

LEIGH PARISH COUNCIL

MINUTES OF THE LEIGH PARISH COUNCIL MEETING HELD IN THE LARGE VILLAGE HALL MONDAY 6TH SEPTEMBER 2021 AT 8.00PM

PRESENT: Cllr J. Kaye (Chairman), Cllr R. Britain, Cllr P. Croft, Cllr R. Lake and Cllr B. Skipper
APOLOGIES: Cllr G. Marchant, Cllr G. Rogers, Cllr S. Satterley and Cllr S. Smith
IN ATTENDANCE: Mrs L. Kleinschmidt (Clerk), County Cllr McArthur, District Cllr Osborne-Jackson and 5 members of the public.

Open Session

Report by County Cllr McArthur

County Cllr McArthur reported as follows:

1. KCC decided not to allow any more unaccompanied children through Dover. This decision is now subject to a Judicial Review and the council is in discussion with Westminster to see what can be done to help these children.
2. As stated in the national news, the Government is trying to raise money for social care which includes the possibility of increasing tax and/or national insurance contributions.
3. There is a consultation running on the future use of a booking system to access KCC's Household and Waste Recycling Centres. See www.letstalk.kent.gov.uk/wasteconsultation. The consultation closes on 30th September.
4. C.Cllr McArthur said that she has worked with District Cllr Osborne-Jackson and Tom Tugendhat MP regarding the closure of the B2027 near Chiddingstone Causeway.
5. KCC has submitted a response to the night flight consultation. Although noise and disturbance at night is an issue for communities, it should be weighed up against job losses and a reduction in revenue for Gatwick Airport Ltd of between £400m and £3bn if night flights were banned.
6. There is a national bus strategy which hopes to get more people to travel by bus. A bus service improvement plan is being undertaken which will hopefully bring an improved bus network, fairer tickets and fares and cross-county working. Cllr Kaye asked whether the commuter bus from Leigh to Hildenborough Station could be reinstated. It stopped running at the beginning of the first lockdown and has not resumed service. C.Cllr McArthur undertook to look into this and report back.
7. C.Cllr McArthur said that she has a member's grant and a covid-recovery grant for local projects.

Report by District Cllr Osborne-Jackson

District Cllr Osborne-Jackson reported as follows:

1. D.Cllr Osborne-Jackson said that he has had a one-to-one meeting with the Chief Executive of SDC to discuss ward issues.
2. SDC's draft statement of accounts looks healthy, this is due to the diligence and hard work of officers and members.
3. He attended the Leigh Poppy Party, which was a well supported event raising £415. The poppy appeal suffered during the pandemic so this was a worthwhile cause.
4. He has walked around the village and jotted down issues such as potholes and planning notices that are out of date, these will be reported as required.
5. He said that he worked with Chiddingstone Parish Council, C.Cllr McArthur and Tom Tugendhat on the road closure by SES Water in Chiddingstone Causeway in order to get the road re-opened.
6. There have been severe delays and cancellations on the Tonbridge railway line due to staff shortages for which there clearly is no contingency.
7. He has had a one-to-one meeting with the Head of Housing at SDC regarding issues in his ward.
8. The play events went very well throughout the district and the Leigh event was well supported locally.
9. He has helped a family with a school issue in Leigh which was successful.
10. D.Cllr Osborne-Jackson said that he is now on the Leigh School Governing Body, and introduced the new Headteacher, Jenna Halfhide.

Questions from members of the public

1. Jenna Halfhide said that an opportunity has presented itself to expand the school by purchasing a property adjacent to the school playground. This property will shortly be marketed and the school is in discussions with the Education Authority to see if it is possible to raise enough funds to buy it. Cllr Kaye welcomed Jenna to her new role and said that the Parish Council will be happy to support the school, not financially, but in any other way that it can.
2. Alistair Patterson asked what the Parish Council will do to appeal the decision to convert the garage on land west of Chessenden into a dwelling. The Clerk said that once an application is approved it is not possible to appeal that decision.
3. Sarah Cook asked whether there will be an increase in vehicle movements, especially lorries, through Leigh village to access the proposed new horse crematorium in Powder Mills. Cllr Skipper said that there are conditions imposed on this approval including traffic movements, which can be seen on SDC's website.
4. Caroline Howard asked why the play area near the Tennis Courts is locked. Members advised that this is the school playing field and no unauthorised access is permitted.

County Cllr McArthur and members of the public left the meeting at 8.50pm.

Closed Session

53. **Apologies for absence** were received from Cllr Marchant, Cllr Rogers, Cllr Satterley and Cllr Smith and their reasons for absence were accepted by the Parish Council.
54. **Declaration of Disclosable Pecuniary Interest / Non-Pecuniary Interest on matters to be discussed**
Cllr Croft had declared a DPI in item 69(v) as he has presented an invoice for payment.
55. **The minutes of the Leigh Parish Council Meeting held on 5th July 2021** were approved and duly signed. Proposed by Cllr Britain, seconded by Cllr Skipper and all were in favour.
56. **To discuss Parish Council communications**
Cllr Kaye said that responses to emails have been poor and he asked that members set up their phones to read emails if they could so that they can keep up-to-date. This is particularly important for the planning committee which requires a quick response to applications. It was agreed that the Clerk would set up a WhatsApp group for all members as well.
57. **Planning**
 - i. To consider applications received
 - i. SE/21/02722/HOUSE: Copperfield Cottage, 10 Well Close, Leigh TN11 8RQ - Demolition of existing rear conservatory, erection of new single story rear extension with chimney, alterations to fenestration. Members supported this application.
 - ii. SE/21/02778/NMA: 21 The Green Lane, Leigh TN11 8QX - Non Material Amendment to SE/21/01552/FUL. Members agreed to strongly object to this application as the proposal would create overlooking on both sides of the dwelling, and the permitted development certificate was issued on the basis that there were no windows included in the proposal.
 - iii. SE/21/02767/ELEC: Oak Cottage, The Green, Leigh TN11 8QL - Install electric lines to the above street. Members had no comment to make on this application other than to advise that the address is incorrect.

The Clerk reported that since the last meeting, the Planning Committee discussed the following application and submitted comments:

 - iv. SE/21/02187/AGRNOT: Leigh Park Farm, Coppings Road, Leigh - construction of manure store. Members agreed that, providing nearby properties are not adversely impacted, the Parish Council has no objection to this application.
 - v. SE/21/02043/HOUSE: Blue House Farm, Scabharbour Road, Sevenoaks Weald TN14 6NN - single storey side extension and relocation of existing outbuilding. Members supported this application.

- vi. SE/21/01852/FUL: Leigh Layabouts Rugby Football Club Playing Field, Tonbridge Road, Leigh TN11 8HT - extension to existing clubhouse. Members supported this application.
 - vii. SE/21/02095/HOUSE: 10 Mill Stream Rise, Leigh TN11 9FD - proposed garage conversion and landscaping and associated alterations. Members had no objection to this application providing the condition of no loss of parking is adhered to.
 - viii. SE/21/02268/HOUSE: Tanglewood, Greenview Avenue, Leigh TN11 8QT - single storey rear extension, loft room, demolish and re-build garage and Tudor style front gable. Members had no comment to make on this application.
 - ix. SE/21/02576/AGDET: Leigh Park Farm, Coppings Road, Leigh - construction of manure store. Details relating to SE/21/02187/AGRNOT. Consultation on the siting, design and external appearance of the building/tank, the siting and appearance of any tank, the siting and means of construction of any private way the siting of the excavation or deposit, whichever proposal is applicable to this proposal. Members supported this application.
 - x. SE/21/02426/LDCPR: 17 Powder Mill Lane, Leigh TN11 9AR - single storey side and rear extensions. Members had no objection to this application.
- ii. To report SDC planning application decisions:
- SE/21/01556/HOUSE: Applebys, Tonbridge Road, Chiddingstone Causeway - construction of a new double garage to the west of Applebys. Application approved.
 - SE/21/01561/HOUSE: Applebys Barn, Tonbridge Road, Chiddingstone Causeway - alterations to fenestration to the north and east elevations and extension of a screen boundary wall to the east. Application refused. Reason: The proposed extension of the screen boundary wall to the east would have an adverse impact upon the setting of the Grade II Listed Applebys resulting in further fragmentation of the site and would by virtue of its height and length result in harm to the openness of the Green Belt. As such the proposal is contrary to Policy EN4 of the Sevenoaks Allocation and Development Management Plan and the aims and objectives of the NPPF.
 - SE/21/01562/FUL and SE/21/01563/LBCALT: Applebys, Tonbridge Road, Chiddingstone Causeway - redefinition of boundaries between three separate dwellings within an entirely residential site. Application refused.
 - SE/21/01560/FUL: Kettles Barn, Tonbridge Road, Chiddingstone Causeway - replacement of existing dwelling and boundary lines. Application refused. Reason: The proposed replacement dwelling and alterations to the boundaries of the site would have an adverse impact upon the setting of the Grade II Listed Applebys resulting in further fragmentation of the site and would by virtue of its height, scale and design result in harm to the character of the area. As such the proposal is contrary to Policies EN1 and EN4 of the Sevenoaks Allocation and Development Management Plan and the aims and objectives of the NPPF.
 - SE/21/01769/HOUSE: 6 Hunter Seal, Leigh - part of garage conversion and installation of bi-folding doors. Application approved.
 - SE/21/01773/HOUSE: Burstock, 43 Penshurst Road, Leigh - single-storey rear extension and two-storey side extension. Application approved.
 - SE/21/01552/FUL: Land to the West of Chessenden, Greenview Avenue, Leigh - change of Use from Residential Garage to Residential Dwellinghouse. Application approved.
 - SE/21/02187/AGRNOT: Leigh Park Farm, Coppings Road, Leigh - construction of manure store. Decision – prior approval required.
 - SE/21/01389/HOUSE: Meadowside, Scabharbour Road, Sevenoaks Weald - new roof tiles. Application approved.
 - SE/21/01712/HOUSE: Alphester, 3 Greenview Avenue, Leigh - single storey infill extension to rear, to replace conservatory, with vaulted pitched roof and roof lights over. Application approved.
 - SE/21/02043/HOUSE: Blue House Farm, Scabharbour Road, Sevenoaks Weald - single storey side extension and relocation of existing outbuilding. Application approved.

58. The Green

- i. To discuss the Leigh in Bloom List of Projects
Cllr Kaye offered to walk round the village and look at the items on the list. To be discussed at the October Parish Council meeting.

- ii. To discuss the maintenance of The Green near Porcupine House
It was agreed that the main part of The Green below Porcupine House would be cut at the end of June or when the daffodils have finished, date to be agreed each year. It was agreed that the Leigh in Bloom team could try planting some wildflower seeds to the west (left-hand side) of the path up to the church that crosses The Green. If this is done next year, the success will be assessed at the September 2022 meeting. It was agreed that Peter Croft would cut the grass now and the Leigh in Bloom team to be asked to organise volunteers to remove the cut grass.
- iii. To consider quote for the cleaning and repair of the War Memorial
The Clerk reported that Burslems have quoted:
 - i. To repair damage: £375 + VAT
 - ii. To repoint: £225 + VAT
 - iii. To clean drum and steps: £625 + VAT.
 Recommendation to consider cleaning of column in 18 months' time or so. Cllr Britain proposed that all three quotes are accepted, this was seconded by Cllr Kaye and all were in favour.
- iv. To hear report of the Family Fun play event on The Green
The Clerk reported that the event was very popular and well attended. Play Place attended, funded by SDC, and the circus workshop with giant bubbles represented good value for money. The Leigh School PTA did some glitter tattoos for the children, free of charge, and David Bennie attended with his toy stand and refreshments.
- v. To hear report of the ACRK Coffee Caravan project on The Green
Since the last meeting, the coffee caravan has attended on two occasions, 30th July and 27th August, on both occasions the caravan was well supported by people stopping by for a coffee and a chat. The next one will be on Friday 24th September, this will be the final one on The Green this year.
- vi. To consider request for a new memorial bench on The Green
The Clerk reported that the following requests have been received:
 - i. Shirley Ottaway has asked for a replacement bench on The Green by the sharp bend in memory of her partner Ian Stevens. This request was approved pending approval of design. A single brass plaque would be allowed.
 - ii. Janet & Allan Middleton have asked for a replacement bench on The Green outside The Forge in memory of their grandson. This request was approved pending approval of design. A single brass plaque would be allowed.
- vii. To discuss whether to plant a tree to mark the Queen's Platinum Jubilee in 2022
To mark the Queen's Platinum Jubilee in 2022, there will be a unique tree planting campaign across the UK which will be known as The Queen's Green Canopy (QGC), which will promote the importance of trees to the environment, through the encouragement of tree planting and tree preservation across the nation. From June 2021, the Woodland Trust will be giving away 3 million saplings free of charge to community groups on a first come-first served basis. Information on how to apply for these free saplings will be available through the Woodland Trust website from June 2021, see <https://shop.woodlandtrust.org.uk/trees>. QGC initiative will encourage planting during the official planting season, October to March, to optimise the chance of trees surviving and flourishing. See <https://queensgreencanopy.org>. At the last meeting, Cllr Skipper said that he would ask the 1811 Residents Committee if they would like some trees, action carried forward.
- viii. Leigh PTA – request to use The Green for their Treasure Hunt on Sunday 26th September. Clerk to check with the Cricket Club and the Football Club but members had no objection if The Green is available.

59. Highways

Emergency Road Closure Coppings Road, Leigh - 2nd September for up to 7 days - to enable burst water main repairs to be carried out by South East Water. The road will be closed at Wickhurst Brook.

60. To discuss the dates of the Bulk Refuse Freighter Service

The Clerk reported that the bulk refuse freighter will visit Leigh from 13.30 to 14.15 on 6th November, 22nd January, 5th March and 2nd July. The cost will be £69.43 + VAT. Members approved.

61. Rights of Way

To hear update regarding the cases of antisocial behaviour on Ensfield Road

Members agreed that the fewer complaints this year was due to the poor weather conditions. The Clerk asked D.Cllr Osborne-Jackson to thank SDC's Ambassador Patricia Roffey who has visited the bridge every day to talk to families and children. The new smart bin is now installed.

62. Powder Mills

i. To discuss the purchase of a defibrillator for Old Powder Mills for reimbursement by Bellway

The Clerk reported that the cost of a SP1 defibrillator and an outside cabinet Defibsafe 2 is £1,250 + VAT. Bellway has approved the cost if the Parish Council purchase and Bellway reimburse. The Clerk has been trying to get a response from Bellway about where it will be situated as the cabinet does require some electricity. Cllr Skipper said that there is a junction box at the brick plinth where the defibrillator will be located. Cllr Britain said that there is a new defibrillator at Leigh Station near the ticket machine. This was provided by the Community Safety Rail Partnership.

ii. Cllr Skipper reported that there has been a problem with motorbikes and mopeds being ridden through the development. The police are aware and are advising residents accordingly.

63. Charcott

None.

64. Aged Persons Dwellings

To discuss vacancy and agree how to proceed

Cllr Kaye reported that sadly the tenant of No.2 The Bungalows, Mrs Jean Fagg, passed away on Monday 13th August. The family has been asked to vacate the property by Sunday 5th September. The funeral is tomorrow, 1pm in Hildenborough Church, and all welcome. The family has said that the keys will be returned to the Parish Council after the funeral. It was agreed that Cllr Kaye, Cllr Britain and the Clerk will inspect the property when the keys are available to decide what work is required. As standard procedure, the locks will be changed. It was agreed that, as approval for work cannot wait until the next Parish Council meeting, the Clerk has approval to spend up to £10,000 on refurbishment and redecoration work. Proposed by Cllr Croft, seconded by Cllr Skipper and all in favour. It was agreed that the vacancy would be advertised in the parish magazine, website, noticeboards, social media. An agency would be used to draw up the agreement and the rent review provision would be agreed in advance. The level of rental would be agreed at the next meeting, taking into account the market rental value.

65. Housing

i. To discuss the Parish Council's Call for Sites and Housing Needs Survey

The Clerk reported that it was agreed in March that a second Call for Sites would be carried out in September. This could be a leaflet in the parish magazine, on the website, noticeboards, social media. Members agreed. The Clerk added that the Parish Council's Housing Needs Survey was carried out in 2017 and has a shelf life of 5 years. The current housing need is 19. It has been agreed with SDC and ERHA that a second stage Housing Needs Survey would be done in September 2022. This is sent to every household, organised by ACRK, but only those with a housing need would need to complete and return the survey. This will give an up-to-date housing need and would specify type of property – 1 bed, 2 bed etc, rental or shared ownership. SDC planning officers have confirmed that this will satisfy policy and it would not be necessary to carry out a first stage HNS again. This gives the Parish Council a year to proceed with any sites that come forward from the Call for Sites, and a public consultation on the site(s) could be held in September 2022 to tie in with the second stage HNS. (Clerk's note: SDC has offered to carry out the second stage housing need survey in November 2021 which will tie in with the Parish Council's call for sites. This was agreed with the Chairman and members shortly after this meeting).

ii. To discuss SDC's Older Person's Housing Needs Study

The Clerk reported that SDC has commissioned a study to look into the housing needs of its older residents. A district-wide survey is a key component of the study. SDC wants to hear from residents aged 60+ about the suitability of their current homes, the sort of homes they may need in later life and the locations where they feel new homes are needed www.sevenoaks.gov.uk/housingsurvey.

66. Aviation

- i. Gatwick Airport Ltd: Gatwick has announced that a twelve-week public consultation on the Northern Runway plans will run from 9th September 2021 to 1st December 2021.

“The plans, to bring the existing Northern Runway into routine use alongside the Main Runway, will help secure the airports long-term growth, generating approximately 18,400 additional jobs by 2038 and an additional expected £1.5bn GVA to the region. While passenger numbers currently remain low due to the COVID-19 pandemic, Gatwick is taking its plans for growth forward now as we still expect to be capacity constrained in the time it would take to secure approvals, complete construction and start operations. The plans would add resilience to Gatwick’s operations (reducing delays and congestion), bring new global connections and allow an increase in passenger capacity to approximately 75 million passengers per annum by 2038.

The project proposals are low impact and are in line with Government policy of making best use of existing runways. The project will be delivered in a sustainable way which helps to achieve the Government’s overall goal of net zero emissions by 2050.

As the proposed Northern Runway plans are considered a Nationally Significant Infrastructure Project, the airport plans to apply for a Development Consent Order (DCO) to build and operate the scheme. The Statement of Community Consultation (setting out how Gatwick proposes to consult the local community on the proposed Northern Runway project) has been published at www.gatwickairport.com/futureplans.

We will be in touch in due course with further details of our next series of virtual Round Tables.”
- ii. GACC: “Gatwick announced on the 28th August that it will launch its public consultation on plans to bring its existing standby runway into routine use, alongside its main runway, on 9th September running through to 1 December. The consultation is intended to be primarily virtual although there are to be some facilities including static displays and a mobile information unit. Details are to be found in the Statement of Community Consultation. This is the first stage in the planning process which, if approved would see Gatwick grow from 45m passengers and 280,000 flights annually, to 76m passengers and 390,000 flights over the next 15 years, making it nearly the size of Heathrow. As we all know, the consequences for local communities, people under flight paths and our environment would be devastating: more noise, more road and rail congestion, more CO₂ emissions and other climate impacts, worse air quality and property devaluation both around the airport and under flight paths. The threat is very real and very serious. We will need to work closely together to oppose these proposals. To kick that process off, GACC has arranged a zoom call for councils at 7:00 pm on 8th September to brief you on Gatwick’s proposals, to talk through the work we already have in hand and to discuss next steps. Cllr Kaye and the Clerk will attend this zoom meeting.
- iii. GACC: “We thought you would be interested in this piece of information just released by the DfT. We’ve just received notice from the Department for Transport on their decision on Part 1 of the Night Flights Consultation. The Department has decided not only to roll over the existing regime at the designated airports but also extend it to three years.” The key outcomes are as follows:
 - the existing night noise objective and existing night flight restrictions will be rolled over for a period of 3 years
 - the next night flight regime will therefore run from October 2022 to October 2025
 - DfT will implement a ban on QC4 rated aircraft movements, at the designated airports, during the night quota period from October 2022
 - a further consultation on night flight restrictions post-October 2025 will be published during 2023.

The decision document itself is now up on the consultation webpage and can be found at: <https://www.gov.uk/government/consultations/night-flight-restrictions-at-heathrow-gatwick-and-stansted-airports-between-2022-and-2024-plus-future-night-flight-policy>
- iv. AEF: (i) “Government pins hope on future tech in strategy for net zero aviation. In July, the Government published its long-awaited proposals for delivering net zero aviation by 2050 (*Jet zero: our strategy for net zero aviation*), alongside the Transport Decarbonisation Plan. AEF supports the plans to decarbonise domestic flying by 2040, with the caveat that measures to deliver this target should focus on new zero carbon technologies rather than the use of offsets. We also support the proposal to consider mandating the provision of CO₂ information to passengers. We are however concerned that overall the plan lacks policy detail, is overly reliant on future technologies that may not come to fruition, and avoids any commitment to limit demand in order to reduce emissions.

“The Transport Decarbonisation Plan is a final document. *Jet zero: our strategy for net zero aviation* is open for consultation, and closes on 8th September.”

(ii) “Night flights consultation - the Government has now responded to Part 1 of its consultation *Night flight restrictions at Heathrow, Gatwick and Stansted airports between 2022 and 2024 plus future night flight policy*. We are dismayed that the Department for Transport has decided to impose a three-year rollover of current night flight restrictions at the three designated London airports, despite suggesting a two-year rollover in its consultation. We are also concerned that the DfT has failed to provide evidence about the economic importance of night flights, or to respond to concerns about the impact of night flights on public health.”

67. To discuss the Leigh Village Halls

i. Filing of accounts

Cllr Kaye reported that the accounts have been prepared but not filed with the Charity Commission. It was agreed that Cllr Satterley should recommend to the Trustees that an independent survey of the condition of the buildings should be commissioned.

ii. Trustee Responsibilities

The Clerk reported that Came & Company, the Parish Council’s insurance company, has confirmed that “the Officers’ Liability Insurance included in the policy we arrange with Pen/Axa cover extends to insure Councillors, members and/or employees where they act for an outside organisation such as a village hall management committee. In the event of a claim arising for a negligent act etc. committed whilst representing the outside organisation the policy will respond and defend or settle the claim if negligence can be proven. This assumes the other organisation does not possess Trustees’ Indemnity Insurance. The relevant extract from the policy wording is copied below.

Outside company cover: *We will pay for the loss incurred by any insured person for any wrongful act within the policy territories carried out in their role as a trustee, director or officer of an outside company. Provided that the insured person acts in that role at your written request and the claim does not arise from a wrongful act carried out after the insured person stopped acting in this role. We will only pay after any cover provided by the outside company to its directors or officers and any other insurance available to its trustees, directors and officers has been used.*”

68. To discuss correspondence received

The Clerk reported that the list of correspondence received has been circulated, and drew members’ attention to the following:

i. Item 2: Kent Police: A21 Tonbridge by-pass in Leigh - on Friday 9th July, somebody stole a black Volvo XC90 Active, AJ60***, from the road. The police are continuing their enquiries. Crime Report No. 46/122271/21

ii. Item 5: KCC Covid-19 grants: These new grants are now available to apply for from KCC. It is critical that groups or sectors who have been disproportionately impacted by the pandemic are effectively supported to help the county recover. The grant fund will support initiatives that prevent or mitigate outbreaks in KCC’s geographical area, or that support the safe reintegration of groups that have been disproportionately affected by coronavirus. Closing date: 13 September 2021. Grant amount: c£5,000 to £10,000.

iii. Item 6: PCSO Samuel Rustrick and PCSO Hannah Rainbow: monthly report: “Firstly, we would like to remind everyone of the recent rise in fraud cases resulting in lot of people becoming victims and losing money. If you ever get a call from someone you do not know or are not expecting a call from, please ensure you do not give out any personal or bank details.

Leigh and Chiddingstone – The weather has once again driven a big increase in nuisance youths and youths coming into Leigh on the trains and congregating in particular areas, causing ASB. Officers are aware of this issue and regular patrols have been and are conducted as and when possible. On occasions, we have moved people on who were trespassing, seized alcohol off underage drinkers and spoken to those causing a majority of the trouble.

It is important that private land is respected, and public footpaths are stuck to and used only as footpath and not as areas to have BBQs and gather in large groups. Patrols have been and continue to be conducted regularly around the villages.

- iv. Item 7: KCC: "We are currently consulting on the future use of a booking system for customers to access our Household Waste Recycling Centres. Feedback since we started using the booking system suggests that many customers have found it convenient and useful but that some would still prefer to just "turn up and go". We are considering keeping the booking system on a permanent basis, but before this is considered by the Environment and Transport Cabinet Committee we want to hear the views of Kent residents and other stakeholders. This consultation closes on Thursday 30 September 2021. See www.kent.gov.uk/wasteconsultation to find out more and participate in this consultation."
- v. Item 8: Email from The Leigh expansion and Hildenborough embankment project team at the Environment Agency regarding the proposed Hildenborough embankment.
- vi. Item 13: Tonbridge, Redhill & Reigate Steering Group – invitation and supporting papers for meeting on Tuesday 14th September from 11am to 12.30pm on Teams. Cllr Britain undertook to attend.
- vii. Item 14: KALC: Training events for September, all on zoom:
 9 September – Data Protection for Councillors
 28 September – Annual Clerks Conference
 29 September – Public Speaking for Councillors
- viii. Item 17: KALC – details of SBS Men's Shed Conference on 8th October via zoom. Based on the Men's Shed movement, SBS has developed a new model of community health improvement and employment for men, empowering isolated men from all social and ethnic backgrounds to get involved in community groups.

69. Finance:

- i. To discuss communications with the external auditors
 The Clerk reported that the external auditors have queried the level of overall reserves held. The queries have been answered in detail.
- ii. To discuss Earmarked Reserves

		CURRENT YEAR 2021-22				NEXT YEAR 2022-23			
	Project	Earmarked Reserve at 1 Apr 21	Transfer to Reserves	Transfer from Reserves	Earmarked Reserve at 31 Mar 21	Transfer to Reserves	Transfer from Reserves	Earmarked Reserve at 31 Mar 21	Date Approved
		£	£	£	£	£	£	£	
1	Aged Person Dwellings	14,300.00	3,000.00		17,300.00			17,300.00	06.09.21
2	Election costs	2,500.00	200.00		2,700.00			2,700.00	06.09.21
3	General Contingency								
	inc The Green	9,000.00	4,000.00		13,000.00			13,000.00	06.09.21
4	Planning Contingency	6,250.00	500.00		6,750.00			6,750.00	06.09.21
5	CIL	14,517.81			14,517.81			14,517.81	
6	Leigh in Bloom	391.55	82.60	-48.75	474.15			474.15	06.09.21
	TOTAL	46,959.36	7,782.60	-48.75	54,741.96	0.00	0.00	54,741.96	

Cllr Croft proposed that the transfers to and from Reserves should be approved. This was seconded by Cllr Skipper and all were in favour.

- iii. To consider CIL projects for 2021/22
 The Clerk reported that some CIL funding must be spent in this financial year. Projects were briefly considered and will be discussed in more detail next month.
- iv. To consider grant to the Leigh School PTA
 Cllr Croft proposed that a grant of £100 be approved. This was seconded by Cllr Lake and all were in favour.

v. To approve list of payments

Cllr Lake proposed that the list of payments be approved. This was seconded by Cllr Skipper and all were in favour. Cllr Kaye and Cllr Britain to authorise the online payments. Cllr Croft declared a DPI in this item.

70. Items for reporting or inclusion in future agenda

To discuss Standing Orders, Leigh Village Halls, the Leigh in Bloom list and the Powdermills Defibrillator at the next meeting.

Next meeting: Monday 4th October 2021 in the Large Village Hall at 8.00pm.

The meeting closed at 10.30pm.

Signed

Date

**LEIGH PARISH COUNCIL
LIST OF PAYMENTS**

August 2021

Date	Payment Number	Payee	Detail of payment	Amount Inc. VAT	VAT
09.08.21	371	Clerk	Salary	£867.45	
09.08.21	372	HMRC	PAYE	£346.56	
09.08.21	373	Clerk	Mileage, petty cash & work fm home allow	£98.90	
09.08.21	374	KCC	Pension contribution	£449.54	
09.08.21	375	RL Caruana	Circus workshop & bubbles for play event	£275.00	
09.08.21	376	SDC	Bulk refuse freighter 24.07.21	£83.32	£13.89
09.08.21	377	Chiddingstone Parish Council	Half share cost of advertising boards	£80.00	
				<u>£2,200.77</u>	<u>£13.89</u>

September 2021

Date	Payment Number	Payee	Detail of payment	Amount Inc. VAT	VAT
06.09.21	378	Clerk	Salary	£867.45	
06.09.21	379	HMRC	PAYE	£346.56	
06.09.21	380	Clerk	Mileage, petty cash & work from home allow	£126.30	
06.09.21	381	KCC	Pension contribution	£449.54	
06.09.21	382	Kent County Playing Fields Association	Subscription renewal	£20.00	
06.09.21	383	Commercial Services Trading Ltd	Grounds maintenance April 2 x cuts The Green	£87.54	£14.59
06.09.21	384	Leigh PTA	Grant	£100.00	
06.09.21	385	Peter Croft	Mowing	£540.00	
				<u>£2,537.39</u>	<u>£14.59</u>

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