</u></b>	<b><u>£2.10</u></b>

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